

Chapter 3 PROGRAM REQUIREMENTS

3A Navy Supplementary Test Administration

3A-1 Testing Responsibilities

- a. In conjunction with the responsibilities identified in Commander, Navy Recruiting Command Instruction 5400.1F, the:
 - (1) Classifier identifies security requirements for all test materials; administers, scores and verifies the Navy Advanced Placement Test (NAPT), the Defense Language Aptitude Battery (DLAB) and Typing tests; and converts raw scores to Navy Standard Scores.
 - (2) Education Services Specialist establishes a positive relationship between Navy recruiting personnel and the education community; maintains detailed records of the Student ASVAB; conducts NAPT or DLAB testing as required; and trains all incoming recruiters on education liaison functions.
 - (3) NAVCRUITDIST testing personnel designated in writing by the NRD Commanding Officer (Education Services Specialists, Enlisted Classifiers, Recruiter/Classifiers, E-7 and above, E-6 and above Nuclear Field Coordinators (NAPT only), and TCOs/ATCOs) are authorized to administer navy supplementary tests. (Exhibit 3-3)
- b. Each NRD Commanding Officer designates a Test Control Officer (TCO) in writing. Each TCO must be a commissioned officer. TCOs are responsible for:
 - (1) Establishing and maintaining procedures for adequate test security per 3A-4.
 - (2) Exercising close supervision over all phases of test storage, protection, issue, and administration.
 - (3) Requisitioning, storing, issuing, safeguarding, accounting, and maintaining appropriate stock levels of all enlisted test material.
 - (4) Advising the command and staff members of changes in regulations pertaining to test security and status of test material inventories, stock levels, and discrepancies.
 - (5) Administering Navy Supplementary Testing.
 - (6) Reviewing periodically the testing practices of test administrators.
- c. The Commanding Officer at each NRD may designate, in writing, one or more Assistant Test Control Officers (ATCO) to assist and be directly accountable to the TCO. ATCOs must be commissioned officers and authorized to administer Navy Supplementary Tests.
- d. All personnel authorized to administer or monitor aptitude and screening tests must be thoroughly knowledgeable of the tests and use correct procedures and security measures to ensure that tests provide a reliable measure of an applicant's ability.
- e. Each time an applicant is tested, the test administrator must:
 - (1) Check the applicant's Social Security Number (according to procedures in 2E-3) and ensure that the applicant's name and Social Security Number are written on the answer sheet.

- (2) When administering a Navy Supplementary Test, have the applicant sign the following statement on the reverse of the answer sheet:
“I have not taken this or any other Navy screening test except as follows: (None or explain).”
- (3) Sign as a witness the applicant’s statement on the reverse of the answer sheet.
- f. Applicants who score close to a qualifying score and who might otherwise be entirely acceptable will be quite disappointed at being rejected. For this reason, all individuals administering tests should emphasize to applicants that there is no passing or failing mark. Avoid use of language in conversations and correspondence with the applicant that indicates failure and such phrases as “did not make a qualifying score” or “did not score above cutting score.”

3A-2 Navy Supplementary Test Procurement

- a. Request NAPT test materials by letter through requestor’s chain of command to Deputy Chief of Naval Operations (N133D) via CNRC (Code 382).
- b. Request DLAB test materials by letter through the requestor's chain of command from Deputy Chief of Naval Operations (N13F) via Naval Education and Training Professional Development and Technology Center (NETPDTC) (N3217) and via CNRC (Code 331A).

3A-3 Transmittal of Navy Supplementary Test Materials

- a. **Packaging and Mailing.** All test materials must be transmitted by registered mail. A delivery receipt must accompany each package. Packages must be double wrapped, tape sealed on the top and bottom and at both ends of the inner wrapper so as to expose any attempt to compromise contents.
- b. **NAPT Material.** Packages containing NAPT material must be plainly marked on the inner wrapper:

To be opened only by individuals authorized to handle NAPT test material by Deputy Chief of Naval Operations (N133D).
- c. **DLAB Material.** Packages containing DLAB material must be plainly marked on the inner wrapper:

**For Official Use Only
Test Material To Be Opened By Test
Control Officer Only**

3A-4 Security of Navy Supplementary Tests, and Test Material

- a. The NAPT examination material may be maintained in stowage facilities at NRD Headquarters, Navy Recruiting Processing Stations (NRPS), MEPS, Navy Officer Recruiting Stations (NORS), and Navy Recruiting Stations where personnel authorized by NRD Commanding Officers as Navy Supplementary Test administrators are located. Answer keys may only be maintained at NRD Headquarters, MEPS, NORS, and NRPS. Written accountability of test material must be maintained at all times. The minimum stowage requirement is storage in cabinets (preferably metal) secured by combination locks. Guidance in OPNAVINST 5510.1 (Security Regulations) concerning safe combinations, combination lock records, and the requirements for changing combination locks applies to test storage cabinets and

- combination locks. Where feasible, cabinets should be in a secure room. A complete inventory **must be** conducted **each time** the safe or container is opened. At a minimum include the following in the log entry for access to the test materials:
- (1) Time and date of opening and closing.
 - (2) Name of individual who had access.
 - (3) List of material removed, and date and time returned.
 - (4) Reason for removing material.
 - (5) Complete list by title and serial number of each item currently stored.
 - (6) On those workdays that the safe is not opened, an entry in the log stating that the safe was not opened.
- b. Do not reproduce test material in any manner without written authorization from the DCNO (N13).
- c. All NAPT and DLAB grading should be conducted at the NRD Headquarters, MEPS, NORs, or NRPS (where keys are stored) by ESSs, Classifiers, Recruiter-Classifiers, or TCOs/ATCOs authorized in writing by NRD COs to administer the Navy Supplementary Test (answer keys may be taken into the field by personnel authorized to grade the NAPT). If the test is administered in the field at a remote location where answer keys are unavailable, the person administering the test should register mail the applicant's answer sheet to the grading facility per 3A-3 for scoring by authorized personnel.
- d. Score answer sheets without marking the correct answer, which would create a scoring key of each answer sheet.
- e. Forward scored answer sheets and scratch paper to the NRD Headquarters' TCO each month. Dispose of answer sheets per 3A-5a.
- f. NRD testing personnel designated in writing (Education Services Specialists, Enlisted Classifiers, TCOs/ATCOs, E7 and above, and E-6 and above Nuclear Field Coordinators [NAPT only]) are authorized to take the tests on overnight trips without prior approval from DCNO (N133D for the NAPT; N13F for the DLAB), or CNRC, provided they follow these procedures:
- (1) Do not leave test materials unattended in vehicles, motel rooms, etc.
 - (2) Carry test materials in separate locked containers and store them in Navy Recruiting Stations in locked metal filing cabinets or safes when overnight storage is required.
 - (3) Station personnel may accept the material from test administrators in a locked container only. Store the locked container overnight, in its entirety, in a safe or locked filing cabinet.
 - (4) The test administrator must conduct a complete inventory of the test material upon return of the locked container.
 - (5) DLAB test materials must be returned to the same storage location they were checked out from within 45 days of being removed.
- g. If the above security facilities are not available at a specified recruiting station, test materials will not be permitted to be taken on overnight trips to that location.

3A-5 Destruction of Navy Supplementary Tests and Test Material

- a. The NRD retains NAPT test answer sheets for 6 months, and then destroys them by burning or shredding under the supervision of a person designated to handle test materials.
- b. The NRD retains DLAB test answer sheets for 2 years, and then destroys them by burning or shredding under the supervision of a person designated to handle test materials.
- c. Test materials are used repeatedly. When they are so worn or defaced as to be unfit for further use, transmit materials as specified per 3A-3.
 - (1) Forward NAPTs to the DCNO (N133D) for disposition.
 - (2) Forward DLABs to NETPDTC (N3217) for disposition.

3A-6 Definitions of Test Compromise

- a. **Prohibited Actions.** The following actions and situations are *expressly prohibited* and constitute compromise of test material, requiring investigation and resolution under appropriate regulations:
 - (1) Oral or written discussion of contents of test material by authorized personnel with any individual who is prohibited access to the material.
 - (2) Oral or written discussion revealing the contents of test material by an examinee with any other individual under any circumstances.
 - (3) Questioning of any official by the examinee for the purpose of gaining knowledge of the contents of test material.
 - (4) Development, construction, reproduction, distribution, or possession of any local test, practice test, or pretest. Distribution or possession of any local test, pretest, or other document containing questions or other information regarding the specific content of authorized test material for any purpose whatsoever except as authorized by CNRC (Code 356).
 - (5) Reproduction or copying of any test material, except blank Enlistment Screening Test (EST) answer sheets, in whole or in part for any purpose.
 - (6) Removal of test material by an examinee from the examining room.
 - (7) Leaving an examinee or group of examinees unsupervised during a testing session, except for the EST.
 - (8) Failure to account for the location or disposition of all test materials at any time.
 - (9) Transferring test material except under 3A-3.
 - (10) Destruction of test materials not under this section.
 - (11) Conduct of any official or unofficial, formal or informal, training course or session concentrating on teaching the test or which emphasizes knowledge or other information, specifically because it is known to be covered by an applicable test including all qualification tests, e.g., the ASVAB, NAPT, or DLAB. (This does **not** refer to issuing the Navy correspondence course entitled *Math-Volume I* to DEPPers and applicants before taking or retaking the NAPT.)

Recruiters may not give any explanation of the methods used to arrive at the correct answers in the pamphlet entitled *Your Career Starts Now*. This action would constitute a training session.

- (12) Opening of or tampering with any package containing test materials by anyone not authorized to handle Navy Supplementary Test material.
 - (13) Improper storage of test material.
 - (14) Access to any safe, filing case, or vault containing test material by any individual not specifically authorized access to test material.
 - (15) Theft or unauthorized use or possession of test material by any individual.
 - (16) Intentional changing of test scores by test scoring personnel or knowingly making erroneous entries or changing of test scores on official records.
 - (17) Appointment of individuals as alternate, associate, temporary, emergency, or nonpermanent TCOs or the like appointment of any other official authorized access to test materials for the purpose, in whole or in part, of gaining knowledge of the contents of tests for personal or any other reason; or for the purpose of circumventing any of the provisions of this paragraph.
 - (18) Taking of any action expressed or implied by the spirit and intent of this paragraph that, by the exercise of imprudent judgment, could result in unauthorized disclosure of test material or its contents.
- b. **NAPT Material.** Authorized NAPT familiarization material is limited to Chemistry, Periodic Table of the Elements, the Math/Physics RAD items, and the Navy correspondence course entitled *Math-Volume I*. These items are not permitted in the test room during the NAPT examination.

3A-7 Loss or Compromise of Navy Tests

- a. Upon discovery of a loss or compromise (as defined in 3A-6) of test material held by recruiting activities, notify CNRC Inspector General and CNRC (Code 356) immediately. Loss or compromises at other activities having recruiting authority include appropriate senior(s) as information addressee(s).
- b. In addition to the initial report to CNRC Inspector General, report loss or compromise of NAPT material to DCNO (N133D) via the chain of command per MILPERSMAN Article 1236-030.
- c. In addition to the initial report to CNRC Inspector General, report loss or compromise of DLAB material to DCNO (N13F) and NETPDTC (N3217) via the chain of command per MILPERSMAN Article 1236-030.

3B Nuclear Field Program

3B-1 Program Information

This program enlists or reenlists personnel in the Regular Navy with a Nuclear Field (NF) designation at the time of their enlistment. The program also provides for entry into a Class "A" School that prepares the enlistee for further training in the NF Program. The NF Program includes recruitment and training of naval nuclear propulsion plant operators for both the nuclear submarine and nuclear surface ship operational and support programs. The majority of NF personnel will volunteer for submarine duty. However, the nuclear surface ship requirements must be met also. Therefore, recruits who enlist in the NF Program and volunteer for submarine duty must understand that they may not all be assigned to duty in a nuclear submarine. Needs of the service dictate assignment after completing nuclear power training, including possible temporary assignment to a conventional surface ship. NF personnel are recruited to fill the needs of the Navy's most important enlisted program. Recruiters must inform these personnel of the opportunities given them and the importance of their enlistment in this program.

3B-2 Qualifications

All applicants must meet the following requirements. Additionally, every applicant who meets one of the criteria in paragraph 3B-3(a) and is otherwise enlistment eligible for the NF Program, should be administered the Navy Advanced Programs Test (NAPT). The Nuclear Field Coordinator is responsible for program eligibility and program waivers and must be involved with **all** Nuclear Field preenlistment processing to ensure proper documentation and eligibility.

a. Education

(1) **HSDG Required.** Applicants for the NF Program must be High School Diploma Graduates (HSDGs) from a state accredited high school and coded as "12L" in Item 12 of DD Form 1966 per 5B-2. Applicants who have attained HSDG status by any other means than a state accredited high school diploma (Adult education, College credits, Home School, graduation requirements met with exception of exit exam, etc.) must have a NF Type 2 Non-Traditional Education Waiver submitted to DCNO (N133D) via CNRC (Code 382). The kit must document a District ESS's review of the applicant's academic background and determine that the applicant's scholastic preparation is commensurate with that of a HSDG from a state accredited high school.

(2) **High School/College Transcripts.** NF candidates must provide complete transcripts of high school records. Include copies of final high school transcripts in the enlisted service record. Candidates requiring a NF Type 2 waiver must include college academic records, if applicable, to assist in the waiver authority's evaluation of the candidate's academic motivation. Candidates requiring a NF Type 1 waiver need not include college academic records in the application process. However, college records can be submitted to aid in the screening process of candidates with marginal high school performance. A copy of all waivers conducted must be included in the applicant record prior to shipping to RTC.

(3) **Algebra.** Applicants must have completed one year of any high school or college level algebra. The NRD ESS, Commanding Officer, or Enlisted

Programs Officer determines the applicant's final grade in algebra and documents the Remarks Section of DD Form 1966 in cases (a) and (b) below:

- (a) *No Final Mark.* Applicants whose academic transcript indicates semester or quarter-hours but no final mark for algebra, except in the case where all quarter or semester marks indicate a full "C" or higher.
- (b) *Numeric Grade.* Applicants whose academic transcript indicates a numerical algebra grade without providing a number-to-letter conversion scale.
- (c) *Eligibility Chart.* Use the Eligibility Chart for the Nuclear Field Program (Exhibit 3-1) to determine a candidate's eligibility based on NAPT scores and math grades. If questionable, contact CNRC (Code 382).
- (d) *New York High Schools.* For applicants who attended high school in the state of New York, the first course in the Sequential Mathematics Series is considered equivalent to high school Algebra I. Eligibility based upon completing subsequent courses in the series is determined on a case basis by CNRC (Code 382) and DCNO (N133D).
- (e) *Algebra Equivalents.* Some States or educational institutions may have courses which are the equivalent of a full year of algebra, but which are called by another name. To process these cases fairly and expeditiously, district ESSs must review documentation for the course in question to determine if the criteria of one full year of Algebra I or higher level algebra is met. This also includes foreign math courses. Do not include "Pre-Algebra" type courses. Diplomas and transcripts must still be issued by an accredited institution or a waiver MUST be obtained for foreign/non-accredited education. Use the following Section VI, Remarks entry on DD Form 1966 to document approval of a non-Algebra titled course:

(Date): Determination of (**course**), taken in the _____ grade, to be the equivalent of one full year of Algebra has been made by (District ESS) on (date). (Name and rank of person making entry).

- (4) **Motivation for Academic Study.** Enlistment in the NF Program will be denied to any individual who actively expresses a strong dislike for mathematics and physics. The curriculum at Nuclear Power School and NF Class "A" School contains a great deal of mathematics, physics, and related topics. Any one with an aversion to these disciplines will not be properly motivated and would probably be an academic failure if accepted into the Nuclear Field.
- b. **Character.** Because of the nature of the NF Program, good character is required. Refer to 3B-11 waiver procedures for specific guidelines. *Police Record Checks*, DD Form 369, must be run on all applicants being enlisted into the Nuclear Field Program.
- c. **Drug Usage.** Refer to 2M for program eligibility.

- d. **Prior Service.** For the purpose of enlistment into the NF program, prior service applicants are defined as anyone who has served one or more days of prior active duty service. Submit a Nuclear Field (NF) Type 2 Waiver to DCNO (N133D) via CNRC (N382) for all prior service NF applicants. This "prior service" definition is for NF eligibility only. NF applicants with less than 180-days of prior service will continue to be decremented against Non-Prior Service (NPS) goal.
- e. **Citizenship.** The following requirements apply:
 - (1) Applicants must be U. S. citizens.
 - (2) Those applicants holding dual citizenship are not eligible for the Nuclear Field (NF) Program while retaining citizenship of a foreign country. Applicants must formally renounce their foreign citizenship and a NF Type 2 waiver must be submitted to DCNO (N133D) via CNRC (N382).
 - (3) Applicants who answered "Yes" to questions 41 and/or 42 on the EPSQ (Questions 30a and/or 30b on the SF-86).
 - (4) If any of the following criteria apply, send a Nuclear Field (NF) Type 2 Waiver to DCNO (N133D) via CNRC (N382).
 - (a) Applicant is a naturalized U. S. Citizen.
 - (b) Applicant is now, or has been, employed by, or is now, or has been, and agent of, a foreign country.
 - (c) One or both of the applicant's parents or guardians are not U. S. citizens.
 - (d) Applicant has immediate family members or other persons to whom they are bound by affection or obligation residing in any foreign country except when such family members or other persons are in that country under the auspices of the U. S. Government.
 - (5) If the applicant was born in the U. S. and one or both of the applicant's parents or guardians are naturalized U. S. citizens, send a Nuclear Field (NF) Type 1 Waiver to DCNO (C133D) via CNRC (N382).
- f. **RTC Medical Screening and Physical.** All applicants must sign Exhibit 3-2 Nuclear Field Medical Statement of Understanding acknowledging that RTC will conduct a comprehensive medical screening and physical to determine NF eligibility. A signed copy must be inserted into the applicant's Enlisted Service Record and another copy in their residual file.
- g. **Financial.** Applicant must have a clear financial record. Applicants who answered "yes" to any questions from 33 through 39 on the EPSQ must submit a NF Type 2 Waiver to DCNO (N133D) via CNRC (N333).

3B-3 Supplementary Testing – Navy Advanced Placement Test (NAPT)

- a. **Description.** The Navy Advanced Placement Test (NAPT) is a service unique supplementary test for **potential Nuclear Field (NF) Program applicants who do not qualify for the NF based solely on ASVAB line scores.** The test is two hours in duration. NAPT scores are valid for enlistment for a period of two years. The Navy administers the NAPT to prospective applicants when they meet any of the following minimum prescreening criteria:
 - (1) Achieved an Armed Forces Qualification Test (AFQT) score of 65 or higher.
 - (2) Ranked in the top one-third of their high school class.

- (3) Maintained a “C” average or better in one year of algebra
- b. **Administration of the NAPT**
- (1) The NAPT is administered only by E-7 and above personnel attached to the NRD, E-6 and above NF Coordinators attached to the NRD, Navy Classifiers, Navy Recruiter-Classifiers, NRD TCOs/ATCOs or ESSs designated in writing by the NRD Commanding Officer (see Exhibit 3-3). Only NRD TCOs/ATCOs, Classifiers, Recruiter-Classifiers, and ESSs, designated in writing by the NRD Commanding Officer to administer the NAPT, are authorized to grade the NAPT.
 - (2) Before starting the test, the test administrator must check the applicant’s Social Security Number from one of the acceptable documents listed in 2E-3, and sign the answer sheet as witness that the name and Social Security Number listed on the answer sheet have been verified. Before testing begins, the applicant must sign the following statement on the reverse of the answer sheet, “I have not taken this or any other Navy screening test except as follows: (None or explain).” The test administrator signs the reverse of the answer sheet as witness to the applicant’s statement.
 - (3) The test administrator must be present in the testing room throughout the 2-hour test period. The administrator must
 - (a) Ensure that applicant's use approved calculators when taking the test.

Basic four-function, scientific, or graphing calculators may be used by examinees on the test. Testing personnel are responsible for checking the examinee’s calculator prior to commencement of the examination. If the examinee has a calculator with a raised or large (one inch or more) display, seat that examinee where his/her calculator cannot be seen by other examinees. The following types of calculators are not authorized when taking the NAPT:

 - (1) Pocket organizers/Handheld or laptop computers
 - (2) Electronic writing pads or pen-input devices
 - (3) Models with a QWERTY (typewriter) keypad
 - (4) Models with paper tapes
 - (5) Models that make noise
 - (6) Models that can communicate (transfer data or information)
 - (7) Models that require a power cord
 - (8) Models that use magnetic media (disks, tapes, cards,etc.)
 - (b) Ensure all applicants leaving the room during the test are escorted.
 - (c) Ensure no one leaves the room during or at the end of the test without first turning in the test booklet and answer sheet.
 - (d) Examine each test booklet for missing pages. Should any discrepancy be noted, conduct an immediate search.
 - (e) Report loss or possible compromise per 3A-7a.

- (4) At the end of the test, the test administrator examines trash material in the room before securing the room. Recruiting personnel must not divulge the correct answers to questions answered incorrectly.
 - (5) Current NAPT test forms are J, K, and L. It is recommended that forms J and K be used alternately to prevent possible test compromise. Test Form L is designated as the backup NAPT and is held wholly by Naval Reactors. The Deputy Chief of Naval Operations (N133D) will direct usage. The Standard Navy Four-Choice Answer Sheet (NAVPERS 1236/12), (Stock Number 0106-LS-012-3660) remains a stock item in the Navy Supply System and is procured through normal supply channels.
 - (6) The Navy classifier makes an entry and annotates the actual score attained for all applicants administered the NAPT in Section VI, Remarks, of DD Form 1966. This entry is required regardless of whether applicants pass or fail the test and regardless of whether they are actually enlisted in the Nuclear Field Program.
- c. **NAPT Retest Policy.** A single retest may be authorized if an applicant's initial test score was 40 or above. The minimum passing score for a NAPT retest is 55. If an individual qualifies for the Nuclear Field Program on the basis of the retest, submit a NF Type 2 waiver request for eligibility to DCNO (N133D) via CNRC (Code 382). A retest, using an alternate version of the NAPT, may be authorized by the NRD, Commanding Officer no earlier than 90 days from the date of the initial test, provided the individual applying for a retest provides evidence of additional academic achievement in mathematics or science since the initial test. Courses must be satisfactorily completed before a retest may be authorized. Use Exhibit 3-4 to request Commanding Officer authority for a NAPT retest. The extenuating circumstances that resulted in the need for an NAPT retest must be addressed on Exhibit 3-4. Exhibit 3-4 shall be retained in the applicant's residual file.
- (1) Certified transcripts from the school showing final course grade earned must be provided for high school, college, junior college, or summer school courses completed by the applicant since the initial test.
 - (2) If applicants seek a retest based upon completing a course in which they were already enrolled at the time they took the initial test, at least 50 percent of the course must have been completed after the initial test.
 - (3) If less than 50 percent of the course was completed after the initial test, some other form of academic improvement (such as correspondence courses or private tutoring) is required.
 - (4) Other forms of academic improvement must be supported with a certified report of course content, tests required, length of study, test grades and source of accreditation (if any). Use of an approved Navy correspondence course is authorized.

3B-4 Apprenticeship

Enlist all applicants for the Nuclear Field Program in the Fireman Apprenticeship.

3B-5 Term of Enlistment

Applicants must enlist or reenlist in the U.S. Navy for 4 years and concurrently execute an *Agreement to Extend Enlistment* (NAVPERS 1070/621) for 24 months. Specific wording of the narrative reason for the extension is:

“Training in the Nuclear Field Program, and advancement to E-4, per BUPERSINST 1306.78 and MILPERSMAN 1160-040, 1160-080, and 1510-030. I understand that this extension becomes binding upon execution, and thereafter may not be cancelled, except as set forth in MILPERSMAN 1160-040. In particular, I understand that, when I accept advancement to E-4, 12 months of this agreement may not be cancelled, whether or not I complete Nuclear Power or Advanced Training.”

This is my first enlistment.

Total aggregate of extension: 24 months.

3B-6 General Apprenticeship and Paygrade

- a. **Entry Paygrade.** All applicants accepted for the NF Program are enlisted in paygrade E-3 upon entry on active duty. Effective on or after 1 October 1992, advancement to paygrade E-4 is authorized **only** after enlistees complete all advancement in rate requirements (to include minimum time in rate) and Class “A” School, provided eligibility in the NF program is maintained.
- b. **Not Completing School.** If a NF recruit does not complete NF Class “A” School for any reason, the individual will be administratively reduced in paygrade to E-2 or E-1, depending on time in rate at the date of disenrollment.
- c. **Conditions.** Disenrolling from the program solely because of not volunteering is not authorized. Canceling extension is not authorized. Canceling extension of enlistment because of disenrollment from or non-enrollment in advanced training is under MILPERSMAN Article 1160-040. Applicants must be specifically counseled that:
 - (1) If advancement to E-4 has been accepted, one year of the extension is binding whether or not advanced training is completed.
 - (2) If individuals are found not desirable for continuation in the NF Program, and advancement to E-4 has not been accepted and advanced training has not begun, they retain their current paygrade, and the extension agreement is cancelled.
 - (3) If individuals are found not desirable for continuation in the NF Program and automatic advancement to E-4 has not been accepted but advanced training has begun, they will be required to pay back 3 months additional obligated service (beyond the 4 year point) for each month of advanced training begun, up to a maximum of 2 years additional obligated service.
 - (4) If individuals complete all advanced training and do not accept advancement to E-4, the 2-year extension goes into effect because they completed the advanced training.

- (5) The individuals have a choice whether or not to accept E-4. If E-4 is accepted, they are bound for 5 of the 6 years. However, regardless of acceptance of E-4, the Chief of Naval Personnel decides whether to order the individuals to advanced training. This decision is based on the probability of successfully completing of the advanced training and does take motivation of the individual into account as well as Class "A" School performance. Individuals who are qualified for advanced training are ordered to advanced training based on their qualifications and not on their decision regarding advancement to E-4.

3B-7 Nuclear Field Class "A" School

- a. **Ratings.** All NF enlistees will attend the NF Class "A" School for training in one of the following ratings:
 - (1) Electronics Technician (ET)
 - (2) Electrician's Mate (EM)
 - (3) Machinist's Mate (MM)
- b. **No Guarantees.** Enlistees in this program are not guaranteed a specific "A" school unless previously approved by DCNO (N133D). Ultimate assignment to a specific school is made based upon the needs of the Naval Nuclear Propulsion Program and, when possible, the personal desires of the individual.

3B-8 Training Cycle

NF personnel are transferred from one phase of the training cycle to the next without undue delay. Enlistees are normally assigned to NF Class "A" School immediately after they complete recruit training or complete classification and outfitting at recruit training or Other Service Veteran (OSVET) orientation, as applicable. The normal training cycle for NF personnel is:

- a. Recruit Training (Great Lakes, Illinois).
- b. NF Class "A" School (Charleston, South Carolina).
- c. Basic Nuclear Power Course at Nuclear Power School (Charleston, South Carolina).
- d. Nuclear Propulsion Plant Operator Course at Nuclear Power Training Unit (Ballston Spa, NY or Charleston, SC). Selected graduates of mechanical operator training are given additional training as Engineering Laboratory Technician (ELT) or Plant Operator Welders.
- e. Duty Assignment. After prototype training, nuclear propulsion plant operators are assigned to duty per the needs of the Navy.

3B-9 Disposition of Those Who Fail to Qualify

Individuals who fail to graduate from any phase of training are not eligible for further training in the NF Program without prior approval of DCNO (N133D).

3B-10 Nuclear Field Statement of Understanding

All applicants enlisting into the NF Program must read and sign the *NF Statement of Understanding* (See Exhibit 3-5). The applicant's signed NF Statement of Understanding and NAVCRUIT 1133/52 (see Exhibit 3-6), indicating acknowledgement of the obligations and conditions of the NF Program, must be placed in the applicant's Enlisted Service Record with copies to the residual. Additionally, applicants enlisted in the NF Program are eligible for either the Enlistment Bonus (EB), the Navy College Fund (NCF), or a combination of EB/NCF. Once an option is selected, applicants cannot change their decision. When the applicant selects an option, classifiers must complete a NAVPERS 1070/613 Nuclear Field Program election of EB, NCF, or EB/NCF Combination (See Exhibit 3-7). If the applicant selects EB or EB/NCF, he/she must sign an additional NAVPERS 1070/613 (Exhibit 3-8) acknowledging the administrative requirements and limitations of the Enlistment Bonus.

3B-11 Nuclear Field Waivers

- a. **Requests for Waivers.** Send requests for waivers of Nuclear Field qualification requirements to COMNAVCRUITCOM (Code 382) for review and referral to the Deputy Chief of Naval Operations (N133D). Depending on the seriousness of the qualification deviations, Type 1 or Type 2 Nuclear Field waivers will be required. Deviations that may be waived and the method of waiver approval are subject to change and are issued to recruiting activities by separate correspondence. Recruiters should contact their district Nuclear Field Coordinator for the most recent information.
- b. **NF Waiver Processing.** All NF waivers will be entered onto the Nuclear Field Eligibility Waiver (NFEW) electronic Excel spreadsheet (obtained from CNRC Code 382). The NF Coordinator shall enter all pertinent information onto the NFEW screening form. The NFEW screening sheet will calculate line scores to assist in determining eligibility for the Nuclear Field. After all waiverable conditions are entered on the NFEW screening form, the NFEW screening form will indicate if the waiver will be processed as a NF Type 1 or NF Type 2 Waiver. Each will be processed as indicated below.
- c. **NF Type 1 Waivers.** The NF Type 1 Waiver is intended to be processed in a minimum amount of time and will be used for the majority of Nuclear Field waivers. When data entered on a NFEW screening sheet results in direction to submit a NF Type 1 waiver, use the following procedures:
 - (1) Assemble the documents that are indicated with a #1 on the NFEW screening sheet.
 - (2) Telefax the NFEW screening form with required documents to CNRC Code 382 for disposition.
- d. **NF Type 2 Waivers.** When data entered on a NFEW screening sheet results in direction to submit a NF Type 2 Waiver **OR** CNRC (Code 382)/DCNO (N133D) direct a previously submitted Type 1 waiver to be submitted as a Type 2 waiver, use the following procedures:

- (1) Assemble the documents that are indicated with a #2 on the NFEW screening sheet.
 - (2) Telefax the entire NF Type 2 Waiver to CNRC (Code 382).
 - (3) Following CNRC, BUPERS, and DCNO(N133D) review, CNRC will contact the cognizant NRD with the final disposition.
- e. **Type 1 Citizenship Waivers.** When an applicant is born in the United States of one or both Naturalized U.S. Citizen parents, a Type 1 Citizenship waiver (vice a Type 2 waiver) is required.
- f. **Character**
- (1) Applicants who admit to having been arrested for, charged with, or convicted of any offense whatsoever, regardless of the final disposition, may not enlist in the Nuclear Field Program without a waiver. The only exceptions to this rule are: Applicants who admit to, have been charged with, or have been convicted of five or less minor traffic offenses over the past 2 years may enlist without a character waiver; and, applicants who admit to, have been charged with, or have been convicted of **one** of the following misdemeanors, may enlist in the Nuclear Field Program without a character program waiver (a BEERS waiver may still be required):
 - Disorderly conduct.
 - Drunk in public; drunk and disorderly.
 - Purchase, possession, or use of tobacco products by minors.
 - Open container of alcoholic beverage.
 - Purchase, possession, or consumption of alcoholic beverages by minors.
 - Malicious mischief prior to age 16.
 - Petty larceny prior to age 16 (value less than \$100), to include shoplifting.
 - Vandalism.
 - Violation of fireworks laws.
 - Violation of fish and game laws.
 - Curfew violations.
 - (2) When an applicant admits to, has been charged with, or arrested for (regardless of the ultimate disposition of the charge or arrest), or has been convicted of any offense other than those listed above, or of more than one of the listed misdemeanors, or of more than one occurrence on any of the listed misdemeanors, submit a NF Type 1 waiver to DCNO (N133D) via CNRC (Code 382). Also send a NF Type 1 waiver to DCNO (N133D) via CNRC (Code 382) for any offense that occurs while the applicant is in the Delayed

Entry Program, except for minor traffic violations (Chart A), which would not normally require a waiver. In some cases, DCNO (N133D) or CNRC (N333) will direct the submission of a NF Type 2 waiver depending upon the seriousness of the civil involvement. Include previous civil involvement in all subsequent civil waivers. In submitting such requests, keep in mind the following guidelines, which will be applied by the reviewing authorities:

(a) Any person convicted of or who has been identified as having committed a serious offense may not be accepted. A serious offense is considered to be one that includes misconduct of a kind punishable by dishonorable discharge or confinement for more than one year, as set forth in the Table of Maximum Punishments, Manual for Courts-Martial, United States (Rev. Aug 1984) (refer to 2N, Chart D, for examples of felonies).

(b) Any person convicted of or who admits to the commission of repeated minor offenses may not be accepted. A minor offense is considered to be one as defined in the Manual for Courts-Martial, United States (Rev. Aug 1984) paragraph 128b (refer to 2N, Charts A and B, for examples of minor offenses).

(c) Any single minor offense that involves moral turpitude, or evidences unreliability such as theft, (including shop-lifting), assault and battery, carrying a concealed weapon, etc., may be considered disqualifying depending on the nature of the specific offense and the attending circumstances.

(d) Individuals with a record of more than five minor traffic offenses in the past two years or an overall driving record with a history of **repeated** offenses or accidents must have their cases reviewed for evidence of unreliability, recklessness of character, or basic disregard from properly constituted authority.

3B-12 Delayed Enlistment Nuclear Field Program (DEN). The DEN status was developed to allow provisional enlistment into the Nuclear Field while awaiting High School transcripts or NF waiver disposition. Only those applicants who have a high probability of being accepted into the NF Program will be permitted to enlist as a DEN. DEN enlistment authority shall not be delegated below the CNRC level. Enlistment of applicants eligible for DEN will be processed using the procedures below.

a. If awaiting a NF waiver:

(1) N133D waiver approval must be received prior to shipping applicants to RTC with a NF guarantee. Requests for DEN will be submitted to CNRC (N333) on a NFEW screening form with the letters "DEN" clearly marked in the remarks section. All waiver reasons will be annotated on the NFEW screening form requesting DEN authority and include available supporting waiver documentation. If enlistment into DEN is approved, submission of NF waiver (with all supporting documentation) must be submitted to CNRC (N333) as soon as documentation is available. Once NF waiver disposition is received, the applicant must be reclassified into the NF DEP or canceled out of DEN status. Applicants in a DEN status will be precluded from being confirmed on ship date. Applicants awaiting waivers should not normally remain in DEN status for greater than 30 days from contracting.

- (2) DEN's awaiting waivers must be written to ship no earlier than 30 days from the contracting date to allow NF waiver processing.
 - (3) Upon approval/disapproval, a DEN must be converted to NF DEP via CHGACC or canceled (as appropriate) by the MEPS classifier.
- b. If unable to obtain High School transcripts due to school closure:
- (1) Obtain a hand written statement from the applicant regarding applicable grades and requirements of Exhibit 3-1 (i.e., withdrawals and drops). If the applicant is eligible, CNRC (N333E) will grant a DEN to allow provisional enlistment until the requirements of Exhibit 3-1 can be verified. Applicants awaiting transcripts should not remain in DEN status for greater than 100 days from contracting.
 - (2) When the transcript is received, personnel making service record entries **MUST** verify that the applicant is still eligible for the Nuclear program and submit all applicable waivers.
 - (3) Do not submit any waiver (i.e., civil or financial) without a high school transcript. Once the transcript is obtained, waivers may be submitted.
- c. Prior to contracting, brief and have the applicant sign the NAVPERS 1070/613, *Delayed Enlistment Nuclear (DEN) Administrative Remarks* (Exhibit 3-9), stating they understand that they are being permitted classification into the Nuclear Program pending waiver disposition from higher authority. Ensure they understand that if higher authority disapproves their waiver request, they will have the option to reclassify or be released from contract.
- d. NF applicants who are awaiting a medical waiver must also sign the *Delayed Entry Medical (DEM) Program NAVPERS Form 1070/613 Administrative Remarks* (Exhibit 2-18) prior to contracting. Ensure they understand that they are being permitted classification in the Nuclear Program pending a medical waiver disposition from higher authority, and that if higher authority determines that a medical waiver is not appropriate, the applicant will be disqualified for enlistment and will be discharged from the Delayed Entry Program.
- e. Seats bought through the DEN option will appear on the NETCON, ACCQAL, and DEPQAL. DENs may not be converted to NF DEP until receipt of written waiver approval from DCNO (N133D) or CNRC (N333).

3C Advanced Electronics Field (AEF)/Advanced Technical Field (ATF) Program

3C-1 Program Information

These programs are essentially incentives for the enlistment and reenlistment of men and women into the Regular Navy and provide Class "A" School, advancement to paygrade E-2, and advanced training of various lengths.

3C-2 Qualifications

All applicants must meet the following requirements:

- a. **Education.** Each AEF/ATF applicant must be a high school diploma graduate (HSDG) or high school graduate (HSG).
- b. **Character.** Applicants must be of sound character. Refer to 3C-10.
- c. **Age.** The same as that which is required for enlistment except all submarine volunteers under this program must not have reached 30 years of age at the time of enlistment in order to be considered for submarine duty.
- d. **Prior Service.** Refer to the Prior Service General Information (3N).

3C-3 Security Screening for CTM/CTI/IS Rating

- a. **Ineligibility.** Applicants who require a Counterintelligence Brief are not eligible for these programs. This includes permanent resident alien and naturalized citizens born in a country whose interests are inimical to the United States; applicant's who have a relative who is a member or associate of the Communist Party; applicant's who have immediate family members or others of affection or obligation living in a country whose interests are inimical to the United States; applicant's who have been present or lived for a significant period of time in a country inimical to the United States; or applicant's who have been employed or have been an agent of a country inimical to the United States.
- b. **Character.** Persons being considered for the CTM, CTI, or IS rating must eventually qualify for a Top Secret clearance with access to Sensitive Compartmented Information (SCI) based on the stringent application of personnel security standards. In general, the candidate must be of excellent character and discretion and of unquestioned loyalty to the U.S., and members of the candidate's immediate family and persons to whom the individual is bound by affection or obligation should not be subject to duress by a foreign power. Persons who are eligible for enlistment in the Navy under Chapter 2, may be considered for CTM, CTI, or IS guarantee. However, persons whose background does not meet the following criteria will probably fail to meet the SCI eligibility requirements, and should not be considered for CTM, CTI, or IS. The Resident In Charge, Naval Security Group (NAV-SECGRU) Field Office at each Naval Training Center (NTC), conducts the final security screening at the RTC.

(1)

Citizenship. CTM, CTI, or IS rating personnel must be U.S. citizens; if naturalized, proof of naturalization must be furnished.

- (2) **Foreign Relatives.** Applicant's immediate family members, including parents, siblings, and spouse, must be U.S. citizens.
- (3) **Drugs.** No person may be selected who has been a trafficker (supplier) of illegal drugs; has abused narcotics, hallucinogenic or psychedelic drugs within one year, or abused stimulant or depressant drugs within the past 6 months. (Refer to 2M-3).
- (4) **Mental Illness.** Any person who has been treated for mental illness must produce medical evidence of successful treatment.
- (5) **Financial Responsibility.** No person may be selected who has a history of bad checks (unless through bank error), repossessions, cancelled or suspended charge accounts, or indebtedness exceeding half the annual salary of the paygrade at which the person is being recruited. If indebtedness includes a long-term mortgage, total indebtedness must not exceed 2 ½ times the annual salary.
- (6) **Criminal Record.** No person may be selected who has an adult conviction of a felony, or who has an established record of repeated misdemeanors or traffic violations, including parking tickets, vandalism, abusive behavior toward law enforcement officials, or shoplifting.
- (7) **School Record.** No person may be selected who has established a pattern of truancy, repeated difficulties with school officials, periodic suspensions, vandalism, and abusive behavior, or who as a result of such activity has been permanently expelled.
- (8) **Sexual Offenses.** No person may be selected who has engaged in homosexual activity, exhibitionism, voyeurism, transvestitism, or coercive sexual behavior of any kind.
- (9) **Employment.** No person may be selected who has established a "job-hopping" record where there is a demonstrated pattern of loafing, irresponsibility, unexplained absenteeism, theft, or inability to get along with superiors or fellow employees. Obviously information on which to base selections with respect to the above must come primarily from the applicant. Therefore, classifiers must carefully review the foregoing factors with a view toward making thoughtful and meaningful selection decisions. A Special Representative of Commander, NAVSECGRU, will interview each CTM or CTI applicant in detail concerning these factors at the RTC.
- (10) **Former Peace Corps.** Applicants who are former members of the Peace Corps may not be given a CTM, CTI, or IS school guarantee. In addition, any applicant who later acquires an intelligence specialty will not be assigned such duties in an intelligence capacity in any foreign country in which that applicant previously served as a member of the Peace Corps. For the purpose of this policy, the term "former member of the Peace Corps" includes former Peace Corps volunteers, volunteer leaders, and staff members. This term does not include persons who attended Peace Corps training, but did not go overseas with the Peace Corps, except that no such person will be assigned

duties in an intelligence capacity in any foreign country for which the member was trained to serve.

3C-4 Term of Enlistment

Applicants will enlist for 4 years and concurrently execute an agreement to extend their enlistment for 24 months. Specific narrative reason for the extension is:

“Training in the Advanced Electronics Field (AEF)/Advanced Technical Field (ATF) Program and Advancement to paygrade E-4 per MILPERSMAN 1160-040, 1160-080, and 1510-030. I understand that this extension becomes binding upon execution and thereafter may not be cancelled except as set forth in MILPERSMAN 1160-040. In particular, I understand that when I accept advancement to E-4, 12 months of this agreement may not be cancelled whether or not I complete advanced training.

This is my first enlistment.

Total aggregate of extension: 24 months.”

3C-5 General Apprenticeship and Paygrade

- a. **Entry Paygrade.** All applicants accepted for the AEF/ATF Programs are enlisted in paygrade E-1. Personnel in the AEF and ATF Programs shipping to recruit training receive accelerated advancement to paygrade E-2 after completing recruit training. Advancement to paygrade E-3 is authorized **only** after personnel complete all advancement in rate requirements (to include minimum time in rate). This does not preclude enlistment at paygrade E-2 or E-3 under 4C-2 (Advanced Paygrade) of this manual. The recruit training curriculum is the same as required for all new accessions.
- b. **Advancement.** Advancement to paygrade E-4 is authorized **only** after personnel complete all advancement in rate requirements (to include minimum time in rate) and Class “A” School. In addition, advancement to E-3 and E-4 is contingent upon maintaining eligibility in the AEF or ATF Program. If an individual is reduced in rate because of disciplinary infractions prior to or subsequent to advancement to paygrade E-4, eligibility for advancement to paygrade E-4 is terminated. Advancement to paygrade E-4 alone requires a 5-year active duty obligation as set forth in MILPERSMAN Article 1430-010. If an individual is reduced in rate subsequent to advancement to paygrade E-4, there is no reduction in active obligated service.
- c. **Conditions.** Disenrolling from the program because of non-volunteering is not authorized. Canceling of extension of enlistment because of disenrollment from or non-enrollment in advanced training is under MILPERSMAN Article 1160-040. Applicants must be specifically counseled that:
 - (1) If automatic advancement to E-4 has been accepted, one year of the extension is binding whether or not advanced training is completed.
 - (2) If an individual quits or is found not desirable for continuation in the AEF/ATF Programs, automatic advancement to E-4 has not been accepted,

and advanced training has not begun, the individual's current paygrade is retained, and the extension agreement is cancelled.

- (3) If the individual quits and advancement to E-4 has not been accepted but advanced training has begun, the individual is required to pay back 3 months additional obligated service (beyond the 4-year point) for each month of advanced training begun, up to a maximum of 2 years additional obligated service.
- (4) If an individual completes all advanced training and advancement to E-4 was not accepted, the 2-year extension goes into effect because of having completed the advanced training.
- (5) The individual has a choice as to whether or not to accept E-4. If E-4 is accepted, the individual is bound for 5 of the 6 years. However, regardless of acceptance of E-4, the Chief of Naval Personnel decides whether to order the individual to advanced training. This decision is based on the probability of successfully completing the advanced training and does take motivation of the individual into account as well as Class "A" School performance. Individuals who are qualified for advanced training are ordered to advanced training based on their qualifications and not on their decision regarding advancement to E-4.

3C-6 General AEF/ATF Training

AEF/ATF program training is categorized in two phases:

- a. **Initial Skill.** Phase I (initial skill) training includes any appropriate preliminary/prerequisite training, e.g., Aviation Fundamentals (AFUN), Basic Electricity and Electronics (BE&E), submarine school; and respective Class "A" School training (which varies in length depending on the rating). To remain eligible to continue in the AEF/ATF program an individual must successfully complete Phase I training. The respective Class "A" School curricula are basic to the rating and not specialized for these programs.
 - (1)

Trainees must successfully complete BE&E for all ratings (less EN, GSE, GSM, CTI, IS, HT, MT, and STG) before entering Class "A" School. AFUN is required before enrollment in BE&E for the AT rating.
 - (2) Individuals who volunteer and are selected for duty in submarines will attend submarine school at a time compatible with respective source rating training requirements.
- b. **Advanced.** Phase II (Advanced) training consists of at least one Class "C" School for the AEF-AECF, CTM, EW, GSE, GSM, IC, MT, and STG ratings. Advanced training for the AT rating consists of Advanced First Term Avionics (AFTA) training. All trainees who graduate from Class "A" School and maintain qualifications for the AEF/ATF program are assigned to advanced training.
 - (1) The specific path of advanced training is determined by the needs of the Navy.
 - (2) Temporary assignments to general duty for one to 12 months (usually aboard ship) may be required while awaiting assignment to advanced training.

- (3) AEF-AECF, GSE, GSM, STG, and selected EW trainees are usually assigned to a sea duty experience tour for a period of up to 2 years before attending advanced training. Provided otherwise qualified, they advance to paygrade E-4 before assignment to sea duty.

3C-7 Obligated Service

Personnel who apply for enlistment or reenlistment to enroll in these programs must obligate a total of 6 years active service computed from time of entry on active duty. Applicants are enlisted or reenlisted for 4 years and concurrently execute an agreement to extend their enlistment for 24 months.

- a. The extension agreement must be cancelled or adjusted under MILPERSMAN Article 1160-040.
- b. If a trainee is unable to complete Class "A" School, the 2-year enlistment extension is cancelled before reassignment.
- c. If trainees are unable to complete advanced training and have been advanced to paygrade E-4, the trainees are made available for general assignment in their current rating at paygrade E-4 (except MT) and are required to serve 5 years of the 6-year active duty obligation plus the appropriate payback for the amount of advanced training received, not to exceed a total of 6 years. MT personnel must be converted to another rating at paygrade E-4; the active duty obligation and payback time are the same as other ratings in this program.

3C-8 Advancement

- a. Individuals in the Delayed Entry Program (DEP) for AEF/ATF Programs are enlisted in these programs in paygrade E-1. Personnel enrolled in these programs are authorized advancement to paygrade E-2 after completing recruit training and to petty officer third class (paygrade E-4) under procedures in MILPERSMAN Articles 1160-040, 1160-080, and 1430-010 after successfully completing Phase I training, provided they are eligible to continue in the program. In accepting advancement to paygrade E-4, a 5-year active duty obligated service is incurred. Therefore, one year of the 2-year extension executed for training will concurrently be used to fulfill the 5-year active duty obligation for advancement to petty officer third class and may not thereafter be cancelled regardless of whether or not the candidate completes Phase II (Advanced) training.
- b. Advancements are benefits of the programs; however, failure to receive advancement does not reduce active obligated service. Personnel enlisting in AEF CTM rating are only eligible for advancement to paygrade E-3 and E-4 after completing Phase I training, as defined in 3C-6a, and all advancement in rate requirements for paygrade E-3 and E-4 (to include minimum time in rate) are completed.

3C-9 Disenrollment

- a. **Failure to Qualify.** Individuals who fail to remain qualified for these programs are not entitled to further their training under this program. Disenrollment authorities

and procedures are as specified in MILPERSMAN Article 1510-030. The following are cause for disenrollment from these programs:

- (1) Failure to meet requisite physical and mental standards. Personnel with a history of suicidal attempts or suicidal gestures are not qualified.
 - (2) Inability to qualify for a security clearance without extended observation of the member's performance and behavior.
 - (3) Identification as a drug abuser.
 - (4) Academic failure. Personnel must demonstrate good academic performance throughout the training pipeline. Markedly inferior performance or obvious lack of effort is grounds for disenrollment from this program.
- b. **Voluntary Disenrollment.** Requests for voluntary disenrollment may be submitted via the member's Commanding Officer to Chief of Naval Personnel (Pers-4010) for consideration. Approval will depend upon program manning, the rationale for the request and the recommendation of the member's Commanding Officer. Because of the stringent screening and counseling when being accepted into training, voluntary withdrawal based upon a subsequent loss of motivation is not a valid reason for disenrollment. Requests for voluntary disenrollment from members who have started advanced training will not be approved.
- c. **Disposition of Individuals Disenrolled.** Disenrollees are processed as follows:
- (1) Those who have completed Class "A" School will be made available for assignment in that rating, except MT. Personnel in the MT ratings will be required to convert to a different rating.
 - (2) Those who fail to complete Class "A" School will be reclassified if they meet the provisions of MILPERSMAN Article 1236-020. However, assignment to another Class "A" School is not guaranteed and is subject to the needs of the Navy. Individuals not assigned to another school and those not eligible for reclassification are made available for general assignment.
 - (3) If the reason for disenrollment is ineligibility that was present and documented at the time of application, the Chief of Naval Personnel (Pers-832) may authorize discharge from the Naval Service as an option.
 - (4) Those who do not meet the basic eligibility criteria prescribed in 3C-2 subsequent to enlisting or re-enlisting, and enrollment, are subject to disenrollment, even if the member is not at fault.
 - (5) Personnel may be disenrolled for demonstrated unreliability. Evidence of demonstrated unreliability includes the involvement of the member with military or civilian authorities under circumstances that casts serious doubt on the reliability of the individual for assignment to duty within the assigned rating. Such involvement includes offenses or a combination of offenses and drug involvement.
 - (6) Submarine volunteers who no longer meet the physical requirements for assignment to duty in connection with submarines as specified in the appropriate article of the U.S. Navy Manual of the Medical Department (MANMED), will be disenrolled from the submarine track of training, but

will be retained in the program in those ratings which have both a submarine and a surface track. In those cases where there is no surface track for the rating, the member will be counseled regarding his or her contractual options, with primary efforts to retain the member in an alternate path of the program. An individual who subsequently is certified as medically qualified for submarine duty may submit an application for submarine duty under the Enlisted Transfer Manual (NAVPERS 15909). However, approval will be contingent upon the advanced training received and whether the respective rating detailer concurs in the release from the non-submarine community.

3C-10 Advanced Electronics Field (AEF)/Advanced Technical Field (ATF) Program Screening

The following chart shows eligibility requirements for this program. Any level of review authority has final disapproval authority on any eligibility determination. See 3I- 9 for MT program waiver procedures.

Type of Offenses	Number of Offenses	Review Authority
Minor Traffic Violations (Chart A)	One to five Six or more within 2 years	No review required CNRC (Code 331) CNRC (Code 382) for MT rating
Minor Non-traffic/Minor Misdemeanors (Chart B)	One or two Three to five Six or more	CO, NRD CNRC (Code 331) CNRC (Code 382) for MT rating Not eligible
Non-minor Misdemeanors (Chart C)	One Two Three or more	CO, NRD; CNRC (Code 331) CNRC (Code 382) for MT rating Not eligible
Combination of (Chart B and C) Offenses	Combination of one "C" and one "B" offense	CNRC (Code 331) CNRC (Code 382) for MT rating
Felonies (Chart D)	One or more at any age.	Not eligible

3C-11 Advanced Electronics Field Program Matrix. See Exhibit 3-11.

3D Special Operations Challenge Program

3D-1 Program Information

The Special Operations Challenge Program offers qualified applicants an opportunity to serve in one of Special Operations communities: SEAL, EOD, or Fleet Diver. The applicant will select one of the Special Operations Challenge options based on his or her qualifications and interests. The SEAL Challenge Program Option guarantees the opportunity to enter the Naval Special Warfare/SEAL Community for individuals desiring a four-year enlistment (six-year enlistment for Medical Special Operations Technician). The Explosive Ordnance Disposal (EOD) Challenge Program Option provides for guaranteed opportunity to enter the EOD community. The Fleet Diver Challenge Program Option provides for guaranteed opportunity to enter the Fleet Diving community. The SWCC Challenge Program Option provides for guaranteed opportunity to enter the Special Warfare Combat-Craft Crewman community. Each option provides for entry into Class "A" School. Applicants must volunteer for diving duty to become eligible for all training pipelines offered in each of the Special Operations Challenge Program options. Chief, Bureau of Medicine and Surgery requires a significantly more stringent physical screening of personnel entering special operations diving duty. Applicants for the Special Operations Challenge Program must be made aware that their entrance physical examination will be re-verified for diving qualifications and a physical screening test administered at the Recruit Training Command (RTC) and again at BUD/S or Navy Diving and Salvage Training Center (NDSTC).

3D-2 Qualifications

All applicants for enlistment in this program must meet all enlistment eligibility requirements in Chapter 2 and the following additional qualifications:

- a. **Education.** High school graduates are desired.
- b. **Physical.** Applicants must satisfy appropriate physical requirements before being assigned to training. Applicants must successfully complete the physical screening test per MILPERSMAN Article 1220-170, which is administered at recruit training. Applicants have three opportunities to pass this test before completing recruit training to maintain their eligibility for the Special Operations Challenge Program Option they enlisted under.
- c. **Drug Usage.** Because of the inherently hazardous nature of these programs, use of illegal or controlled substances are grounds for **disapproval**. Drug waivers for applicants with previous involvement, on an experimental basis, with illegal or controlled substances are considered on a case-by-case basis under the Matrix of Waiver policy for Alcohol and Drug Abusers in 2M-3.
- d. **Character.** Applicants for the Special Operations community must possess the basic integrity and loyalty necessary to be considered trustworthy for access to classified information.
- e. **Prior Service.** Refer to Section 3N.
- f. **Gender.** The SEAL and SWCC Challenge Program Options are open to male volunteers **only**. The EOD and Fleet Diver Challenge Options are open to both male and female volunteers.

g. **Age.** Applicants enlisting for the SEAL Challenge Program Option must be 28 years of age or less at time of enlistment. Applicants enlisting for the EOD, Fleet Diver, or **SWCC** Challenge Options must be 30 years of age or less at the time of enlistment.

3D-3 Special Operations Challenge Program Options. Qualified applicants may be enlisted in one of the **four** Special Operations Challenge Program Options listed below.

a. **SEAL Challenge Program Option.** Open to male volunteers only.

1. **Service School Assignment.** USN enlistment assigns applicants to a Class “A” Service School listed as a source rating below. The specific service school assigned is based on the individual’s qualifications and the needs of the Navy. (Special Warfare (NEC 532X, HM 8492/532X) source ratings **are**:

AB	HM*	MA	PN	YN
AO	HT	MM	PR	
EM	IC	MR	QM	
EN	IS	OS	SK	
GM	IT	PH	STG	

* HM applicants who apply for the Medical Special Operations Technician NEC (8492) will be required to attend training for this NEC **after the successful completion of BUD/S only.**

2. **Training Cycle.** SEAL Challenge personnel transfer from one phase of the training cycle to the next without undue delay. Assignment to Class “A” School will normally be made immediately after completing recruit training. The normal training cycle for SEAL Challenge personnel is:

(a) RTC (Great Lakes).

(b) Class “A” School.

(c) BUD/S training.

(d) Basic Airborne School.

(e) **The below training applies to HMs only:**

(1) Special Operations Combat Medic (SOCM).

(2) Special Operations Technician (SOT) Training awards **HM-8492** NEC.

(f) Duty Assignment. After BUD/S training, assignment to duty is per the needs of the Navy.

b. **EOD Challenge Program Option.** Open to male and female volunteers.

1. **Service School Assignment.** USN enlistment assigns applicants to a Class “A” Service School listed as an EOD source rating below. The specific service school assigned is based on the individual’s qualifications and the needs of the Navy. EOD (NEC 533X) source ratings **are**:

AB	ET	IT	OS
AO	GM	MA	PR
EM	HT	MM	QM
EN	IC	MN	SK.

2. **Training Cycle.** EOD Challenge personnel transfer from one phase of the training cycle to the next without undue delay. Assignment to Class “A” School will normally be made immediately after completing recruit training. The normal training cycle for EOD Challenge personnel is as follows:

- (a) RTC (Great Lakes).
- (b) Class “A” School.
- (c) EOD Diver training (Panama City, FL).
- (d) EOD training (Eglin AFB, FL).
- (e) Duty assignment. After EOD training, community requirements will dictate subsequent requirements.

c. **Fleet Diver Challenge Program Option.** Open to male and female volunteers.

1. **Service School Assignment.** USN enlistment assigns applicants to a Class “A” Service School listed as a Fleet Diver source rating below. The specific service school assigned is based on the individual’s qualifications and the needs of the Navy. Fleet Diver (NEC 534X) source ratings are:

DC	GM	MM	QM
EM	HM*	MR	
EN	HT	OS	
ET	IC	PH	

* HM may apply for training a Medical Deep Sea Diving Technician (HM-8493) only. This training will be conducted following successful completion of Second Class Diver Training.

2. **Training Cycle.** Fleet Diver Challenge personnel transfer from one phase of the training cycle to the next without undue delay. Assignment to Class “A” School will normally be made immediately after completing recruit training. The normal training cycle for Fleet Diver Challenge personnel is as follows:

- (a) RTC (Great Lakes).
- (b) Class “A” School.
- (c) Second Class Diver training (Panama City, FL).
- (d) Duty assignment. After Second Class Diver training, community requirements will dictate subsequent assignments.

d. **Special Warfare Combatant-Craft Crewman (SWCC) Challenge Option.** Open to male volunteers only.

1. **Service School Assignment.** USN enlistment assigns applicants to a Class “A” Service School listed as a SWCC source rating below. The specific service school assigned is based on the individual’s qualifications and the needs of the Navy. SWCC (NEC 535X) source ratings are:

BM	ET
DC	GM
EM	QM
EN	

2. Training Cycle. SWCC Challenge personnel transfer from one phase of the training cycle to the next without undue delay. Assignment to Class “A” School will normally be made immediately after completing recruit training. The normal training cycle for SWCC Challenge personnel is as follows:

(a) RTC (Great Lakes).

(b) Class “A” School.

(c) Special Warfare Combatant-Craft Crewmember training (San Diego, CA).

(d) Duty assignment. After SWCC training, community requirements will dictate subsequent assignments.

3D-4 Term of Enlistment

- a. Applicants enlist or reenlist in the U.S. Navy for four years. However, individuals electing Medical Special Operations Technician training under the SEAL Challenge Program **Option** must concurrently execute an *Agreement to Extend Enlistment* (NAVPERS 1070/621) for 24 months, using the following narrative entry:

“Training and follow-on SOCM training as a Medical Special Operations Technician in the SEAL Challenge Program and accelerated advancement to paygrade E-4 per MILPERSMAN 1160-040, 1160-080 and 1430-010. Accelerated advancement to paygrade E-4 is authorized only after successful completion of BUD/S training. I understand that this extension becomes binding upon execution and thereafter may not be cancelled except as set forth in MILPERSMAN 1160-040.

This is my first enlistment.

Total aggregate of extension: 24 months.”

- b. All applicants must have 36 months obligated service upon graduation from BUD/S, EOD, **SWCC**, or Fleet Diver training.
- c. Use the NAVCRUIT 1133/52 Annex to delineate the basic program and service guarantees.

3D-5 General Apprenticeship and Paygrade

- a. **Entry.** All applicants accepted for the Special Operations Challenge Program shall be enlisted in paygrade E-1 with accelerated advancement to paygrade E-2 after successfully completing recruit training. This does not preclude enlistment at paygrade E-2 or E-3 under **Section** 4C (Advanced Paygrade). The recruit training curriculum is the same as required for all new accessions.
- b. **Advancement.** Accelerated advancement to paygrade E-4 is authorized only after the recruit completes BUD/S, EOD, **SWCC**, or Fleet Diver training, including graduating from Class “A” School. In the case of Medical Special Operations technicians, accelerated advancement to E-4 is authorized **only** after graduation from BUD/S **and** follow-on SOCM training. If an individual is reduced in rate because of disciplinary infractions before or after advancement to paygrade E-4, eligibility for accelerated advancement to paygrade E-4 is terminated. This does not preclude advancement from E-2 to E-3 based on normal advancement criteria. Accelerated advancement to paygrade E-4 alone requires a four-year active duty obligation as set forth in MILPERSMAN Article 1430-010. If an individual is reduced in rate

subsequent to accelerated advancement to paygrade E-4, there is no reduction in active obligated service.

3D-6 Disenrollment

- a. **Failure to Qualify.** Individuals who fail to remain qualified for these programs are not entitled to further their training under the Special Operations Challenge Program. Canceling of extension of enlistment because of disenrollment or non-enrollment in BUD/S, EOD, [REDACTED], or Fleet Diver training is per MILPERSMAN Article 1160-040. Applicants must be specifically counseled that:
 1. If an individual quits or is found not desirable for continuation in the Special Operations Challenge Program, the current paygrade is retained and, if applicable, the Medical Special Operations Technician extension agreement is cancelled.
 2. If the individual quits during BUD/S, EOD, SWCC, or Fleet Diver training, he will be required to pay back three months additional obligated service (beyond the four-year point) for each month of BUD/S, EOD, SWCC, or Fleet Diver training completed up to a maximum of two years additional obligated service.
 3. If a Medical Special Operations Technician completes the entire training pipeline, to include SOCM and automatic advancement to E-4, the two-year extension goes into effect due to having completed training.
- b. **Disposition of Individuals Disenrolled.** Disenrollees are processed as follows:
 1. Those who have completed Class "A" School are made available for assignment in that rating.
 2. Those who fail to complete Class "A" School are reclassified if they meet the provisions of MILPERSMAN Article 1236-020. However, assignment to another Class "A" School is not guaranteed and is subject to the needs of the Navy. Individuals not assigned to another school and those not eligible for reclassification will be made available for general assignment.
 3. If disenrollment is precipitated by reason of ineligibility, which was present and documented at the time of application, The Chief of Naval Personnel (PERS-832) may authorize discharge from the Naval Service as an option.
 4. Those who do not meet the basic eligibility criteria prescribed here, after enlisting or reenlisting and enrollment, are subject to disenrollment even if the member is not at fault.
 5. Personnel may be disenrolled for demonstrated unreliability. Evidence of demonstrated unreliability includes involvement of the member with military or civilian authorities under circumstances that cast serious doubt on the reliability of the individual for assignment to duty within the assigned rating. Such involvement includes civil or military offenses or a combination of offenses and drug involvement.

3D-7 Special Operations Challenge Program Statement of Understanding

All applicants enlisting into the Special Operations Challenge Program will read either the *SEAL Challenge Program Statement of Understanding*, *EOD Challenge Program Statement of Understanding*, *SWCC Challenge Program Statement of Understanding*, or *Fleet Diver Statement of Understanding* (refer to the Classifier/Program Fact Sheets) depending on the Special Operations Challenge Program Option they enlist under. The applicant must initial paragraph 5 of the NAVCRUIT 1133/52 indicating acknowledgement of the obligations/conditions of the Special Operations Challenge Program. (See Exhibit 3-12).

3D-8 Special Operations Challenge Program Screening

Type of Offenses	Number of Offenses	Review Authority
Minor Traffic Violations (Chart A)	One to five	No review required
	Six or more within two years	Not eligible
Minor Non-traffic/Minor Misdemeanors (Chart B)	One	CO, NRD
	Two	CNRC (Code 334)
	Three or more	Not eligible
Non-minor Misdemeanors (Chart C)	One or Two	CNRC (Code 334)
	Three or more	Not eligible
Felonies (Chart D)	One or more at any age	Not eligible

3D-9 Special Operations Challenge Program Matrix. See Exhibit 3-13.

3D-10 Special Operations Enlistment Bonus Statement of Understanding. All applicants for the Special Operations Challenge Program must read and sign the Special Operations Enlistment Bonus Statement of Understanding. (Refer to Exhibit 3-40).

3E GENDET to Special Operations Challenge

3E-1 Program Information

- a. The GENDET to Special Operations Challenge Program guarantees the opportunity to enter the SEAL, EOD or Fleet Diver Challenge Program after completing 12-months of duty assignment at their first permanent duty station after graduation from Apprenticeship Training. This is a four-year enlistment program in the Regular Navy (USN) and requires the member to agree to extend his enlistment for a period of 24-months prior to assignment to a source rating Class "A" School for the Special Operations Challenge Program option in which they enlist and follow-on BUDS, EOD or Fleet Diver training, as applicable. Members who decline to extend their enlistment as stated above will be retained onboard their current command and separated at their EAOS unless they reenlist for benefits of rate.
- b. Chief, Bureau of Medicine and Surgery requires a significantly more stringent physical screening of personnel entering active duty. Applicants for the GENDET to Special Operations Challenge Program must be made aware that their entrance physical examination will be re-verified for diving qualifications and a physical screening test administered at RTC prior to commencement of Class "A" School and again at either BUDS, EOD or Fleet Diver training. Applicants who successfully complete **all** phases of training, to include Class "A" School, will receive accelerated advancement to paygrade E-4.
- c. Applicants for the GENDET to Special Operations Challenge Program are eligible for an enlistment bonus offered to GENDETs, if available and authorized at the time of their DEP enlistment. In addition to other bonuses, applicants will earn the Enlistment Bonus for Special Operations upon completion of Special Operations training.

3E-2 Qualifications and GENDET to Special Operations Challenge Options

- a. **Qualifications.** All applicants must meet all enlistment eligibility requirements in Chapter 2 and the applicable qualifications for the Special Operations Challenge (SEAL, EOD or Fleet Diver) Program option for which they enlist.
- b. **Options.** Applicants enlisting for the GENDET to Special Operations Challenge Program must choose the SEAL, EOD or Fleet Diver Challenge option at the time of their initial enlistment based on their eligibility. Eligible male volunteers may select either the SEAL, EOD or Fleet Diver Challenge option based on their eligibility for each program. Female volunteers may elect enlistment in either the EOD or Fleet Diver options based on their eligibility for each program. Females are not authorized to enlist for the SEAL Challenge Program option. Qualified applicants may select one of the following GENDET to Challenge options at the time of initial enlistment:
 - (1) **SEAL Challenge Program.** Male volunteers only. Source ratings are limited to only those Class "A" Schools located at NTC Great Lakes. Eligible source ratings are EM, EN, GM, HT, IC, IT, MA, MM, QM and SM.

- (2) **EOD Challenge Program.** Source ratings are limited to only those Class “A” Schools located at NTC Great Lakes. Eligible source ratings are EM, EN, GM, HT, IC, IT, MA, MM, QM and SM.
- (3) **Fleet Diver Challenge Program.** Source ratings are limited to only those Class “A” Schools located at NTC Great Lakes. Eligible source ratings are DC, EN, GM, HM, HT, IC, MM, MR, QM and SM.

Note 1: Refer to the Challenge Program the member is enlisting under for program qualifications, training cycle, and additional program requirements to ensure the member is fully qualified for the desired Special Operations Challenge Program prior to completion of classification.

Note 2: Males enlisting under the GENDET to Special Operations Challenge Program with the SEAL Challenge Program option are not eligible for training in the HM rating.

- c. **Drug Usage.** Because of the inherently hazardous nature of the Challenge Programs, use of illegal or controlled substances are grounds for disapproving application. Drug waivers for applicants with previous involvement on an experiemental basis in illegal or controlled substances are considered on a case-by-case basis under the Matrix of Waiver Policy for Alcohol and Drug Abusers in 2M-3.
- d. **Character.** Applicants must possess the basic integrity and loyalty necessary to be considered trustworthy for access to classified information.
- e. **Prior Service.** See 3N.
- f. **Gender.** The GENDET to Challenge Program is open to male and female volunteers. Females are **not** authorized to enlist with the SEAL Challenge option.
- g. **Age.** Male applicants must be 26 years of age or less at time of **accession** for enlistment with the SEAL Challenge Program option. Males and females must be 28 years of age or less at time of accession for enlistment with either the EOD or Fleet Diver Challenge Program option.
- h. **Citizenship.** Must be a U.S. ccitizen eligible for a security clearance.
- i. **ASVAB.** VE+AR=104 for SEAL and Fleet Diver Challenge Program options, with minimum MC=50. VE+AR=110 for EOD Challenge Program option, with minimum MC=50. VE+AR=11o for Diving Medical Technician, with minimum MC=50. Special Operations Enlisted Community Manager (ECM) may grant a waiver of line scores. Submit requests to ECM via CNRC N334.
- j. **Apprenticeship.** Seaman (SN) Apprenticeship only.

3E-3 Training Cycle

GENDET to Special Operations Challenge Program personnel will be sent to Seaman Apprenticeship training upon completion of recruit training and then ordered to their first duty station for a minimum 12-month GENDET duty assignment. Member will be transferred to an eligible source rating Class “A” School for the Special Operations Challenge Program option in which they enlisted for and immediate follow-on

assignment to the corresponding (SEAL, EOD or Fleet Diver) training upon completion of 12-month duty assignment at first permanent duty station. Member must obligate for an additional 24-months of service prior to transferring to the Class "A" School assignment. The normal training cycle for GENDET to Special Operations Challenge Program personnel is:

- a. RTC (Great Lakes).
- b. Seaman Apprenticeship training.
- c. Assignment to first duty station for a period not less than 12-months as a GENDET.
- d. Class "A" School training (Great Lakes).
- e. Follow on SEAL, EOD or Fleet Diver training based on Challenge Program option member enlisted under.
- f. Basic Airborne School (SEAL and EOD only).

3E-4 Service School Assignment. Member will be assigned to a Class "A" School listed under the Special Operations Challenge Program option the member is enlisted under. Refer to 3E-2 for a detailed list of ratings for each GENDET to Special Operations Challenge option.

- a. Applicants enlisting for the SEAL Challenge option are not eligible for training in the HM rating.
- b. After completion of Apprenticeship Training, member must complete a 12-month duty assignment at his or her first duty station prior to assignment to Class "A" School.
- c. Member must meet the eligibility requirements for the appropriate source rating Class "A" School requested and the member's Command Career Counselor must submit a NAVPERS 1306/7 to Pers-4010S requesting orders to the Class "A" School no later than 90 days prior to the desired transfer date. It is the members responsibility to maintain liaison with his Command Career Counselor to ensure timely submission of the NAVPERS 1306/7.

3E-5 Term of Enlistment

- a. Applicants enlist or reenlist in the Regular Navy for 4 years and agree to execute an *Agreement to Extend Enlistment* (NAVPERS 1070/622) for 24 months, using the following narrative reason entry:

“Class "A" School Training and follow on (BUDS, EOD or Fleet Diver (as appropriate)) Training under the provisions of the GENDET to Special Operations Challenge Program and accelerated advancement to paygrade E-4 per MILPERSMAN 1160-040, 1160-080 and 1430-010. Accelerated advancement to paygrade E-4 is authorized only after successful completion of (BUDS, EOD or Fleet Diver (as appropriate)) training. I understand that this extension becomes binding upon execution and thereafter may not be cancelled except as set forth in MILPERSMAN 1160-040.

This is my first enlistment.

Total aggregate of extension: 24 months.

- b. Use the NAVCRUIT 1133/52 Annex to delineate the basic program and service guarantees.

3E-6 General Apprenticeship and Paygrade

- a. **Entry.** All applicants accepted for the GENDET to Special Operations Challenge Program shall be enlisted in paygrade E-1 with accelerated advancement to paygrade E-2 after successfully completing recruit training. This does not preclude enlistment at paygrade E-2 or E-3 under 4C (Advanced Paygrade). The recruit training curriculum is the same as required for all new accessions.
- b. **Advancement.** Accelerated advancement to paygrade E-4 is authorized only after recruit completes (BUDDS, EOD or Fleet Diver (as appropriate)) training, including graduating from Class "A" School. If an individual is reduced in rate because of disciplinary infractions before or after advancement to paygrade E-4, eligibility for accelerated advancement to paygrade E-4 is terminated. This does not preclude an advancement from E-2 to E-3 based on normal advancement criteria.

3E-7 Failure to Qualify.

- a. Individuals who fail to remain qualified for this program are not entitled to further training under the GENDET to Special Operations Challenge Program. Canceling of extension of enlistment because of disenrollment or non-enrollment in (BUDDS, EOD or Fleet Diver (as appropriate)) training is per MILPERSMAN Article 1160-040. Applicants must be specifically counseled that:
 - (1) If an individual quits or is found not desirable for continuation in the SEAL, EOD or Fleet Diver Program during assignment to Class "A" School, the member will be made available for a general detail assignment and will be required to complete the 24-month extension.
 - (2) If the individual quits or is found not desirable for continuation in the Special Operations Challenge Program during (BUDDS, EOD or Fleet Diver (as appropriate)) training, he or she will be made available for assignment in his or her designated rating for the remainder of his extended contract.
 - (3) If the individual declines to extend his or her enlistment prior to assignment to Class "A" School the individual will remain at his or her current duty station until his or her original EAOS.
- b. **Disposition of Individuals Disenrolled.** Disenrollees are processed as follows:
 - (1) Those who have completed Class "A" School are made available for assignment in that rating.
 - (2) Those who fail to complete Class "A" School will be made available for general duty assignment for the remainder of their extended contract.
 - (3) If disenrollment is precipitated by reason of ineligibility, which was present and documented at the time of application, the Chief of Naval Personnel (Pers-832) may authorize discharge from the Naval Service as an option.

- (4) Those who do not meet the basic eligibility criteria prescribed here, after enlisting or reenlisting, and enrollment, are subject to disenrollment, even if the member is not at fault.
- (5) Personnel may be disenrolled for demonstrated unreliability. Evidence of demonstrated unreliability includes involvement of the member with military or civilian authorities under circumstances that cast serious doubt on the reliability of the individual for assignment to duty within the assigned rating. Such involvement includes civil or military offenses or a combination of offenses and drug involvement.

3E-8 GENDET to Special Operations Challenge Program Statement of Understanding

All applicants enlisting into the GENDET to Challenge Program will read the *GENDET to Special Operations Challenge Program Statement of Understanding* (refer to the Classifier/Program Fact Sheets). The applicant must initial paragraph 6 of the NAVCRUIT 1133/52 indicating acknowledgement of the obligations/conditions of the GENDET to Special Operations Challenge Program (See Exhibit 3-14).

3E-9 Applicant Briefing

- a. Applicant's enlisting in the GENDET to Special Operations Challenge Program will be briefed that they must maintain all eligibility requirements for assignment to (BUDS, EOD or Fleet Diver (as appropriate)) training during their enlistment, failure to meet eligibility requirements will result in nullifying enlistment guarantees. Individuals found no longer qualified for assignment to (BUDS, EOD or Fleet Diver (as appropriate)) training, may elect assignment to another Class "A" school in which the individual is qualified or elect to separate at his EAOS. Individuals enlisted under this program may decline assignment to training anytime during their enlistment and separate at their EAOS.

3E-10 GENDET to Special Operations Challenge Program Screening

Type of Offenses	Number of Offenses	Review Authority
Minor Traffic Violations (Chart A)	One to five Six or more within two years	No review required Not eligible
Minor Non-traffic/Minor Misdemeanors (Chart B)	One Two Three or more	CO, NRD; CNRC (Code 334) Not eligible
Non-minor Misdemeanors (Chart C)	One or Two Three or more	CNRC (Code 334) Not eligible
Felonies (Chart D)	One or more at any age.	Not eligible

3E-11 GENDET to Special Operations Challenge Program Matrix. (See Exhibit 3-13)

Note: The GENDET to Special Operations Challenge Program should be utilized to enlist applicants not best qualified for enlistment into either the SEAL, EOD or Fleet Diver Challenge Programs due to physical fitness or other subjective reasons. Contact the Special Operations Enlisted Community Manager for enlistment eligibility determinations.

3F Subfarer Program

3F-1 Program Information

The Subfarer program guarantees assignment to submarine school for male individuals desiring a 4-year USN enlistment (without an additional Class "A" School). Chief, Bureau of Medicine and Surgery requires a more stringent physical screening of personnel entering submarine duty. Applicants for the Subfarer Program must be made aware that their entrance physical examination will be re-verified for submarine school.

3F-2 Qualifications

- a. **Vision.** Applicant must have normal color perception and vision meeting general duty requirements for enlistment into the Navy.
- b. **Gender and Age.** Applicant must be a male not greater than 30 years of age at time of accession.
- c. **Volunteer.** Applicant must volunteer for sea duty in submarines by signing a NAVPERS 1070/613. See Exhibit 3-15.
- d. **Physical.** Assignment to submarine school is conditional on being physically eligible for and otherwise qualified for the submarine service. For initial entry into the program, a physical examination completed at a Military Entrance Processing Station (MEPS) is acceptable, providing the applicant is counseled that he will have further physical screening at Recruit Training Command (RTC) and the Submarine School.
- e. **Character.** Applicant must demonstrate emotional and mental stability and maturity.
- f. **Drug Usage.** For drug/alcohol abuse criteria, refer to 2M-3.
- g. **Security.** Applicant must be eligible for a security clearance.
- h. **Citizenship.** Applicant must be U.S. citizen.
- i. **Line Score Requirements.** To be qualified, the applicant's current ASVAB scores must meet either of the following line score composites:

$$\text{AR+MK+EI+GS}=200 \quad \text{-OR-} \quad \text{VE+AR+MK+MC}=200$$

3F-3 Apprenticeship

Applicants will be enlisted in the Seaman apprenticeship.

3G Seaman/Airman/Fireman Program

3G-1 Program Information

- a. This program enlists female and male applicants in the Regular Navy without guaranteed assignment to a Navy Class "A" School.
- b. All applicants are guaranteed enlistment and retention in the apprenticeship of their choice. Male and female applicants guaranteed the Seaman apprenticeship are subject to having their apprenticeship changed if, during recruit classification, they request and are recommended for a Navy Class "A" School or on-the-job-training in a rating in either the Seaman, Fireman, or Airman apprenticeships.

3G-2 Qualifications

Applicants enlisting in the Airman apprenticeship must have normal color perception.

3G-3 Term of Enlistment

All personnel will be enlisted for a period of 4 years.

3G-4 General Apprenticeship

All personnel are enlisted in the Seaman, Airman, or Fireman apprenticeships.

3H Direct Procurement Enlistment Program (DPEP)

3H-1 Program Information

This program provides for Regular Navy enlistment of candidates with civilian acquired training/work experience.

- a. **Vocational Training.** Applicants who have satisfactorily completed acceptable civilian courses of vocational training at post-high school institutions but have no significant civilian work experience may be eligible for enlistment in paygrades E-1 through E-3 as designated strikers in a Navy rating.
- b. **Training and Experience.** Applicants who have acquired civilian training and/or one or more years experience may be eligible for enlistment in a petty officer status through paygrade E-7 in critically staffed Navy ratings.
- c. **Source.** See the *Military Civilian Job Comparability Manual* published by Office of Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics), OASD (MRA&L) for comparison of civilian occupations to aid in identifying sources for this program. Advanced paygrade enlistments for applicants with civilian experience in the same occupation will be considered on a case-by-case basis.

3H-2 Eligibility

- a. **Qualifications Required.** All applicants must meet the enlistment eligibility requirements in Chapter 2. The following additional qualifications are required:
 - (1) **Test Score**
 - (a) Applicants must maintain a VE score of 42 or higher on a current Armed Services Vocational Aptitude Battery (ASVAB) test.
 - (b) Applicants with prior Naval Service should not be tested if they have a valid Enlisted Classification Record and the previous scores attained meet or exceed the test score requirements of this program. Prior Navy applicants who do not have a valid Navy Classification Record will be tested with the ASVAB.
 - (2) **Prior Service.** All NAVET and OSVET personnel must meet all eligibility requirements and qualifications for enlistment/reenlistment specified in Chapters 2 and 3.
 - (3) **Age.** See 2F-1b for maximum age. Applicants must meet the minimum age qualifications below for the paygrade for which enlisted.

Paygrade	Minimum Age
E-1, E-2, E-3	17
E-4	20
E-5	23
E-6	26
E-7	28

- (4) **Citizenship.** Applicants who are not U.S. citizens or U.S. nationals are not eligible for enlistment in specific ratings indicated in this section. Applicants who want to enlist in the Legalman (LN) rating must be U.S. citizens or U.S. nationals.
- (5) **Security Screening.** Applicants who require a security screening per 4E-3 are not eligible for enlistment in a rating for which a security clearance may be required without prior approval of Chief of Naval Personnel (Pers-81). These ratings are indicated in Exhibit 3-16, School Guarantee Program Matrix.
- (6) **Security Clearance Eligibility.** Applicants with juvenile or police records, regardless of whether a moral waiver is required, must be screened for eligibility for a security clearance. Any applicant not considered eligible for a security clearance will not be enlisted in a rating for which a security clearance may be required. These ratings are indicated on the School Guarantee Program Matrix (Exhibit 3-16).
- b. **Training Experience Required**
- (1) **For paygrade E-1 through E-3.** Applicant must have completed vocational training as follows: Training may include both high school and/or post high school training.

Paygrade	Vocational Training Requirements
E-1	A minimum of 350 classroom hours, but less than 600 hours.
E-2	One year vocational training (minimum of 500 classroom hours).
E-3	2 years vocational training (minimum of 1000 classroom hours).

- (2) **For paygrade E-4 through E-7.**
- (a) Applicants must have abilities and knowledge required by the occupational standards in *Personnel Advancement Requirements* (NAVPERS 1414/4) for applicable ratings and paygrade. (It is recognized that in areas that are remote from other Navy activities, Personnel Advancement Requirements may not be fully completed. In

these instances, submit the best information available.

- (b) Applicants must submit evidence of work experience in a related field. The actual time lapse between applicants' last work experience and their application for enlistment is commensurate with their experience and paygrade applied for as determined by CNRC (Code 334) based on Enlisted Community Manager input.

Paygrade	Minimum Required Work Experience	Vocational Training or Equivalent, which may be substituted for ½ of work experience credit
E-4	2 years	12 months or 1,000 classroom hours
E-5	4 years including 2 years supervisory experience	24 months or 2,000 classroom hours.
E-6	8 years including 4 years supervisory experience	36 months or 3,000 classroom hours
E-7	13 years including 6 years supervisory experience	48 months or 4,000 classroom hours

3H-3 Term of Enlistment

- a. All enlistments in this program are for a period of 4 years. Use NAVCRUIT 1133/52 to delineate basic program and service guarantees.
- b. DPEP applicants, E-3 and below, may be provisionally enlisted in a Will-Grad status in the Delayed Entry Program (DEP) pending attainment of DPEP qualifications and CNRC (Code 334) approval for USN enlistment. DEP length limits are specified in current CNRC recruiting goals and policies notices. DPEP applicants are required to sign a Section VI, Remarks entry on DD Form 1966, if enlisting provisionally in DEP.
- c. Applicants are not normally considered for other rating conversion programs until they complete their initial active duty obligation.

3H-4 Rates/Ratings Authorized

- a. Enlistments and reenlistments in paygrade E-1 through E-3 with a striker designation are allowed only in those applicable ratings listed in the Career Reenlistment Objectives (CREO) categories of OPNAVINST 1160.4.
- b. Enlistments and reenlistments in paygrade E-4 and above are allowed only in those applicable ratings listed in the CREO categories of OPNAVINST 1160.4.

3H-5 Procedures

- a. **Determining Program Qualifications.** Recruiters should refer potential applicants for this program to an Enlisted Classifier (PN-2612) with transcripts of high school education and technical school training, a resume of work experience and technical

school training, and/or a resume of work experience with letters of recommendation from employers. The enlisted classifier interviews and screens the applicant to determine program qualifications and recommends the rating and paygrade for which the applicant is qualified.

- b. **Approval Authority.** CNRC (Code 334) approval is required to enlist all applicants for this program
- c. **Applications for Enlistment**
 - (1) Process applications for enlistment/reenlistment in this program and forward them to CNRC (Code 334). Send all requests with a complete pre-enlistment kit and a letter of request, with the following information and documents:
 - (a) Recommended rating and paygrade and statement of previous training/experience.
 - (b) Copy of completed *Personnel Advancement Requirements* (NAVPERS Form 1414/4), (if available).
 - (c) Copy of vocational training transcript and a copy of course curriculum or school catalogs, if used to substitute for work experience or to document eligibility for enlistment in paygrade E-1, E-2, or E-3.
 - (d) Number of months work experience and supervisory experience.
 - (e) Copy of employer recommendations/resume.
 - (f) Statement of eligibility for security clearance and certification of meeting citizenship requirement, if required for recommended rating.
 - (g) Statement certifying that special physical requirements have been met for entry into the rating for which recommended.
 - (h) Age (computed to the nearest month).
 - (i) Total prior service (years, months, and days) and branch of service. *Certificate of Release or Discharge from Active Duty* (DD Form 214).
 - (2) CNRC (Code 334) will consider requests for both the rate and rating requested. In those cases where the applicant's qualifications are not sufficient for approval of the rate/rating requested, lower paygrades and/or alternate ratings will be considered.

3H-6 General Apprenticeship and Paygrade

- a. Applicants authorized enlistment in paygrade E-1, E-2, or E-3 are enlisted with a striker identification.
- b. In those cases where the Chief of Naval Personnel directs additional training to qualify for paygrades E-4 or above, applicants are enlisted in paygrade E-3 in the apprenticeship that leads to the rating authorized through the normal path of advancement. Advancement beyond paygrade E-3 is authorized upon successfully completing additional training (usually Class "A" School/Apprenticeship Training) and recruit training, if applicable.

- c. Applicants for paygrade E-4 and above who have **fewer** than 12 consecutive weeks of active duty or active duty for training (ACDU/ACDUTRA) enlist in paygrade E-3 and advance to the petty officer grade for which authorized upon successfully completing recruit training. Applicants are enlisted in the apprenticeship that leads to the rating authorized through the normal path of advancement.
- d. Applicants for paygrade E-4 and above who have 12 consecutive weeks or more of ACDU/ACDUTRA in the USN/USNR enlist in the rate/rating for which authorized.
- e. Applicants for paygrade E-4 and above who have 12 consecutive weeks or more of ACDU/ACDUTRA in a service other than USN/USNR and who were released from active duty or discharged less than 4 years previously enlist in the rate/rating for which authorized.
- f. Applicants for paygrade E-4 and above who have 12 consecutive weeks or more of ACDU/ACDUTRA in a service other than USN/USNR and who were released from active duty or discharged more than 4 years previously enlist in paygrade E-3 in the apprenticeship that leads to the rating authorized through the normal path of advancement. Advancement beyond paygrade E-3 is authorized upon successfully completing recruit training or Other Veteran (OSVET) indoctrination and the appropriate apprentice training under 3I.

3H-7 Service Record Entries

- a. Enter a 5-digit special program code in Item 18k of DD Form 1966 per 5B2.
- b. If Chief of Naval Personnel has required and approved additional skill training to meet rating qualifications, enter a formal schools catalog course title in Section VI, Remarks of DD Form 1966.
- c. Reenlistees with prior active Naval Service should have their original Navy Occupation and Training History (Page 4), which were delivered to them by the activity that discharged them. Reenlistees who are in possession of these record pages are required to provide them at the time of reenlistment for insertion in their new enlisted service record. If the applicant did not receive these pages at the time of discharge or if they have since been lost or destroyed, make an Administrative Remarks entry to that effect.
- d. Insert a copy of the report of availability submitted, if required, in the individual's service record before the member departs from the MEPS that effected enlistment or reenlistment.
- e. NRD personnel must prepare and insert in the service record of all NAVET/OSVET reenlistees/enlistees, a locally prepared document.
 - (1) Prevent duplicate availability reports by administrative personnel of NRDs, Naval Stations, and Naval Training Centers, and
 - (2) Identify individuals received at a Naval Station or Naval Training Center who have not been made available at the NRD.

- f. A copy of any correspondence from Chief of Naval Personnel, Chief, Bureau of Medicine and Surgery, or CNRC pertaining to the enlistment or reenlistment of the individual must be included in the service record.
- g. *The Enlisted Service Record* (NAVPERS 1070/600) must be distinctly marked by stamping or writing “NAVET” or “OSVET”, as applicable, on the front cover if the reenlistee has previously completed 180 consecutive days of ACDU/ACDUTRA.

3H-8 Enlistment Criteria for Male and Female Mortician Accessions

- a. Applicants must satisfactorily complete a mortuary science course at a school accredited by the American Board of Funeral Service Education, Incorporated.
- b. Applicants must hold a current license to practice as a mortician in one of the 50 States or the District of Columbia.
- c. Applicants are eligible for the enlistment bonus.
- d. The HM-8496 NEC will be assigned after applicant successfully completes HM

Class “A” School.

3H-9 Waivers. Waiver questions may be directed via CNRC (Code 334).

3I School Guarantee Program (SGP)

3I-1 Program Information

This program permits the Navy to be responsive to the desires and aptitudes of individuals, both male and female, in guaranteeing school training in a specific rating. Several ratings in the Navy consistently experience a supply of potential enlistees greater than the Navy's need. Therefore, the active obligated service requirement of this program varies with the popularity of individual ratings.

3I-2 Qualifications

All applicants for enlistment in this program must meet enlistment eligibility in Chapter 2, the requirements in this paragraph and Exhibit 3-16.

- a. **Education.** High school graduates are required for some ratings and desired for all others; however, high school graduation is not required for many ratings.
- b. **Prior Service.** NAVET applicants who have completed a minimum of 180 consecutive days active duty and not eligible for enlistment in their previous rating must enlist via PRISE III. OSVETs with skills not directly convertible to a Navy rating at time of enlistment are eligible for enlistment in the School Guarantee Program.
- c. **Character.** Persons being considered for the School Guarantee Program should exhibit the highest standards of personal conduct, reliability, and moral character. Refer to Exhibit 2-19 and Exhibit 3-16 for amplifying character requirements for all ratings. Ratings requiring MASS screening or clearances prior to attending Class "A" School will have more stringent character requirements.
 - (1) **Citizenship.** Many ratings require U.S. citizenship, or if naturalized, proof of naturalization. **No waivers authorized.** Refer to Exhibit 3-16 for citizenship requirements for each rating.
 - (2) **Drugs.** Refer to Exhibit 2-18 for rating qualifications and waivers for drug or alcohol abuse.
- d. **Mental Aptitude.** Applicants may be granted an ASVAB test score waiver for up to five points on any subtest score combination.

Classifiers must use discretion in recommending waivers. Maximum waiver recommendations should only be in those cases where the applicant indicates a high degree of motivation and the test scores reflect a lack of previous experience or exposure that can be overcome by instruction. All waiver requests will be telephonic and approved **only** by CNRC (Code 33). Test score waivers will be documented on the DD Form 1966/3. *Note: See 3I-9 for Submarine Program Point Waiver guidelines.*

3I-3 Term Of Enlistment

Term of enlistment is for a period of 4 years. In addition, applicants enlisting for training in the rating of AC, AW, BU, CE, CM, DT, EA, EO, HM, IS, JO, PH, SECF, SW, and UT must concurrently execute agreement to extend enlistment for a period of 12 months. An Agreement to Extend Enlistment (NAVPERS 1070/621) is required to be executed for all Five Year Obligor and Four Year School Guarantees that offer an Enlistment Bonus, with the exception of the SECF program which does not require an extension for an Enlistment Bonus. This form shall be prepared and signed by the applicant on the day they are Shipped to Recruit Training Command. Specific wording of the narrative reason for the extension is as follows:

a. 5Y0 Program

“Training Five-Year Obligor Program for rating per current directives. I understand that this agreement becomes binding upon execution, and may not be cancelled, except as set forth in MILPERSMAN 1160-040.”

This is my first enlistment.

Total aggregate of extension: 12 months.”

b. Enlistment Bonus Program

“To establish eligibility for the Enlistment Bonus per OPNAVINST 1130.1 series and CNRCINST 1130.8 series (CRUITMAN-ENL).

This is my first enlistment.

Total aggregate of extension: 12 months.”

3I-4 Apprenticeship

All applicants will be enlisted in the apprenticeship that is in the proper path of advancement (for example, applicants enlisting into Construction ratings will be enlisted into the Seaman apprenticeship). See School Guarantee Program Matrix (Exhibit 3-16).

3I-5 School Guarantee Program Matrix. See Exhibit 3-16.**3I-6 Testing Requirements for Selected Ratings****a. DLPT and DLAB.** Required for enlistment into the CTI rating. The Defense

Language Proficiency Test (DLPT) and Defense Language Aptitude Test (DLAB) are administered at the Military Entrance Processing Stations (MEPS). MEPS does not stock DLPTs or DLAB, tests, Chief Testing Management (CTM) Section must order each specific language test, administer, score, and verify them, and return them by registered mail. Because turnaround time for each request is usually 24 hours and overnight express, the DLPT should be requested and onboard the MEPS before the physical examination is scheduled.

- (1) MEPS administers the Defense Language Aptitude Battery (DLAB) to screen individuals who have a potential to study a foreign language under the Defense Language Program. A DLAB score is current for a period of 2 years from the test administration date.

- (2) MEPS and Recruit Training Command administer the Defense Language Proficiency Test (DLPT) to applicants who claim native or near native proficiency in a foreign language required by a special program.
 - (3) The CTIN rating requires only two parts of the DLPT (reading and listening), which takes 4 ½ hours to administer and grade/verify. The MEPS' CTMs verify. It is recommended that the physical and DLPT be accomplished over two days, due to the time involved.
 - (4) The DLAB should not limit the enlistment of native linguists into the CTIN Program; however, applicants must take it to determine aptitude for future additional training in other languages.
 - (5) The classifier runs the "OCEAN" program. If the applicant is CTI qualified, a prompt for "Native Linguist" will be displayed on the screen. If the classifier enters "Yes", a message is displayed to call CNRC, Code 333 (PRIDE) to make reservation. If "No", the "OCEAN" program will run in the normal manner and the CTI reservation process is terminated.
 - (6) For all applicants administered the DLAB, make an entry in Section VI, Remarks, of DD Form 1966. See 5B-2.
 - (7) **DLAB Retest Policy.** An individual may take a DLAB retest 6 months after the date of the latest test, per USMEPCOM Regulation 611-1.
- b. **Navy Performance Test - Typing Test**
- (1) **Qualification.** To enlist in the JO rating, the Navy requires the applicant to type 20 words per minute (WPM). Documentation in Section VI, Remarks, of the DD Form 1966 is verified by either a school transcript showing attainment of no less than 20 WPM or by successfully completing the Navy Performance Test - Typing Test.
 - (2) **Administering the Test**
 - (a) In accordance with BUPERSINST 1430.16D, the NRD Classifier administers, scores, and verifies the typing test as designated in CNRCINST 5400.1F.
 - (b) The applicant may take the typing test on either a typewriter or a personal computer (PC). When using a PC, the applicant may use word processing software in a regular typing mode, but is prohibited from using features such as spell check, word wrap, or backspace.
 - (c) Before starting the test, the classifier checks the applicant's Social Security Number from one of the acceptable documents listed in 2E-3, and signs the typing page as witness that the name and Social Security Number listed on the typing page has been verified. The applicant must sign the following statement on the reverse of the answer sheet, "I have not taken this Navy Performance - Typing Test except as follows: (None or explain)." The classifier signs the reverse of the answer sheet as witness to the applicant's statement.

- (d) A 5-minute practice period is permissible, and must immediately precede the official test. Material for the official test must differ from that used during the practice period and must be unknown to the applicant before the test starts. The test is 5 minutes in duration.
- (e) For the test, set the typewriter or PC for double spacing with margin stops set for a line of 80 spaces. Test material is typed or printed on 8-1/2 x 11 inch plain paper.
- (f) When scoring the test, only one error is charged in any word. Each character transposed, omitted, or inserted or each word misspelled, incorrectly hyphenated, omitted, or in any way different from the original copy is an error. Crowding or piling of letters, strikeovers, faulty shifting, and improper indentation are errors. An error in punctuation or spacing is an error in the preceding word. Errors are not charged for length of lines in test copy that differ slightly from the length of lines in the original copy.
- (g) To calculate the net words per minute, count the total number of strokes (each space and each character within the line is a stroke), subtract 50 strokes for each error, and divide the remainder by 5 to determine the number of gross words. Divide the gross words by the time allowed for the test. The formula is:

Gross Words = Total number of strokes minus 50 strokes per error
divided by 5 (strokes per word)

Net words per minute = Gross words divided by 5 (minutes allowed
for test)

- (h) Use the speed requirement (qualifying rate) of 20 WPM for enlistment in the JO rating. Determine the score by comparing the net words per minute with the qualifying rate as follows:

Net Words Per Minute	Score
Below 20 WPM	0
20 WPM	2.5
21 - 22 WPM	2.8
23 - 24 WPM	3.1
25 - 26 WPM	3.4
27 - 28 WPM	3.7
29 or more WPM	4.0

- (i) Retain the Typing Test in the applicant's Residual File.

3I-7 Security Screening

- a. **Electronic Personnel Security Questionnaire (EPSQ).** Required for all applicants. Whenever an applicant is considering enlistment into a rating requiring a SSBI, classifiers must follow the Military Applicant Security Screening (MASS) System procedures in 4E-8 and must ensure that the EPSQ is completed. Pay special attention to completion of the Relatives and Associates item in EPSQ.

- b. **Interview.** When interviewing the CT, IS, IT, and PRP (TM) applicant, scrutinize responses regarding financial responsibility, drug use history, and criminal record, since these activities in the applicant's past could be targeted for potential blackmail. Applicants who are former members of the Peace Corps will not be given school guarantees for the above ratings.

3I-8 Cryptologic Technician Interpretive (CTI) and Religious Programs Specialist Statements of Understanding.

All applicants enlisting for training in one of these ratings must read the applicable statement of understanding required for the specific rating (refer to the Classifier Rating/Program Fact Sheets). The classifier must have the applicant initial in paragraph 5 of the NAVCRUIT 1133/52 indicating acknowledgment of the obligations and conditions of the applicable rating. See Exhibit 3-17 and Exhibit 3-18.

3I-9 Submarine Programs

School Guarantee Submarine Programs include SECF, MMS, MSS, SKS, and YNS. Candidates must exhibit the highest standards of personal conduct and reliability involving the operation and maintenance of a nuclear powered submarine. Applicants in these ratings must sign a NAVPERS 1070/613 (Exhibit 3-15) volunteering for submarine duty. Once an applicant is BEERs qualified in accordance with Chapter 2, Program Eligibility Determination will be made in accordance with Exhibits 2-20 and 3-16. Submarine Program Waivers should be submitted to CNRC (Code 382) as follows:

- a. Obtain Submarine Program Eligibility Waiver (SPEW) Excel Spreadsheet electronically from CNRC (Code 382).
- b. Fill in SPEW coversheet and obtain required attachments as determined by spreadsheet (when an 'X' is placed in field for waiver requirement, an 'X' will appear in the "Forms Attached" section for required attachments).
- c. Fax SPEW Coversheet and required attachments to CNRC (Code 382).
- d. Monitor e-mail for eligibility determination.
- e. Place approved coversheet in member's record, with a copy in the residual, and document waiver approval on DD Form 1966.

For line score point waivers, the PRIDE system will allow classifiers to waive up to a total of 5 points on any line score requirement (e.g. the applicant's composites are $VE+AR+MK+MC=215$ and $AR+MK+EI+GS=217$ but he needs either composite to meet or exceed 222 for SECF, the PRIDE system will automatically waive the 5 points for Submarine Program Point Waiver, document the waiver on DD Form 1966 and on a $AR+MK+EI+GS$ and the applicant may be contracted as an SECF). For Prior Service Submarine Qualified personnel desiring to return to the Submarine Force, contact the Submarine Enlisted Community Manager for further direction. For any Submarine Program policy or eligibility questions, contact CNRC (Code 382).

3J Aircrew Program

3J-1 Program Information. The Aircrew Program is a five-year enlistment program that guarantees an initial flying assignment as a flight crew member in either fixed wing aircraft or helicopters and provides for training via various Class “A” Schools. Applicants undergo some of the most demanding physical training offered by the military services. They must volunteer for flying duty and be capable of passing a Class II swim test and an aviation flight physical. Applicants must be made aware that their entrance physical examinations will be verified once more for flight qualifications at the RTC and the Aircrew Candidate School. Applicants who are not able to swim at the time of enlistment will not successfully complete the program.

3J-2 Qualifications. All applicants for enlistment in this program must meet all enlistment eligibility requirements given in Chapter 2, the following additional requirements, and the Aircrew Program Qualification Matrix (see Exhibit 3-19).

- a. **Test Scores.** Applicants must have a minimum ASVAB score of AR+2MK+GS=196. Upon classification at the Naval Aircrew Candidate School (NACCS), applicants’ ASVAB scores will be reviewed to ensure further qualification for a specific source rating.
- b. **Age.** Applicants must be 30 years of age or less at time of enlistment.
- c. **Physical**
 - (1) Applicants must pass the Navy Physical Readiness Test with a grade of “satisfactory medium” in all categories before transfer to Aircrewman School (this is not an enlistment requirement).
 - (2) Non-swimmers cannot successfully complete either program.
 - (3) All applicants must read and sign exhibit 3-19a, **Aircrew Statement of Understanding** which outlines the physical requirements needed to commence and graduate from Naval Aircrew Candidate School (NACCS) and Rescue Swimmer School (RSS).
- d. **Drug Usage.** Because of the inherently hazardous nature of this program, use of illegal or controlled substance is grounds for application disapproval. Drug waivers will be considered on a case-by-case basis per 2M-3.
- e. **Citizenship.** Applicant must be a U. S. citizen.
- f. **Prior Service.** See 3N.
- g. **Education.** Applicant must be a high school graduate.

3J-3 Security Clearance. Applicants for the Aircrew Program must have the citizenship and character requirements to be granted a SECRET clearance and meet reliability standards for assignment to the Personnel Reliability Program (PRP) as specified in OPNAVINST 5510.162 (complete PRP screen not required).

3J-4 Service School Assignment. Enlistment will provide assignment to a Class “A” School listed as a source rating below. Specific Class “A” School will be assigned during the Naval Aircrew Candidate School (NACCS) course of instruction and will be based on the individual’s qualifications, personal desires, and the needs of the Navy. Aircrew source

ratings are AD, AE, AO, AT, AM, AME, AW, and PR. Of note, PR is not available to new recruits.

- 3J-5 Training Cycle.** Trainees are normally assigned to Class “A” School immediately after completion of NACCS and/or RSS. The normal training cycle for Aircrew personnel is:

Recruit Training (Great Lakes)
Naval Aircrew Candidate School (Pensacola, FL)
Rescue Swimmer School (RSS only) (Pensacola, FL)
Class “A” School (Pensacola, FL)
Fleet Replacement Squadron (various)
Initial squadron assignment

- 3J-6 Terms of Enlistment.** Applicants enlist or reenlist in the U. S. Navy or in the Training and Administration of the Reserves (TAR) Enlistment Program for four years and concurrently execute an Agreement to Extend Enlistment (NAVPERS 1070/621) for 12 months using the following narrative reason entry:

- a. **Rescue Swimmer Volunteers (AIRR).** “Training in the Aircrew Program as a Rescue Swimmer and accelerated advancement to paygrade E-4 IAW MILPERSMAN Article 1220-010. Accelerated advancement to paygrade E-4 is authorized only after successful completion of both Rescue Swimmer School and Class “A” Schools. I understand that this extension become binding upon execution and thereafter may not be cancelled except as set forth in MILPERSMAN Article 1160-040.

This is my first enlistment.

Total aggregate of extension: 12 months”.

- b. **Non-Rescue Swimmer Aircrewman (AIRC).** “Training in the Aircrew Program. I understand that this extension becomes binding upon execution and thereafter may not be cancelled except as set forth in MILPERSMAN Article 1160-040.

This is my first enlistment.

Total aggregate of extension: 12 months”.

3J-7 Apprenticeship and Paygrade

- a. **Entry.** All applicants accepted for the Aircrew Program are enlisted in paygrade E-1. This does not preclude enlistment at paygrade E-2 or E-3 per 4C (Advanced Paygrade). The recruit training curriculum is the same as required for all new accessions with the exception of advanced physical training in preparation for Rescue Swimmer School.

b. **Accelerated Advancement**

- (1) **Rescue Swimmer.** Individuals who enlist for Rescue Swimmer training as part of the Aircrew Program (AIRR) are authorized accelerated advancement to paygrade E-2 upon successful completion of recruit training. Accelerated advancement to paygrade E-4 is authorized only after completing both RSS and Class “A” School.

- (2) **P-3 Flight Engineer.** Individuals selected for P-3 Flight Engineer training are authorized accelerated advancement to paygrade E-4 upon successful completion of FRS training and resultant NEC 8251 designation as a P-3 Flight Engineer.
- (3) If an individual is disqualified for Aircrew duties because of disciplinary infractions prior to advancement to paygrade E-4, eligibility for accelerated advancement to E-4 is terminated. This does not preclude advancement to E-2 or E-3 based on normal advancement criteria. Accelerated advancement to paygrade E-4 requires a five year active duty obligation as set forth in MILPERSMAN Article 1220-010. If an individual is reduced in rate subsequent to accelerated advancement to E-4, there is no reduction in active obligated service.

3J-8 Disenrollment

- a. **Failure to Qualify.** Individuals who fail to remain qualified for these programs are not entitled to further Aircrew training. This includes individuals who Drop On Request (DOR) or non-volunteer from the Aircrew Program.
 - (1) Canceling extension of enlistment because of disenrollment from the Aircrew Program is per MILPERMAN Article 1160-040. Applicants must be specifically counseled that if they DOR, request removal from flight status, or are found not desirable for continuation in the Aircrew Program, the extension agreement may be cancelled.
 - (2) Since acceptance of accelerated advancement to E-4 requires a five year active duty obligation, applicants who DOR, request removal from flight status, or are found not desirable for continuation in the Aircrew Program, but who have accepted accelerated advancement, retain their extension obligation.
 - (3) Those who do not meet the basic eligibility criteria prescribed subsequent to enlisting and enrollment, are subject to disenrollment even if the individual is not at fault.
 - (4) Personnel may be disenrolled for demonstrated unreliability. Evidence includes the involvement of the individual with military or civilian authorities which casts serious doubt on the reliability of the individual for assignment as a naval aircrewman.
- b. **Disposition of Individuals Disenrolled.** The Aircrew Program is voluntary. Individuals may request to be disenrolled at any time. Process disenrolled personnel as follows:
 - (1) **RTC.** Per NAVCRUITCOM/OPNAV 132 quarterly reclassification guidance.
 - (2) **NACCS.** Disenrollees may be reclassified provided they meet the provisions of MILLPERSMAN 1236-020 and 1220-020. However, assignment to Class "A" School is not guaranteed and is subject to the needs of the Navy.
 - (3) **RSS/P-3 Flight Engineer.** Individuals disenrolled from RSS or P-3 flight engineer FRS training are not eligible for automatic advancement to E-4 and may not necessarily be retained in the Aircrew Program. For individuals disenrolled from RSS; reclassification, assignment to Class "A" School, or re-assignment within the Aircrew Program is not guaranteed and is subject to the needs of the

Navy. Chief of Naval Operations (N132D) is final authority for determination of Aircrew Program and/or Class "A" School eligibility.

- (4) **Class "A" School.** Individuals who fail to complete Class "A" School for academic reasons may, if qualified, be reclassified to another Class "A" School that is a source rating for Aircrew. Inability to successfully complete Class "A" School may be cause for disqualification from the Aircrew Program.

3J-9 Agreement to Extend Enlistment. This form is required for enlistment in the Aircrew Program. The applicant or DEP member signs the prepared agreement on the day of enlistment.

3J-10 Aircrew Program Statement of Understanding. All Aircrew applicants must sign the Aircrew Program Statement of Understanding (Exhibit 3-19a). **Rescue Swimmer** applicants must sign both the Aircrew Program Statement of Understanding (Exhibit 3-19a) **and** the Rescue Swimmer Statement of Understanding (Exhibit 3-19b). Classifiers must sign as the witness. This document must be filed in the enlistment kit for forwarding to RTC upon enlistment.

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3K Naval Reserve

3K-1 Program Information

The provisions of Section 511 of Title 10 United States Code authorize enlistment of individuals in these programs.

3K-2 Qualifications

All applicants for enlistment in Reserve programs must meet all enlistment eligibility requirements listed in **Chapter 2** and the following additional qualifications:

- a. **School Guarantee.** Applicants for enlistment in a school guarantee program must meet the qualification criteria for that school as delineated in 3G.
- b. **Physical.** Applicants for enlistment in the Airman apprenticeship in the Three Year Enlistment Program must have normal color perception.
- c. **Education.** High school graduates are desired however, other than for certain unique requirements for the CTA, CTI, CTO, CTR, CTT, IS, JO and RP ratings, high school graduation is not required. The "Remarks" Section of the program matrix contains the applicable education requirements, if any.

3K-3 National Call to Service Program

- a. **Program Authorization.** The National Defense Authorization Act for Fiscal-Year 2003 provides the Department of Defense with a new, short-term enlistment program designed to promote and facilitate military enlistment in support of National Service. The amendment authorizes a menu of incentives for an active duty enlistment term of 15 months following initial entry training. **This program becomes effective 1 October 2003 and may be offered to applicants on or after that date.** All applicants must complete Exhibits 3-333 and 3-34 regardless of incentive elected.
- b. **Service Obligation.** Enlistments under the National Call to Service Program will incur an eight-year military service obligation (MSO). This MSO will consist of:
 1. 15 months of active duty after completion of initial entry training (to include Recruit Training, Apprenticeship Training, and "A" or "C" School (as applicable), followed by:
 2. **Either** reenlistment/extension on active duty for at least 24 months **or** 24 months as a drilling Selected Reservist (SELRES) (a Selected Reservist, who is assigned to a Reserve Unit and drills for pay), followed by:
 - (a) Remainder of MSO in:
 - (1) Active Duty
 - (2) SELRES
 - (3) Individual Ready Reserve (IRR)
 - (4) Other national service programs as designated by the Secretary of Defense (if qualified and accepted).
 - AmeriCorps
 - Peace Corps
 - (5) Any combination of the above.

Note: NCS participants who qualify, are accepted, and subsequently choose to serve all or a portion of their remaining MSO time following the SELRES commitment in one of the National Service Programs will be transferred to the Standby Reserve-Active (USNR-S1) for that period. Transfer to the Standby Reserve-Active will be accomplished upon the NCS participant furnishing an acceptance document to his/her Reserve Unit from the appropriate National Service Program. This acceptance document must include the start date for the service and the period of service. If the service is for more than one year, an annual verification of service must be furnished to the member's Reserve activity. Member who complete service in a National Service Program with time remaining in their MSO will be automatically transferred to the IRR for the remainder of the MSO, unless they request to return to a SELRES or active duty status. NCS participants who serve a portion of their MSO in a National Service Program with remaining time on their MSO and who wish to return to the SELRES or return to active duty must do so through a Navy Recruiting District (NRD). **NCS applicants must be advised that, while in a SELRES or IRR status, they remain subject to Presidential Recall and/or full/partial mobilization.**

c. **Qualifications.** NCS participation is limited to applicants who meet **all** of the following criteria:

1. Non-prior service (NPS).
2. High School Diploma Graduate (TIER I).
3. ASVAB Categories I-III A (AFQT > or = 50).
4. Minimum ASVAB requirements for specific rating of enlistment per the latest NAVADMIN.

d. **Enlistment Incentives.** NCS participants will be given the opportunity to select one of four incentives upon enlistment. **Initial incentive selection is irrevocable.** DD Form 2863 (Exhibit 3-32) will be used to document the incentive election and will become an addendum to the individual's DD Form 4. Alternatively, incentive election may be accomplished through overprinting of all information on the DD Form 2863 on current enlistment forms. Incentive options are as follows:

1. **Cash Bonus of \$5,000.00.** The bonus will be payable upon completion of the initial active duty obligation. Exhibit 3-35 applies.
2. **Repayment of qualifying student loans.** The maximum amount payable, as defined in section 510 (L)(2) of Title 10, United States Code, (principal and interest) is \$18,000.00. This benefit is payable upon completion of the initial active duty obligation. Exhibits 3-36, 3-37, 3-38 and 4-10 apply.
3. **Education allowance for up to 12 months.** This allowance will be payable at the monthly rate for basic educational assistance allowances under Section 3015(a)(1) of Title 38, United States Code. NCS participants may begin to use the benefit at any time after completion of the initial active duty obligation.

4. **Education allowance for up to 36 months.** This allowance will be payable at one-half of the monthly rate for basic educational assistance allowances under Section 3015 (b)(1) of Title 38, United States Code. NCS participants may begin use of the benefit at any time after completion of the initial active duty obligation.
- Note:** Initial entitlement to any of the above incentives is predicated on completion of the total initial active duty commitment (15 months following training). Any NCS participant who completes initial training (Recruit Training, Apprenticeship Training, and follow-on schools (where applicable)), and is discharged or released from active duty prior to completion of the initial active duty commitment for a Navy-connected disability, for a preexisting medical condition that the Secretary of the Navy (SECNAV) determines is not Navy-connected, for hardship, or for a physical or mental condition that did not result from the individual's own misconduct, but did interfere with duty performance, will receive a reduced benefit. Discharges eligible under this provision will be the same as those discharges eligible for reduced Montgomery GI Bill benefits (paragraph A.1.c, Enclosure 3, DoDD 1322.16, Montgomery GI Bill (MGIB) Program). The reduced benefit will be determined by multiplying the incentive value by the ratio of the number of months served to the 96-month (eight-year) MSO. Discharges or release from active duty prior to completion of the initial active duty commitment for all other reasons will result in no benefit. Monthly educational allowance payments (if selected as the incentive option) being distributed during the initial 24-month SELRES commitment will be halted if the member fails to meet drilling requirements for reasons not listed above. NCS participants who fail to complete the contracted MSO shall refund to the United States the amount that bears the same ratio to the amount of the incentive as the uncompleted part of such service bears to the total period of the MSO. Waivers, in whole or in part, for such payment require SECNAV approval and will be based upon determination that such recovery would be against equity and good conscience or would be contrary to the best interests of the United States. Forced conversions (due to loss of Security Clearance, medical conditions, NJP, etc.) do not in and of themselves constitute failure to meet contracted commitments. Completion of the initial active duty time commitment is the determining factor for purposes of incentive qualification. **NCS participants are not eligible to participate in the Navy College Fund (NCF), Loan Repayment Program (LRP), Enlistment Bonus (EB) Program, or receive the Enlistment Bonus for College Credit unless specifically authorized by the EB or NCF/LRP GENADMINs in effect at the time the member entered DEP.**
- e. **Reenlistment/extension on active duty.** NCS participants are eligible to reenlist/extend on extended active duty prior to completion of their active duty commitment, provided they meet all reenlistment/extension criteria (to include reenlistment authorization via Perform to Serve (PTS), if required under existing PTS guidance). Such reenlistment/extension **must** be for at least two years and will fulfill the SELRES commitment portion of the MSO.

1. **Selective Reenlistment Bonus (SRB).** NCS participants who reenlist following the initial active duty commitment **will not** be SRB eligible for this first reenlistment. NCS participants who reenlist or extend for at least two years following the initial active duty commitment become SRB eligible for any future enlistment, provided they meet all existing SRB eligibility criteria.
2. **Perform to Serve (PTS).** NCS participants desiring to reenlist following the initial active duty commitment **must** obtain reenlistment authorization via PTS (if applicable with respect to PTS criteria regarding enlistment term, CREO group, etc.).

f. Disposition of NCS incentives upon reenlistment/extension on active duty:

1. If \$5,000 bonus was selected, the entire bonus will be paid upon reenlistment/extension. Service members will be allowed to enroll in the Montgomery GI Bill by completing a DD Form 2366 and having their pay reduced \$100 for the next 12 months.
2. If loan repayment was selected, the loan will be repaid at time of reenlistment/extension. Service members will be allowed to enroll in MGIB by completing a DD Form 2366 and having their pay reduced \$100 for the next 12 months.
3. If either of the education allowances was selected, the member will retain that incentive and be allowed to enroll in MGIB by completing a DD Form 2366 and having their pay reduced \$100.00 for the next 12 months. However, Chapter 31, Title 10, United States Code requires that the total amount of the allowance paid as a NCS education incentive must be deducted from their Montgomery GI Bill benefits.

- g. Drilling Reserve Service.** SELRES duty associated with a NCS contract shall be 24 months in length. This 24-month commitment will be waived for NCS participants who reenlist or extend following the initial active duty commitment (reenlistment or extension must be for a minimum of 24 months). Additionally, the 24-month SELRES commitment will be reduced on a day-for-day basis for each day extended on active duty in a “Stop-Loss” status. Commander, Naval Reserve Force (CNRF) is tasked with developing and implementing policy and procedures to facilitate Naval Reserve affiliation for NCS participants, with a goal of establishing affiliation **prior** to release from active duty. The maximum distance a NCS participant may be required to travel involuntarily between residence and Inactive Duty Training (IDT) site is governed by DoDINST 1215.18. Exceptions to the required SELRES service may be granted by SECNAV only in cases where unit positions are not available.

Note: NCS participants who contract for six years in the SELRES will be eligible for the MGIB-Selected Reserve Program.

- h. Follow-on Service.** NCS participants who reenlist or extend on active duty, or who complete the 24-month SELRES commitment, will have the following options to complete their MSO:

1. Continue in a SELRES status.
 2. Transfer to the IRR for the remainder of the MSO.
 3. Serve all or a portion of the remainder of the MSO in a National Service Program (if qualified and accepted into the program). Current eligible National Service Programs are AmeriCorps and the Peace Corps.
 4. Continue on active duty.
- i. **Advanced Paygrade.** NCS participants may be accessed at an advanced paygrade in accordance with the guidelines established in Section 4C.
 - j. **School Guarantee.** NCS applicants may be accessed only into ratings identified by the current OPNAV N13 Enlisted Recruiting Goals and Policies letter. Applicants must meet BEERs eligibility criteria contained in Chapter 2 **and** rating eligibility criteria as delineated in Exhibit 3-16 (School Guarantee Program Matrix).
 - k. **Usage/Assignment.** NCS participants will be assignable worldwide. Per the DoD NCS Implementation Plan, DoDD 1315.7 (Military Personnel Assignments) minimum tour length requirements are waived for NCS participants. Commander, Navy Personnel Command (CNPC) retains the authority to detail NCS members to 15-month tours in locations governed by DoDD 1315.7 minimum tour lengths, when gapped billet impacts outweigh increased Permanent Change of Station (PCS) costs associated with short overseas tours. In addition, CNPC maintains the authority to retain a NCS participant who reenlists/extends following the initial active duty commitment at his/her current command in an effort to control PCS costs. NCS participants who reenlist/extend following the initial active duty commitment and remain at their current command shall be administered (with respect to Projected Rotation Date (PRD)) in accordance with existing Sea/Shore Rotation guidance for their respective rate.
- l. **Coding.** The following codes have been established for the NCS Program:
 1. Special Program Occupation/Group Code.
 - (a) A3**9 (where ** indicates rating code of the Guaranteed "A" School).
 - (b) A3XX9 (where XX indicates GENDET).
 2. Branch and Class of Service: use "32".
 3. Type Enlistment Code: use "02".
 4. Type Acquisition Codes: use "20" for male applicants and "51" for female applicants.
 5. Special Program Indicator (SPI): use "Q".
 6. RADO Months: use "18". This value covers nine weeks RTC and either three weeks of Apprenticeship Training or a portion of the "A"/"C" School training, plus the initial 15 months of active duty obligation incurred by accessing into the NCS Program. PSD NTC (for SN/FN GENDETs), PSD Pensacola (for AN GENDETs), and PSDs supporting specific schools (for School Guarantee NCS recruits) will be required to add an additional extension number of months to reflect the length of any "A" and "C" Schools.
- NAVY RECRUITING MANUAL-ENLISTED". NCS participants may not be eligible for the first enlistment under this program.
8. PRIDE/NRAM Codes. Use "NCSA" for NCS (Active Duty); use "NCST" for NCS (TAR).

3K-4 General Apprenticeship

- a. **Guarantees.** Applicants for guaranteed Class “A” Schools enlist in the apprenticeship (Airman, Fireman, or Seaman) that is within the normal path of advancement for the rating and Class “A” School being guaranteed. Applicants for guaranteed HM or DT Class “A” School enlist in the Seaman apprenticeship.

Rating	Apprenticeship
AB, AC, AD, AE AG, AK, AM, AO, AT, AW, AZ, PH, PR	Airman
DC, EM, EN, GSE, GSM, HT, IC, MM, MR	Fireman
AEF-AECF, CTA, CTI, CTO, CTR, CTT, DK, DT, EW, GM, HM, IS, JO, LI, MN, MS, MU, OS, PC, PN, QM, IT, RP, SH, SK, SM, STG, STS, TM, YN	Seaman

- b. **General Details.** Applicants enlisting as General Details (GENDETs) enlist in the apprenticeship of Seaman, Fireman, or Airman. Enlistment in the Hospitalman, Dentalman, or Constructionman apprenticeships is **not authorized**.

3K-5 Prior Service

- a. Applicants who have completed a minimum of 180 consecutive days active duty/active duty for training in any branch of the Armed Forces **are not** eligible for enlistment in these programs.
- b. NAVETs with other than an RE-1 or RE-R1 and OSVETs with other than an RE-1, IRE-1 or equivalent must submit a full pre-enlistment kit to CNRC (Code 334) and Commander, Navy Personnel Command (PERS-401). Applicants must not have total prior active military service exceeding 4 years at time of enlistment.
- c. Individuals with prior service are eligible for the Aircrew Program provided they received a reenlistment code of RE-1 or Interservice Eligibility Code IRE-1.

3K-6 Three Year Enlistment Program

a. **Program Information**

- (1) The Three Year Enlistment Program enlists male and female applicants in the Naval Reserve.
- (2) Applicants are enlisted into the Seaman, Airman or Fireman apprenticeship without a Class “A” School guarantee.
- (3) Applicants enlisting into the Three Year Enlistment Program may elect to participate in the Montgomery GI Bill (MGIB) by having \$100.00 per month reduced from their pay during the first 12 months of active duty (this \$1,200.00 is nonrefundable).

b. Term of Enlistment

- (1) Applicants enlist in this program for a period of 8 years, with a continuous active duty obligation of 36 months followed by 60 months in the Ready Reserve for the remainder of their Military Service Obligation (MSO).
- (2) Applicants who complete their initial active duty obligation may request to reenlist for a minimum of 48 months via the ENCORE Program. If authorized to reenlist via the ENCORE Program, applicants either remain in their rating (if already designated) or are offered a Class "A" School in another rating for which they are mentally, morally, and physically qualified, if vacancies exist. If in an eligible rating, they qualify for a Selective Reenlistment Bonus (SRB) as outlined by Navy regulations.

3K-7 TAR Enlistment Program (TEP)**a. Program Information**

- (1) The TAR (Training and Administration of the Reserves) Enlistment Program (hereafter referred to as "TEP") provides for first enlistment in the Naval Reserve of male and female applicants. Applicants who enlist in TEP are guaranteed Class "A" School training followed by a continuous tour of active duty at a Naval Reserve Activity (NRA).
- (2) Applicants who want to enlist in HM, YN, PN, or SK will be assigned to duty in either a Naval Air/Surface Activity or the Naval Reserve Force (NRF), which includes NRF ships, squadrons, and maintenance facilities. Applicants who want to enlist in EM, HT, AECF, or IC will be assigned to duty with either a NRF ship, squadron, or maintenance facility. All applicants must be briefed concerning the above duty assignments before enlistment.
- (3) TEP applicants are eligible for Advanced Paygrade per Section 4C.

b. Term of Enlistment. Enlistment in this program is for a period of eight years with an active duty obligation for specific ratings as follows:

- (1) Initial enlistment for AECF recruits is six years.
- (2) Initial enlistment for TEP recruits in the following ratings is five years: AC, AIRC, AIRR, HM, JO and PH.
- (3) Initial TEP enlistment in the following ratings is six years for the Advanced Electronics Field/Advanced Technical Field (AEF/ATF) Program: AT, EN, ET, HT and IC.
- (4) Initial TEP enlistment is for four years in the School Guarantee Program for the following ratings:

AD	AO	DK	MR
AE	AS	EM	PN
AG	AT	EN	PR
AM	AZ	HT	IT
DC	IC	SK	YN

- (5) Use NAVCRUIT Form 1133/52 (see Exhibit 3-20) to delineate basic program and service guarantees. The remainder of the eight year military service obligation (MSO) will be served in the Individual Ready Reserve.

- c. **Ratings.** The following is a list of ratings available to TEP applicants. See Section 3N also.

AC	AECF	DK	JO	YN
AD	AO	EM	MR	AIRC
AE	AS	EN	PH	AIRR
AG	AT	HM	PN	SK
AM	AZ	HT	PR	DC
IC	IT			

- d. **Bonuses.** Certain TAR ratings and TAR NECs qualify for the TEP Enlistment Bonus (TEB):

- (1) Quotas and the amount of enlistment bonus an applicant is eligible to receive is based on the award level message in effect on the date the DD Form 4 (Enlistment Contract) is signed. This date may be the date an applicant enters the DEP and is offered a TEB or the date a member is reclassified at RTC.
- (2) The dollar amount in the effective message is either:
 - (a) The amount in effect on the day the applicant ships to active duty if the applicant is offered a TEB while in the DEP, **or**
 - (b) The amount in effect on the date of reclassification if the member is offered a TEB during recruit training.
- (3) The bonus amount shall be recorded on the applicant's enlistment contract while in DEP or, if assigned to recruit training, should be recorded on a Page 13.
- (4) If a subsequent BUPERS Award Level Message becomes effective while the applicant is in DEP, the original award message in effect on the day the applicant entered DEP remains applicable for that applicant.
- (5) When an applicant enters DEP and is offered TEB, the active duty service date (ADSD), also referred to as ship date and active duty accession date, is used to determine the TEB dollar amount. The ADSD is reflected in the applicant's service record on the enlistment contract. While in DEP, if the applicant's agreed upon ADSD is changed, the new ADSD must be recorded on an amendment to the applicant's contract. If the applicant's bonus amount is changed, as a result of the new ADSD, the applicant and the classifier must acknowledge the change on the amended contract. The revised TEB dollar amount is taken from the original TEB award level message in effect on the day the applicant entered DEP.
- (6) For those members being reclassified at RTC, the amount of TEB a member is eligible to receive is based on the award level message in effect on the date of reclassification.
- (7) TEB will be paid only upon successful completion of "A" School for qualifying TAR ratings. This program requires a five-year (5YO) contract. Example of Enlistment Guarantee for qualifying TAR ratings is provided in Exhibit 3-20.
- (8) TEB for qualifying NECs will be paid upon successful completion of all phases of initial training and successful completion of the respective TAR NECs "C"

Schools. This program requires a six-year (6YO) contract, with guaranteed advancement to E-4 upon successful "C" School completion.

3K-8 Non-Prior Service Basic

- a. **Program Authorization.** During May 2000, Deputy Chief of Naval Operations (Manpower & Personnel) authorized the Non-Prior Service (NPS) Basic Program for recruiting Hospital Corpsmen (HM) into the Naval Reserve. In July 2001, the program was expanded to include Occupational Field 13 (Seabee) ratings. This program is designed to eliminate critical manning shortfalls in the Naval Reserve for HM and Seabees. Personnel enlisted under the provisions of the NPS Basic Program will incur an eight-year military service obligation (MSO).
- b. **Naval Reserve Corpsman Description.** Reserve HMs perform duties as assistants in the prevention and treatment of disease and injury, and assist health care professionals in providing medical care to Navy personnel and their family members. They may function as clinical or specialty technicians, medical administrative personnel, and direct patient care technicians at medical treatment facilities. They also serve as Battlefield Corpsmen with the Marine Corps, rendering emergency medical treatment to include initial treatment in a combat environment. Qualified HMs may be assigned to Fleet Marine Force, Special Forces, Seabee units, and at isolated duty stations where no medical officer is available.
- c. **Naval Reserve Seabee Description.** Reserve Seabees perform as a military construction and/or maintenance force in support of military forces or facilities. They may be attached to or assigned to support ground component, air component, or combat service support component forces of any U.S. military service, though are most closely associated with Marine Air Ground Task Force (MAGTF). They construct expeditionary facilities, maintain such facilities and perform defensive combat operations as required. They may also be attached to support shore facilities in a specific area of operation within the continental United States or abroad.
- d. **Program Defined.** The NPS Basic Program allows for the accession of NPS personnel to complete Basic Training, a rating-specific Class "A" School and affiliation with a Naval Reserve Activity (NRA). HMs will affiliate at a NRA that hosts a Naval Reserve Hospital Unit, and Seabees will affiliate at a NRA that supports a unit or unit detachment with Seabee-rated billets.
- e. **Qualifications Required.** All applicants for enlistment in the NPS Basic Program must meet all enlistment eligibility requirements per the Navy Recruiting Manual Enlisted (CRUITMAN-ENL) and the additional qualifications as set forth below:
 - (1) Test Scores
 - (a) HMs must have a minimum current Armed Service Vocational Aptitude Battery component score of VE+MK+GS=149 and a minimum Armed Forces Qualification Test score of 35. Applicants must be informed they will be assigned to duties involving direct patient care, clinical services, and may be assigned to the Fleet Marine Force for duty. Licensed physician, licensed dentist, or graduate of Medical or Dental school, in any country, is not eligible for this program.
 - (b) Construction Ratings:
 - (1) Builder (BU): AR+MC+AS=140 plus normal hearing.

- (2) Construction Mechanic (CM): AR+MC+AS=158.
 - (3) Engineering Aide (EA): AR+2MK+GS=210. Applicant must have completed one-half year of high school or one quarter/semester of college Trigonometry. A minimum grade of “C” is required. Course title must be specifically Trigonometry.
 - (4) Equipment Operator (EO): AR+MC+AS=140. Must have stereoscopic vision. No DUI within a one-year period of attending “A” School. Must hold a valid state driver’s license. No major vehicle accidents to include: damages to private, state, or government property in excess of \$5,000.00, or hitting a pedestrian. Normal color perception/normal hearing required.
 - (5) Steel Worker (SW): AR+MC+AS=140.
- (c) CNRC can grant waivers for up to five points.
- (2) Education. Applicants must be High School Diploma Graduate or High School Graduate as defined in this instruction.
 - (3) Conduct. Applicants must not have a record of conviction by civil court for any offense other than minor traffic violations or minor non-traffic misdemeanors.
 - (4) Substance Abuse. Applicants must not have a history of drug or alcohol abuse, or have committed an offense involving narcotics or any other controlled substances with the exception of experimental use of marijuana.
 - (5) Gender. Open to both males and females.
 - (6) Prior Service. This program is not authorized for prior service veterans or members of any Reserve Component of the Armed Forces.
 - (7) Waivers of Qualification Standards. The responsible Navy Recruiting District Commanding Officers will conduct waivers of qualification standards as outlined in COMNAVCRUITCOMINST 1130.8 for pre-accessions.
- f. **Discussion**. Personnel are enrolled in NPS Basic upon enlistment in the Naval Reserve. Upon graduation from Recruit Training, personnel enrolled in NPS Basic will attend rating specific Class “A” School. Upon graduation from Class “A” School, HM personnel will be required to report to the designated NRA for affiliation with a Naval Reserve Unit that supports a Naval Hospital and Seabee personnel will be required to report to the designated NRA for affiliation with a Naval Reserve Unit that supports a unit or unit detachment with Seabee-related billets.
- g. **Term of Enlistment**. NPS Basic personnel shall be enlisted for a period of eight years, six years in the Selected Reserve and the remaining two years in the Individual Ready Reserve.
- h. **Paygrade and General Apprenticeship**. Personnel will be enlisted in paygrade E-1 as Seaman Recruits. This does not preclude enlistment in paygrade E-2 or E-3 under 4C-2 (Advanced Paygrade) of COMNAVCRUITCOMINST 1130.8. Members will be converted to Hospitalman (HR, HA, HN), as appropriate, upon successful completion of Class “A” School, or converted to the appropriate Constructionman rate (CR, CA, CN) in the specific rating upon successful completion of the respective Construction rating Class “A” School.

- i. **Processing.** Recruiters must submit a new USMEPCOM 714-A in order to conduct a Service Processing For (SPF) change by recording Naval Reserve and “DNV” code in Block A. When scheduling for processing, place member on the Applicant Processing Log as a NPS Basic component change. Applicants must sign Exhibit 3-20a, Non-Prior Service Basic Program Statement of Understanding and Exhibit 3-20b, Satisfactory Participation Requirements 9NAVRES 1570/2). Classifiers must record the following on the DD Form 1966:

Type Acquisition Code: Use code “39” in Item 19, Blocks 19 and 20.

Program for Which Enlisted: Use “RBHM” in Item 17e (also 18k).

Classifiers must use Exhibit 3-20c, NPS Basic Reserve Program Enlistment Guarantees (NAVCRUIT 1133/52) and Exhibit 3-20d, Non-Prior Service Basic Enlistment Bonus Written Agreement for the Naval Reserve Incentive Program (NAVRES Incentive Agreement 1-4 JUN 01), to outline enlistment guarantees in the NPS Basic Program. Classifiers will input each NPS Basic HM or Construction rating School Guarantee Program quota in PRIDE when making reservations. Upon enlistment in the NPS Basic Program, the Recruiter of Record will arrange for the member to meet with a designated Naval Reserve representative for Reserve indoctrination.

- j. **Enlistment Bonus.** Classifiers will ensure NPS Basic members are guaranteed an enlistment bonus, if any, in accordance with the current COMNAVRESFOR directive.
- k. **Delayed Enlistment Program (DEP) Meetings.** NPS Basic members will not attend Navy Recruiting Station DEP meetings.
- l. **Shipping/Out Processing.** The Recruiter of Record will provide NPS Basic members transportation to the MEPS or the MEPS contracted hotel for shipping and out processing requirements. **The Navy Liaison will coordinate with the designated Naval Reserve representative within 72 hours before the member’s ship date to ensure a smooth transition is accomplished.** The Navy Liaison/Enlisted Processing Division Supervisor will contact the PRIDE Branch Officer (N321) for a Standard Document Number (SDN) for completion of Initial Active Duty for Training (IADT) orders. NPS Basic members will be required to participate in the 24 hour prior to shipping Non-Instrumented Drug Test (NIDT).

3L Job Oriented Basic Skills (JOBS) Program

3L-1 Program Information

JOBS is a skill enhancement program that upgrades literacy and job-related skills. JOBS is designed to train individuals who do not otherwise meet specific ASVAB test score requirements to qualify for initial skill or Class "A" School training. The JOBS entrance criteria are based on the ASVAB "A" school formula with a 30 point waiver window. JOBS is composed of seven curriculum aggregates or strands, which address 46 Class "A" Schools. Individuals who do not meet normal Class "A" School ASVAB score requirements but who are highly motivated, possess the potential to improve, and meet JOBS selection criteria, can be accessed with a JOBS "strand" guarantee.

3L-2 Qualifications

Applicants must meet the basic enlistment eligibility requirements in Chapter 2.

- a. **Type of Accession.** The JOBS program is available to non-prior service males and females, undesignated SAMs, and prior service applicants approved by Deputy Chief of Naval Operations (N13).
- b. **Age.** Applicants must be at least 17 years of age.
- c. **Citizenship.** Applicants must meet the specific strand citizenship requirements.
- c. **Alcohol/Drug Usage.** The policy and waiver procedures for alcohol and drug abuse as contained in Section 2M must be strictly followed

3L-3 Term of Enlistment

Term of enlistment is for a period of 4 years active and 4 years in the Individual Ready Reserve fulfilling an 8-year military service obligation. Should an applicant accept assignment to a 5YO or 6YO Navy Class "A" School, an agreement to extend the enlistment is required. The applicant must sign a 12-month extension for a 5-year school guarantee program and a 24-month extension for the Advanced Electronics Field/Advanced Technical Field.

3L-4 Apprenticeship

All applicants will be enlisted as either a Seaman, Airman, or Fireman. JOBS strands are used to determine the appropriate ratings (see Exhibit 3-21).

3M Two Year Obligor (2YO) General Details (GENDETS)

3M-1 Program Information

All 2 year enlistments are in the U.S. Naval Reserve as Seaman or Fireman, and offer Montgomery GI Bill benefits to all applicants electing to participate. Use NAVCRUIT 1133/52 to delineate basic program and service guarantees.

3M-2 Qualifications

All applicants must meet enlistment eligibility requirements as in Chapter 2. Specific program requirements are:

- a. **Gender.** Open to males and females.
- b. **Education.** HSDG or HSG required.
- c. **Citizenship.** U.S. citizenship is not required.
- d. **Security Clearance.** Security clearance eligibility is not required.

3M-3 Statement of Understanding

- a. All applicants must sign his or her initials by the Montgomery GI Bill portion of the *Enlistment Statement of Understanding* (NAVCRUIT 1133/53).
- b. All applicants must read and be provided a copy of the Two-Year Enlistment Program Statement of Understanding.

3M-4 Term of Enlistment

A minimum of 2 years in the Naval Reserve (USNR) and 6 years in the Individual Ready Reserves (IRR).

3M-5 Paygrade

All applicants are enlisted in paygrade E-1 unless eligible for advanced paygrade as outlined in 4E.

3N Prior Service Re-enlistment Eligibility Requirements**3N-1 Navy Veterans (NAVETs)**

- a. General
 - (1) Applicants with 180 consecutive days or more of prior active duty Naval Service are considered NAVETs. Those with less than 180 consecutive days of prior active duty Naval Service are considered Non-Prior Service (NPS) applicants; however, they must meet re-enlistment code (RE-code) eligibility requirements.
 - (2) All prior service applicants are required to pass a Navy Physical Readiness Test in accordance with OPNAVINST 6110.1.
 - (3) All prior service veterans require CNRC N32 approval for enlistment.
- b. NAVETs with more than 24 hours of broken service must re-enlist in accordance with this section and must also meet the BEERS requirements of Chapter 2 unless otherwise stated otherwise in this section.
- c. NAVETs with convertible civilian experience to a Navy rating may be accessed at a higher paygrade from one previously held. For example, an E-4 NAVET who served as a police officer for three years may be eligible for the MA rating under the Prior Service Re-enlistment Eligibility (PRISE) III program as an MA2. All such accessions require ECM approval. Only CNRC N32 will contact the ECM for approval. NRDs will submit requests to CNRC N32 via their respective Region Commanders.
- d. NAVETs shall only be enlisted in undermanned rates and ratings.
 - (1) The NAVET matrix, posted under the Enlisted Community Manager (ECM)/N132 - Current News section of the BUPERS Homepage, outlines specific rating re-entry guidance for CNRC field use.
 - (2) The matrix may only be used for NAVETs to re-enlist in their original ratings if so noted.
 - (3) All other entry requests, to include conversions, must be authorized by the applicable Enlisted Community Manager to meet rate/rating shortfalls.
 - (4) The only exceptions to the matrix are those NAVETs authorized to return to active duty from the Temporary Disability Retirement List (TDRL). They will be re-enlisted in their previous rating and paygrade in accordance with the CRUITMAN-ENL.
 - (5) The NAVET matrix also contains restrictions on re-enlistment pay grades for each rating. NAVETs who agree to re-enlist in a lower paygrade than held at discharge in order to be enlistment eligible must sign a NAVPERS Form 1070/613 with the following entry:

"It has been explained to me that my application to enlist as a (paygrade/rating) cannot be approved. Current policy restricts the number of enlistments for (paygrade) NAVETs designated in certain over-manned ratings. I, therefore, voluntarily accept an administrative reduction to (paygrade/rating) in order to qualify for enlistment. I acknowledge that this reduction is permanent, and that I cannot petition for reinstatement at a future date.

(Signature of Applicant/Date)

(Signature of Classifier/Processor)"

- e. NAVETs who are enlisting into a different rate from their previous one will be enlisted under the PRISE III program.
- f. Prior service must be verified with the original or a certified DD Form 214. If an appropriate DD 214 is not available, or evidence of alteration exists, prior service shall be verified through the Recruiter Eligibility Data Display (REDD) system. A printed screen shot of the applicant's military history will be acceptable for processing the applicant.
 - (1) To be enlistment eligible, NAVETs must meet RE-code eligibility requirements.
 - (2) NAVETs discharged under the Voluntary Separation Incentive (VSI) or Special Separation Benefit (SSB) Programs are enlistment eligible (DD Form 214, blocks 26/27 will list "KCA"/"RE-3Y" for VSI and "KCB"/"RE-3Z" for SSB). NAVETs separated with severance pay are eligible for re-enlistment and will have their severance pay recouped from future retirement monies.
 - (3) In some cases, RE-4 re-enlistment codes were erroneously assigned for two-year enlistees despite a positive recommendation for re-enlistment on their separation evaluation. CNRC (N32) may grant enlistment approval on a case-by-case basis.
- g. NAVETs must be able to complete 20 years of service for retirement by age 55. No waivers will be considered.
- h. NAVETS must meet dependency requirements as listed in Chapter 2.
- i. NAVETs discharged in paygrade E-2 must have two years or less prior service and no more than six years broken service.
- j. NAVETs with more than two years prior service must have been discharged in paygrade E3 or higher and have no more than six years break in service.
- k. NAVETs discharged in pay grades E-4 through E-6 cannot have more than five years broken service without ECM waiver approval. Waiver requests should document significant reserve service or civilian equivalent certification. **These applicants must ASVAB retest and meet the minimum AFQT score of 35.**
- l. NAVETs accessed in paygrade E-4 must have no more than six years of prior service to enlist. NAVETs accessing in paygrade E-5 must have no more than 12 years of prior service. NAVETs accessing in paygrade E-6 must have no more than 14 years of prior service.
- m. Female NAVETs **must** be approved by N132/ECM prior to enlistment due to the limited number of billets and at sea opportunities. If entry into their original rating is not available, classifiers may consult with PRIDE shop for alternative female career opportunities under the PRISE III enlistment program, Section 3N-2.
- n. E4 and senior NAVETs enlisting in their previous rating must enlist or obligate service for at least four years of service. NAVETs enlisting under the provisions of the PRISE III program must enlist for **two years** and agree to extend their enlistment by at least 24 months upon completion of Class "A" School.
 - (1) Upon approval of N132/ECM, CNRC N32 may consider waivers for applicants who cannot complete a minimum of 36-months active duty service prior to reaching High

Year Tenure (HYT) limits. Applicants who can complete a minimum of 36-months of service prior to reaching HYT constraints may enlist for four, five, and six year programs.

- (2) HYT waivers for E-4 and above NAVETs unable to complete a minimum of 36 months of service prior to reaching the HYT limit are **not authorized**.
- o. If frocked at the time of discharge, NAVETs can request re-enlistment in the frocked paygrade only if re-enlisting within six months of discharge and in the previously held rating. ECM and Pers-811 approval, via CNRC (N32), is required. NAVETs converting to a new rating via the PRISE III program are not eligible for re-enlistment in a prior frocked paygrade.
 - p. Military Entrance Processing Stations (MEPS) may accept a separation physical if it is not more than one year old. This date is computed from the date of separation physical to date of MEPS processing. The NAVET must provide a copy of their separation physical (DD Form 2808) and will be required to complete a new DD Form 2807-1 at MEPS.
 - q. E3s who were previously designated as a striker may enlist in a designated status with the cognizant N132/ECM approval.
 - r. Navy Recruiting Districts (NRDs) must ensure NAVETs are physically qualified for the rating into which they are re-enlisting or converting.
 - s. SEALs, EOD, SWCC, and Divers, and candidates for these programs, must meet all eligibility criteria per MILPERSMAN 1220-170. NRDs must verify that applicants meet ASVAB, security screening, physical fitness and obligated service requirements in this article prior to requesting N132/ECM/CNRC approval.
 - t. Before entering the Delayed Entry-Reservist Program (DER) or the Delayed Entry Program (DEP), the Enlisted Programs Officer (EPO) or the Enlisted Processing Division Supervisor (EPDS) must review and sign the kit verifying the applicant's enlistment eligibility. The following statement, signed by the NRD Commanding Officer or by directional authority, is required on the DD Form 1966, Section VI:

"Authorized to enlist in the U. S. Navy by (insert approving authority, e.g., CO, NRD Raleigh) as a (rate) (if applicable: with a guaranteed conversion to (rate) under the PRISE III program). NRD _____ has verified that the guaranteed rating is open to NAVETs and that the applicant meets RE-code, high year tenure, (for PRISE III: test score,) and guaranteed rating physical eligibility requirements."
 - u. Recruiting personnel shall make no oral or written promises or guarantees regarding Selective Re-enlistment Bonus (SRB). NAVETs in an SRB-eligible rating or possessing one of the SRB-eligible NECs and not re-enlisting through PRISE III must sign the following NAVPERS 1070/613:

"I understand that I am re-enlisting in the (rating/NEC) that is listed on the current Selective Re-enlistment Bonus (SRB) Award Level NAVADMIN. It has been explained to me that recruiting personnel may not make guarantees regarding SRB and may not submit SRB pre-certification requests. I understand that the first duty station to which I am transferred after TPU will submit an SRB pre-certification to NPC-815 for final determination of SRB entitlement. I will ensure that this pre-certification is submitted so that my SRB, if any, is awarded. I understand I will only be eligible for the SRB award level in effect, if any, on my re-enlistment date. Further, I understand that no guarantees

- of SRB eligibility or SRB payment have been offered for this or any subsequent enlistment."
- v. NAVETs in the Individual Ready Reserve (IRR) must be enlisted through the Direct Enlistment Reservation (DER) program and do not require a DD Form 368.
 - w. NAVETs are **not** eligible for the Navy College Fund or the new benefits under the Montgomery GI Bill; however, eligibility for benefits predicated on initial NPS enlistment is not affected. An Enlistment Bonus (EB) may be granted only if the DD Form 4 and annexes from all previous active duty and reserve enlistments are provided in order to verify that no previous EB has been awarded. NRD CO pre-approval of EB is required.
 - x. NAVETs do not attend Navy Recruit Training, but are ordered to the TPU nearest the point of enlistment for duty station assignment, administrative processing and uniform outfitting. **Effective 1 September 2003, NAVETs from geographic locations serviced by TPU Great Lakes (UIC 32458) will be ordered to RTC Great Lakes (UIC 42125).** NAVETs should bring previously purchased, fully-serviceable sea bag items to avoid unnecessary expenses. In addition, they must have complete copies of their enlistment physical DD Forms 2808 and 2807-1 when reporting. Inform NAVETs that up to 60 days may be required to complete their processing at TPU/RTC. Average processing time is 30 days for CONUS orders and 45 days for OUTCONUS orders.

3N-2 PRISE III Enlistment Program. This program provides NAVETs in closed ratings an opportunity to enlist. NAVETs enlisting under this program must qualify for rating conversion to one of the ratings listed on the NAVET Matrix (posted under the Enlisted Community Manager (ECM)/N132, Current News section of the BUPERS Homepage). All PRISE III NAVETs requesting enlistment into ratings not listed on the NAVET Matrix require ECM approval. General guidance follows:

- a. Non-designated NAVETs, or those designated in a rating not listed as open on the NAVET Matrix, must enlist under the PRISE III Program.
- b. In order to enlist under the PRISE III Program, NAVETs generally must have at least 180 consecutive days of prior active duty and no more than six years of prior Naval Service. Exceptions will be made in ratings critical to readiness. Consult the NAVET Matrix to determine if a specific rating is critically undermanned.
- c. All applicants re-enlisting under the PRISE III program must be classified based on current (less than two years old) ASVAB line scores only and have a minimum AFQT of 35. All PRISE III re-enlistments will enlist for **two years** in the U. S. Navy (**not the Naval Reserve**), and the applicant must agree to obligate for an additional 24 months, or more, upon completion of "A" school. To enlist via the PRISE III Program, NAVETs must be qualified for, and guaranteed, a rating/program on the **current** NAVET Matrix. Only unsold "A" school seats are made available for PRISE III re-enlistees, therefore seat availability will be limited.
 - d. **The normal paygrade for accession via the PRISE III program is E-3**, except for those rates designated critical on the NAVET Matrix. The maximum accession paygrade for NAVETS re-enlisting above E-3 will be determined by the ECM. NAVETs re-enlisting via the PRISE III will enlist in the source apprenticeship (SN, AN, or FN) of their guaranteed rating/program. Upon successful completion of contracted "A" school, PRISE III NAVETs will be promoted to the contracted and approved paygrade.

NAVETs who do not successfully complete contracted "A" school will be assigned to the fleet as non-designated strikers for the term of their enlistment and may strike for any rating IAW current CREO/REGA NAVADMIN. NAVETs who re-enlist under PRISE III are not eligible for rating conversion in the current enlistment unless entering the SEAL, EOD, or Diver programs. The PRISE III Paygrade Reduction Annex, NAVCRUIT 1133/72 (1-97) will be used for all NAVETs who re-enlist via the PRISE III program.

- e. NAVETs applying to PRISE III into SEAL, EOD, SWCC, or Diver must meet all MILPERSMAN 1220-170 eligibility criteria.
- (1) They will be accessed as GENDETs in paygrade E-3 or below with a guarantee for BUDS, EOD, or Diver training, and be ordered to RTC Great Lakes (UIC 42125). The following NAVPERS 1070/613 must be placed in the service record:
- "Member is being ordered to Recruit Training Command (RTC) Great Lakes for in-processing only. Upon reporting to RTC Great Lakes, member shall be screened by the Dive Motivator to ensure member meets Physical Readiness Test requirements for the SEAL, EOD, SWCC, or Diver Program."
- (2) If SEAL, EOD, SWCC, or DIVER candidates fail to screen or complete contracted course they may be eligible for reclassification with gaining ECM approval.
- f. The PRISE III program is not a re-enlistment incentive program. PRISE III re-enlistees may be eligible for SRB; however, recruiting personnel shall make no verbal or written promises or guarantees regarding SRB eligibility. If guaranteed a PRISE III "A" school that is SRB-eligible, they must sign the following NAVPERS 1070/613:
- "I understand I have been approved to enlist as a SN/FN/AN for two years for the sole purpose of conversion to the (rate) rating after successful completion of Class "A" School. I understand the rating to which I am converting is listed on the current SRB Award Level NAVADMIN. I understand that I may only be eligible for the SRB award level in effect, if any, on the date of my next re-enlistment after Class "A" School as approved by PERS-815. No guarantees of SRB eligibility or SRB payment have been offered to me as an enlistment guarantee."
- g. If for some reason the Class "A" School guaranteed at enlistment is not available once on active duty, another Class "A" School will be assigned as determined by PERS-4010.
- 3N-3 Other Service Veterans (OSVETs). **OSVETs are applicants with 180 consecutive days or more prior active duty service whose last period of active duty or annual training (AT) was in a branch of the Armed Forces other than USN or USNR. Applicants discharged from another service after less than 180 consecutive days of active duty are considered non-prior service; however, they must meet RE-code eligibility requirements contained in 3N-9.** OSVETS are not to be enlisted via PRISE III.
- a. To be enlistment eligible, OSVETs must qualify for a rating or program listed on the NAVET Matrix. They must be classified based on current (less than two years old) ASVAB line scores and have a minimum AFQT of 35.
- b. Prior service must be documented with the original or certified DD Form 214, copy four. If not available or evidence of alteration exists, verify prior service through the REDD system..

- (1) RE-code eligibility requirements are contained in 3N-9 OSVETs discharged under VSI or SSB (DD 214 block 26 will list "KCA" or "KCB") are not enlistment eligible.
 - (2) OSVETs separated with severance pay, either voluntarily or non-voluntarily, are eligible for re-enlistment and will have their severance pay recouped from future retirement monies.
- c. OSVETs discharged in pay grades E-1 through E-3 cannot have more than six years broken service, and those discharged in pay grades E-4 through E-6 cannot have more than five years broken service.
 - d. OSVETs discharged in pay grades E-1 through E-4 must have six or less years of prior service; those discharged in paygrade E-5 must have 12 or less years of prior service; and those discharged in paygrade E-6 must have 14 or less years of prior service. High Year Tenure (HYT) limits do not apply to OSVETs unless they have had previous Naval Service. Only prior service in the Navy counts towards HYT limits.
 - e. OSVETs must be able to complete 20 years of military service for retirement by age 55. No waivers will be considered.
 - f. OSVETs must be High School Diploma Graduates (HSDG) or High School Graduates (HSG). Waivers will be considered for OSVETs who are Tier III by individual ECMs on a case-by-case basis only into priority ratings designated in the NAVET/OSVET matrix.
 - g. OSVETs must meet Chapter 2 dependency requirements for non-prior service applicants.
 - h. OSVETS honorably discharged in paygrade E-3 and above, who meet enlistment criteria will be enlisted at one paygrade lower than paygrade last held at discharge, but not lower than paygrade E-3. Requests to enlist OSVETS who were separated from previous service at paygrade E-5 and above will be approved on a case-by-case basis by the ECM.
- (1) OSVETs who enlist for advance paygrade will enlist in applicable GENDET program for new rating and, upon successful completion of training, will be promoted to contracted paygrade and rating. Failure to complete training will result in assignment as SN/FN/AN in fleet or reclassified to critical rating with ECM approval. Once designated in a rating OSVETs may not request conversion for two years.
 - (2) Marine OSVETs discharged in paygrade E-2 will be enlisted in paygrade E-2. Marine OSVETs discharged in paygrade E-3 and above who do not have skills convertible to a rating listed on the NAVET Matrix will be enlisted in paygrade E-3 and guaranteed a rating or program listed on the current NAVET Matrix.
 - (3) OSVETs applying for SEAL, EOD, SWCC, or Diver must meet all MILPERSMAN 1220-170 eligibility criteria. They will be accessed as GENDETs in paygrade E-3 or below with a guarantee for BUDS, EOD, SWCC, or Diver training. If authorized by N132/ECM, they will be guaranteed advancement to a higher paygrade upon successful completion of training. The following NAVPERS 1070/613 must be placed in the service record of OSVETs who are not required to attend Navy Recruit Training:

"Member is being ordered to Recruit Training Command (RTC) Great Lakes for in-processing only. Upon reporting to RTC Great Lakes, member shall be screened by the Dive Motivator to ensure member meets Physical Readiness Test requirements

for the SEAL, EOD, SWCC, or Diver Program."

- i. OSVETs are Ineligible for the Navy College Fund, Modified Montgomery GI Bill, and Selective Re-enlistment Bonus. An Enlistment Bonus (EB) may be guaranteed only if the DD 214 and annexes from all previous active duty and reserve enlistments are provided to verify that no previous EB has been awarded. District Commanding Officer pre-approval of EB is required.
- j. OSVETs must enlist for four or more years.
- k. OSVETs in the Individual Ready Reserve (IRR) must be enlisted through the DER program and do not require a DD Form 368.
- l. OSVET accessions in pay grades E-1 through E-3 will be decremented against non-prior service goals. OSVET accessions in pay grades E-4 and above will be decremented from prior service goals.
- m. OSVETs are not required to attend Navy Recruit Training, but may be required to complete a Naval Orientation Course at RTC Great Lakes (UIC 42125). Inform OSVETs that up to 60 days may be required to complete their processing at RTC. Average processing time is 30 days for CONUS orders and 45 days for OUTCONUS orders. OSVETs will be transferred to RTC Great Lakes (UIC 42125) for uniform outfitting and administrative processing.
- n. All Female OSVETs must be approved by N132/ECM prior to enlistment due to the limited number of billets and at sea opportunity. In the event their desired career is not available for females contact PRIDE shop or Head ECM for alternative career options.
- o. OSVETS who were discharged from previous service at paygrade E-5 and above who enlist at paygrade E-3 will be entitled to be promoted to paygrade E-4 upon successful completion of Class "A" school. (Pers N13 ltr 1130, Ser N132C4/22 of 11 Jul 00.)
- p. All prior service applicants are required to pass a Navy Physical Readiness Test in accordance with OPNAVINST 6110.1.
- q. The following NAVPERS 1070/613 entry must be made in each OSVETs service record prior to shipping to RTC (Also, refer to 3N-9):

_____ : I acknowledge and understand that I must successfully complete the 3rd Class Swimmers Test while at RTC. This test consists of the following: (1) step off a 5 foot platform in the abandon ship position; (2) float for 5 minutes; (3) swim one length of a 50 meter pool. This test will be administered at the Recruit Training Command pool and must be completed prior to my transfer to my next duty station, whether that is a School Command or the Fleet. Failure to successfully complete the 3rd Class Simmers Test will result in my administrative separation from the Naval Service.

_____ : I acknowledge and understand that I must participate in shipboard fire fighting and damage control classes during my indoctrination training at RTC.

Witness

Signature of Applicant/Date

3N-4 NAVET/OSVET Height and Weight Requirements. The following chart delineates height and weight requirements for NAVETs and OSVETs.

PRIOR SERVICE (NAVET/OSVET) MAXIMUM WEIGHT FOR HEIGHT SCREENING TABLE		
Maximum Weight Male	Member's Height (Inches) less than or equal to	Maximum Weight Female
131	58*	131
136	59*	136
141	60	141
145	61	145
150	62	149
155	63	152
160	64	156
165	65	160
170	66	163
175	67	167
181	68	170
186	69	174
191	70	177
196	71	181
201	72	185
206	73	189
211	74	194
216	75	200
221	76	205
226	77	211
231	78	216

*Height waiver required for Males only.

- (1) When applicant exceeds maximum weight for height, do not disqualify. Determine body fat content.
- (2) Males who exceed maximum weight are authorized to ship to TPU/RTC as long as the body fat content does not exceed 22%.
- (3) Females who exceed maximum weight are authorized to ship to TPU/RTC as long as the body fat content does not exceed 33%.

3N-5 Sea and Air Mariners (SAMs). SAMs in either the SELRES or IRR phase of their Military Service Obligation (MSO) may be accessed for re-enlistment on active duty. SAM accessions are subject to the policy pertaining to NAVETs.

a. To be eligible for re-enlistment, designated SAMs must be in a rating listed on the NAVET Matrix, posted under the ECM/N132, Current News Section, of the BUPERS Homepage, and be in paygrades E-4 or below. They will be

re-enlisted in that rating in paygrade E-3 and below only. E-4 SAMs must sign a NAVPERS 1070/613 which states:

“It has been explained to me that SAMs enlisting on active duty may be accessed in pay grades E-1 to E-3 only. I therefore voluntarily accept an administrative reduction to (rate/paygrade) in order to qualify for enlistment. I acknowledge that this reduction is permanent, and that I cannot petition for re-instatement to E-4 at any future date.”

- b. SAMs in paygrade E-5 and above are not eligible for enlistment. Waivers to enlist in paygrade E-4/above or for E-5/above to be administratively reduced to E-3 in order to enlist are not authorized.
- c. Undesignated SAMs may be enlisted only if qualified for and guaranteed a rating listed on the NAVET Matrix. They will be enlisted in paygrade E-1 unless qualified for advanced paygrade per Chapter 4. Undesignated SAMs must be classified based on current (less than two years old) ASVAB line scores and have a minimum AFQT of 35.
- d. The reserve activity Commanding Officer is authorized to sign the release in Section II of the DD Form 368 (Request for Conditional Release). SAMs with less than 180 consecutive days of active duty service will be decremented from the NPS goal. SAMs with more than 180 consecutive days of active duty will be decremented from the NAVET goal.
- e. SAMs are eligible for re-enlistment with a guarantee for a new Class “A” School if their current rating is not open for re-enlistment. To be re-enlisted with a Class “A” School guarantees, SAMs must qualify for and be guaranteed one of the ratings on the current NAVET Matrix. SAMs re-enlisting with a Class “A” School guarantee must be re-enlisted in pay grade E-3 or below.
- f. SAMS and Navy Reservists who successfully completed recruit training, are in good standing with their reserve unit, or have completed their Military Service Obligation (MSO), are not required to attend RTC regardless if they have not completed 180 consecutive days of service.

3N-6 Waivers

- a. The following items require a waiver from CNRC N32:
 - (1) RE-code waivers.
 - (2) Enlistment eligibility or paygrade determinations for re-enlistment in ratings and pay grades annotated with Note 3 on the NAVET Matrix.
 - (3) Waivers to permit Time-In-Rate (TIR) credit for OSVETs.
 - (4) Waivers of broken service and time in service limitations for exceptionally qualified applicants.
 - (5) Enlistment or obligated service of less than four years due to HYT constraints.
- b. Field procedures:
 - (1) **CNRC HQ personnel are the only authorized personnel designated to call the appropriate N132/ECM for eligibility determinations of prior service applicants.**

- (2) CNRC N32 will determine which documents are required to be faxed to their office for review. At a minimum, the N32 will request the following: Waiver Briefing Sheet, last two performance evaluations, and a copy of the DD Form 214 (page 4).
- (3) Waivers requiring a CNRC determination will include at a minimum the following documents:
 - (a) Waiver Briefing Sheet (NAVCRUIT 1133/39) with recommendation, signature and date of NRD CO or Acting. Include alternate rating choices, POC phone number and email address.
 - (b) Last two evaluations, including Separation evaluation, if applicable.
 - (c) All DD-214's Member Copy 4 (original or certified true copy) and NGB-22 for National Guard, if applicable.
 - (d) All other separation documents, if applicable.
 - (e) Hand written statements (why applicant got out, why applicant wants in, Chart "B", "C", "D" offenses and NJP's as applicable).
 - (f) DD-368 if actively drilling reservist.
 - (g) Verification of valid drivers license of applying for Master-at-Arms.
 - (h) Local Police Records Checks if applying for Master-at-Arms.
 - (i) Statement of what applicant has been doing since discharge for broken service, HYT, and Re-Code eligibility, and if applying for Master-at-Arms.
 - (j) DD Form 2807-1 and DD Form 2808.
 - (k) USMEPCOM 714 ADP with current test scores (within last two years). Also proof of physical qualifications.
 - (l) **Prior service applicants that require a medical waiver and a Prior Service Determination must have medical waiver approved prior to submission to CNRC N322 for the Prior Service Determination.**
 - (m) **All NRD level waivers and determinations must be completed and documented prior to submission to CNRC. All NRD waiver documentation will be included in the CNRC level waiver package.**
 - (n) If the applicant has dependents, a completed Enlistee Financial Statement must be provided.
- c. Non-mandatory drilling reservist: Naval Reserve Centers use a NAVPERS 1070/613, Page 13 entry to record the re-enlistment code for some non-mandatory drilling reservist upon discharge from their Reserve Unit. Reservists in a non-mandatory drilling status that are assigned an RE-4 re-enlistment code for failure to participate in drills are eligible for re-enlistment in the Regular Navy, with prior approval from COMNAVCRUITCOM N32 and the appropriate Enlisted Community Manager. Waivers will only be considered for non-mandatory drilling Reservist assigned an RE-4 in a NAVPERs 1070/613, Page 13 format for failure to participate in drills. RE-4s documented on a DD-214 will not be considered.

3N-7 Military Applicant Security Screening (MASS). Processing personnel shall ensure the applicant completes a Military Applicant Security Screening (MASS) if re-enlisting into the

CTI, CTA, CTM, CTO, CTR, CTT, ETS, IS, IT, EW, MA, MMS, MT and STS ratings.

Classifiers MUST contact the appropriate rating security manager for enlistment eligibility determination for applicants who document a history of psychiatric counseling, bankruptcy and/or indebtedness. Some versions of the MASS program in the field have programming errors and do not properly flag these security risks. The Enlisted Processing Division Supervisor (EPDS) is required to perform a quality control check of all MASS printouts and sign under the interviewer's signature to verify security screening requirements have been thoroughly reviewed and applicants are qualified for further processing into ratings for which MASS is required.

3N-8 Enlistment of Ex-Officers. Recruiters may not solicit former officers of the Armed Forces to enlist in the Navy, and former officers will not be approved should they volunteer. However, an individual is considered non-prior service and eligible for enlistment if their appointment was terminated by an entry level separation in an enlisted status from Officer Candidate School, ROTC or one of the Service Academies. In some cases these recruits may have received an RE-4. CNRC may waive RE-4 codes restrictions in this case.

3N-9 Additional Prior Service Eligibility Requirements. In addition to BEERS and Program eligibility requirements, prior service applicants must meet the following prerequisites.

- a. **Alcohol and/or Drug Dependency.** Level II or Level III treatment by a residential rehabilitation treatment facility while on active duty is an indicator of dependency.
- b. **Separation Documentation.** The original or certified copy of the applicant's *Certificate of Release or Discharge from Active Duty* (DD Form 214) copy four must be used to verify prior service for individuals released from active duty, and active duty for training.
- c. **Service Re-enlistment Codes:** See RE-Code chart below.
- d. **Prior service applicants that require a BUMED waiver and a Prior Service Determination, must have BUMED run and approved prior to submission to CNRC N322 for the Prior Service Determination.**

Note: DD Form 214, Blocks 24, 26, and 27 will show characterization of service, separation code, and reentry code. An individual who received an Other Than Honorable, Bad Conduct, or Dishonorable Discharge is **not eligible** for re-enlistment. BUPERINST 1900.8 provides the narrative description for each separation and re-enlistment code used by the Navy.

- e. **ASVAB and AFQT**
 - (1) NAVETs accessing directly into their previous rating are not required to retake the ASVAB. NAVETs re-enlisting via PRISE III must be classified based on current (less than two years old) ASVAB line scores and attain a minimum 35 AFQT score.
 - (2) OSVETs must retake the ASVAB and must have a minimum AFQT of 35.
- f. **Medical.** Military Entrance Processing Stations (MEPS) will accept a separation physical (DD Form 2808) if it is one year or less old. Compute the one year or less from the date of the separation physical to the date of delayed entry (DEP) or Direct Enlistment Reservation (DER). MEPS requires applicant to complete a new *Report of Medical History*, DD Form 2807-1.

g. **Reserves**

- (1) **Clearance and Discharge.** Department of Defense policy requires that an individual be discharged from a Reserve component before enlisting in another Armed Service. Recruiters must first obtain clearance from the Reserve component, allowing the individual to process for enlistment in the gaining service. Use the *Request for Discharge or Clearance from Reserve Component*, DD Form 368, for this transaction. This must be obtained prior to placing the applicant at MEPS for processing.
- (2) **Applicability.** Use DD Form 368 to enlist any applicant in the following Reserve categories (including National Guard or Air National Guard):
 - (a) Reservists serving part of an initial eight-year military obligation in the Selected Reserve (drill pay status), Individual Ready Reserve (IRR) (non-pay drilling status or non-pay not drilling status) or Standby Reserve Active (SI) (non-pay not drilling status).
 - (b) Reservists who have completed their statutory eight-year military obligation and are currently members of the Selected Reserve, Individual Ready Reserve, or Standby Reserve Active.
- (3) **Counseling.** Recruiting personnel must counsel applicants who are members of a Reserve drilling program that they are required to maintain satisfactory participation in their unit until they are discharged. An approved DD Form 368 from a Reserve unit does not relieve members from their drilling responsibilities. The DD Form 368 is approval for release contingent upon shipping to boot camp. This statement applies to those who have an active reserve obligation under their initial enlistment. Members who affiliated of their own free will and have met all active obligations from initial enlistment, are relieved of the obligation once the release is obtained.
- (4) **Reserves.** Applicants who have not received proper clearance (DD Form 368) may not be re-enlisted (DEPped). No waivers may be granted; however, program reservations can be made through the Delayed Enlistment Reserve (DER) Program. All applicants who are actively drilling or have a remaining MSO in the IRR must be enlisted via the DER Program. Waivers for time in rate may be requested from CNRC N322.

ELIGIBLE TO RE-ENLIST:	
NAVY & USCG	RE-1, RE-R1, RE-1E, RE-5, RE-7.
AIR FORCE	1, 1J, 1M, 1P, 1Q, 1R, 1T, 3A, 3B, 3C, 3D, 3E, 3I, 3J, 3K
ARMY	RE-R1, RE-1A, RE-1B, RE-2, RE-2A, RE-2B, RE-2C, RE-3A
MARINE CORPS	RE-1A, RE-1B, RE-1C, RE-2A

INELIGIBLE TO RE-ENLIST WITHOUT A CNRC WAIVER:	
NAVY & USCG	RE-2*, RE-3, RE-3B, RE-3, RE-3F, RE-3G, RE-3H, RE-3K, RE-3M, RE-3P, RE-3Q, RE-3R, RE-3S, RE-3T, RE-3U, RE-3X, RE-3Y, RE-3Z, RE-6
AIR FORCE	4A, 4B, 4C, 4D, 4E, 4F, 4G, 4H, 4I, 4J, 4K, 4L, 4M, 4N, SRP, RGL, CJR
ARMY	RE-3, RE-3B, RE-3S, RE-3T,
MARINE CORPS	RE-3A, RE-3B, RE-3C, RE-3D, RE-3E, RE-3F, RE-3H, RE-3J, RE-3O, RE-3N, RE-3P, RE-3R, RE-3U, RE-3W

* Only for personnel released for commissioning and subsequently failed to get commissioned.

INELIGIBLE TO RE-ENLIST WAIVERS NOT AUTHORIZED AND WILL NOT BE CONSIDERED:	
NAVY & USCG	RE-2, RE-3A, RE-3C, RE-4
AIR FORCE	2A, 2B, 2C, 2D, 2E, 2F, 2G, 2H, 2I, 2J, 2K, 2L, 2M, 2N, 2P, 2Q, 2R, 2S, 2T, 2U, 2V, 2W, 2X, 2Y
ARMY	RE-3C, RE-4, RE-4A
MARINE CORPS	RE-2B, RE-2C, RE-3S, RE-4, RE-4B

3N-10 Transient Personnel Unit (TPU)

- a. **Briefing.** NAVETs/OSVETS must sign the following NAVPERS (Page 13) statement:
- _____ : **I, (name), understand and agree that I will be ordered to the Transient Personnel Unit (TPU) nearest my point of enlistment. If that is Great Lakes, I will be ordered to RTC for processing vice the TPU. I understand that I am authorized to travel via privately owned vehicle (POV) or transportation provided by the MEPS. TPU/RTC personnel will do uniform outfitting and administrative processing, including overseas screening of myself and my family members, if required. It is within my best interest to bring previously purchased, fully serviceable uniforms items with me to TPU/RTC to avoid unnecessary expenses.**

_____ : **I understand and agree that average processing time could take up to 60 days or longer.**

_____ : I understand and agree that my sea/shore rotation starts again on my enlistment date as if this were my first enlistment.

_____ : I understand and agree I will be made available for worldwide assignment. Because Veterans remain at the TPU/RTC for a limited time, I will have limited negotiations with my rating detailer concerning duty station assignment.

_____ : I, (name), understand and agree that family members are not authorized to accompany service members to training schools that are less than 20 academic weeks or on TAD orders.

_____ : I, (name), understand and agree that I must bring a completed Direct-Deposit Sign-Up Standard Form 1199A to TPU/RTC for use in establishing the Master Military Pay Account.

- b. All CT rating personnel will be sent to RTC Great Lakes to assist Naval Security Group conduct a background investigation.

3N-11 DD Form 214 and Separation Documents. If the original or a certified copy of DD Form 214 page 4 is not available, or evidence of alteration exists:

- a. Advise NAVETs who are drilling reservists, and those who were discharged as USN or USNR within the past six months that a certificate or duplicate of their last separation document may be requested from the Chief of Naval Personnel PERS-82.
- b. For all other Veterans, the RZ Recruiter Coordinator should obtain a certified copy of DD Form 214 from the Navy Recruiting Command Liaison Team, National Personnel Records Center, St. Louis, MO. Submit all requests via automatic telecopier at: Comm: (314) 538-3111. If the Liaison Team writes that DD Form 214 has not been issued or is not on file, an acceptable alternative is a *Statement of Service* (NA Form 13041), *Active Duty Report* (DD Form 220), or Administrative Remarks page from detaching activity delineating information pertinent to re-enlistment (prior paygrade, total active duty service, date of discharge or release from active duty, character of service, etc.).
- c. Verify prior service through the Recruiter Eligibility Data Display (REDD) system.
 - (1) Designated personnel at each NRD may log into REDD and verify prior service status.
 - (2) If no designated person at the NRD is available, contact CNRC N35C.
 - (3) If Prior Service information is found, print the screen and use this document for enlistment purposes.
 - (4) If Prior Service information is not in the database, do not interpret this response to mean that the prior service applicant was not recommended for re-enlistment. Re-enlistment eligibility information for prior service applicants may not be in the REDD System file for any number of reasons, e.g., entry errors, delays in entry, erroneous applicant data, etc. Since the individual services submit DD-214/215 information to DMDC System on a monthly basis, information may not be available for approximately 45 days after the applicant's date of separation.

- (5) For applicants who were recently separated and no re-enlistment eligibility information is available from REDD, the NRD CO should send a Naval message to the NAVET's separation command requesting RE-code information to preclude delays that may cause the NAVET to go over the continuous service period.
- (6) Compromises of REDD access codes and/or eligibility information must be reported to the Manager, Recruit System, Defense Manpower Data Center (DMDC), Monterey, CA by telephone (800) 538-5916, or if within California (800) 682-4825 within 24 hours after occurrence. Information on the compromise must include corrective action initiated by the command in which the compromise occurred to preclude any recurrences. The NRD must also notify the Navy Liaison Officer, DMDC by telephone (408) 375-4131. To prevent any further misuse of the REDD System, send a letter explaining the conditions surrounding the compromise and actions initiated to CNRC N35C within two working days following the occurrence.
- (7) CNRC will provide a letter to the Defense Manpower Data Center, 2100 Garden Road, Suite J, Monterey, CA 93940, Attention: Manager, Recruit System with an information copy to OASD/MM&PP (Accession and Retention), Pentagon, Washington, DC 20350, Attention: Director, DoD Accession Policy within five working days following the occurrence.

3N-12 DD Form 368

- a. Complete *Request for Discharge or Clearance from Reserve Component*, DD Form 368 as follows:

Request for Discharge or Clearance From Reserve Component, DD Form 368		
Section of DD Form 368	Item #	Directions
Section I, Request for Clearance	1	Completed by the Reserve Unit
	2	Completed by the Recruiting Office
	3	Completed by the Member and Reserve Unit and signed by the transferring member
Section II, Approval/Disapproval of Clearance	5-6	Completed by the Reserve Unit and signed by the command representative
Section III, Notice of Enlistment	7-12	Completed by the Recruiting Office and signed by the recruiting official

- b. **The DD Form 368 must be presented to MEPS at check-in time when the applicant reports for processing. If the applicant does not have the DD Form 368 at check-in, MEPS will not allow them to process.**
- c. Prepare an original plus three copies of DD Form 368. Forward DD Form 368 to the reserve unit Commanding Officer when the applicant is in a drill status. Forward the

- original and three copies to the applicable Reserve or Guard unit. The Reserve or Guard unit keeps one copy and returns the original with two copies. If cleared for discharge:
- (1) File the original DD Form 368 in the applicant's service record upon enlistment.
 - (2) Forward a copy of DD Form 368 and DD Form 4 to the Reserve or Guard unit so that discharge processing can be completed and the service/health records can be forwarded to the initial duty station identified on DD Form 368. When time permits, the member should be provided the service and health records in order to carry these records to the first duty station.
 - (3) File the remaining copy in the residual file.
- d. While a clearance is not required prior to enlistment when the applicant is in a non-drill, non-pay status, a completed DD Form 368 and a copy of the *Enlistment/Re-enlistment Document - Armed Forces of the United States* (DD Form 4) must be submitted for reserve discharge processing. Prepare an original and 2 copies (complete Section I Blocks 3, 4, 5, and Section III). The NRD CO endorses the reverse, indicating the date of enlistment, the number of years for which enlisted, and the identity of the initial duty station.
- (1) Upon enlistment, forward the original DD Form 368 and a copy of the DD Form 4 to the appropriate address below so that discharge may be processed and the service and health records can be forwarded to the initial duty station identified on the DD Form 368.
 - (2) File one copy of the DD Form 368 in the applicant's service record and one copy in the residual file.

Addresses

USNR

Commanding Officer
Naval Reserve Personnel Center
(Code 40)
New Orleans, LA 70149

USAR

Commander, U.S. Army
Reserve Component
(Attn: AGUZ-PAD-ST)
Personnel Administration Center
9700 Page Blvd
St. Louis, MO 63132

USAFR

Commander
Air Force Reserve Personnel Center
Code DPAD
Denver, CO 80280-5000

USMCR

Director
Marine Corps Reserve Support Center
10950 El Monte
Overland Park, KS 64131

USCGR

Commandant (GRA/82)
Coast Guard Headquarters
400 7th St SW
Washington, DC 20590

Army and Air National Guard

Mail to the Adjutant General of the state in which the National Guard unit is located.

- (3) NRD Commanding Officers must notify the appropriate Commander Naval Reserve Readiness Command Region or Commanding Officer, Naval Air Reserve Unit when

an individual with USNR obligation has been found not physically qualified for enlistment or re-enlistment.

- e. If the applicant is from the National Guard use the NGB-22 form vice the DD Form 368.

3N-13 Enlisted Service Record

- a. Distinctively mark the Enlisted Service Record (NAVPERS 1070/600) by stamping or writing "NAVET" or "OSVET" on the front cover.
- b. Because information concerning educational achievement is used for a variety of reasons during an individual's service career, prior service personnel should be encouraged to obtain documentation of their educational achievements to include in their service record.

3N-14 Processing Information and Recommendations. Review the following information with each veteran to help them prepare for processing into the Navy.

- a. Because time is required to open a Navy pay record at processing activities, members should take enough personal funds for miscellaneous living expenses for approximately two weeks after arrival at the processing activity. A minimum of \$150.00 is recommended.
- b. Regular travel and/or advance pay will not be paid upon arrival.
- c. Because uniform issuing and tailoring require time, members should take appropriate civilian clothes for admittance to Navy exchanges, open and closed messes, and service clubs.
- d. Dependents will not accompany members to processing activities. Processing activities have no temporary dependent quarters. Also, members will not be reimbursed for dependent travel to processing activities. Remind the veteran that the first payday cannot be expected for at least two weeks after arrival at the processing activity.
- e. NAVETs and OSVETS who are traveling via POV must conform to Naval Training Center/Naval Station regulations which require current vehicle registration, liability insurance, and valid operator's (driver's) license.
- f. NAVETs should bring:
 - Navy Occupation/Training and Awards History (NAVPERS 1070/604)
 - History of Assignment (NAVPERS 1070/605)
 - Any and all serviceable uniform items
 - Direct Deposit System sign-up forms.

3N-15 Travel Information Card (NAVPERS 7041/1). The re-enlistment coordinator or other designated NRD support personnel must ensure that all NAVETs or OSVETS, enlisted or re-enlisted complete a *Travel Information Card* (NAVPERS 7041/1) before departing the MEPS at which enlistment or re-enlistment was effected. Specific instructions for completion and disposition of NAVPERS 7041/1 are in the Financial Management Handbook (NAVPERS 15892).

3N-16 Additional Prior Service Re-enlistment Waivers. Follow waiver submission guidelines described in Section 2B.

- a. **BEERS and Program Waivers**

- (1) BEERS and program requirements apply to the applicant's entire life. If a NAVET is returning to the same rate/program as their original enlistment, all waivers granted for the previous enlistment are still valid. If the NAVET is changing rates, all circumstances that would require a waiver, including those circumstances that required a waiver in previous enlistments, must be reconsidered to establish eligibility for the new program.
 - (2) Should an additional waiver be required, the level of waiver authority is based on the applicant's cumulative record. Example: Applicant received a CO, NRD waiver for one Chart C conviction (DUI) on his first enlistment. While in the service he receives another DUI. Two years later he gets out with an RE-1 code. Before he can re-enlist in the Navy in the AEF/ATF Program, he will need:
 - (a) If otherwise qualified for the AEF/ATF Program, a program waiver from CNRC N322.
 - (b) A CNRC full kit BEERS waiver for two behind the wheel alcohol-related offenses.
- b. **Separation Documentation.** No waiver is authorized if the veteran's re-enlistment code cannot be verified through the REDD system, a *Statement of Service* (NA Form 13041), *Active Duty Report* (DD Form 220), National Guard Form NGB-22, Administrative Remarks page from the veteran's detaching activity, and the original/certified copy four of DD Form 214 is not available.

30 Buddy Program

30-1 Program Information

The Buddy Program provides for the enlistment of small groups of not more than **four** male individuals or **four** female individuals who wish to remain together for as long as possible during their enlistment. The program should be conducive to stimulating enlistments among high school graduates and others from a local area, and assists enlistees during the transition period of adjustment from civilian status to military status. The length of mutual assignment is determined by the respective category in which each individual is enlisting. Individuals within a buddy group must all be assigned to the same category. Mixing categories within a buddy group is not authorized. Mutual assignment is made in only one of two categories:

- Recruit training only.
- Recruit training and assignment to initial duty station.

30-2 Categories

- a. **Buddies Through Recruit Training Only.** Enlistment in this category is restricted only in that all individuals start recruit training on the same date. Any mixture of enlistment programs is authorized. Recruiters should make clear that recruit training is for approximately 8 weeks and does not include subsequent apprenticeship training. **Because of distribution and assignment constraints, women are eligible for this category only.**
- b. **Buddies Through Recruit Training and Assignment to Initial Duty Station. Women are not eligible for this category.** All applicants enlisting in this category **must** be enlisted in the Seaman/Airman/Fireman Program and within the same apprenticeship except as indicated below. Applicants must be enlisting in the same branch and class of the Navy (Example: All USN or all USNR.)
 - (1) Buddy groups may consist of Seaman and Fireman apprenticeships only (that is, **no** Airman apprenticeship may be enlisted *Buddy* with anyone in the Seaman or Fireman apprenticeships for assignment to initial duty station). Seaman and Fireman in a buddy group may not undergo apprenticeship training together, although they will receive orders to the same initial duty station.
 - (2) Buddy groups may consist of Airman apprenticeships only.
 - (3) No expressed or implied guarantee may be made that buddies will not be separated by transfers after reporting to their initial duty station.

30-3 Restrictions on the Buddy Program

- a. No buddy group may consist of more than **four** individuals.
- b. No buddy group may consist of more than **two** individuals when assignment to initial duty station is guaranteed.
- c. All members of any one buddy group must be enlisted on the same day at the same Military Entrance Processing Station (MEPS) and arrive at the same RTC together.

- d. Applicants enlisting under the Subfarer option will not be permitted to enlist under the Buddy Program for guaranteed assignment to an initial duty station. They may, however, undergo recruit training together.
- e. Because recruit companies are all-male and all-female, buddy groups must be all-male or all-female.

30-4 Documentation

NAVCRUIT Form 1133/52 is used to delineate basic program and service guarantees.

30-5 Separation by Extenuating Circumstances

All applicants enlisting under this program are assigned to the same recruit company, and initial duty station as guaranteed within this program. However, recruiters must explain to all who enlist in the Buddy Program that extenuating circumstances may require that they separate during or subsequent to, the recruit training period because of:

- a. Sickness or other medical reasons.
- b. Failure to show satisfactory progress in recruit training or apprenticeship training.
- c. Failure of one or more of the group to meet minimum requirements for regular recruit training or apprenticeship training.
- d. Change in coast of choice by any member of the buddy group.
- e. Failure to meet minimum water survival qualifications.
- f. Acceptance in another program that requires a different flow of duty assignment between completion of recruit training and first duty station (for example, if member enlists in the Seaman/Airman/Fireman and Buddy Programs for guaranteed assignment to initial duty station and subsequently elects to extend his enlistment during recruit classification to be eligible for assignment to Class "A" School).
- g. Request of any member of a buddy group to be dropped from the buddy group. Guarantees remain in effect for the other members of that particular group of buddies.
- h. Other circumstances resulting in a delay during or subsequent to recruit training.

30-6 Reports of Buddy Separation

- a. **Procedures.** Occasionally information is received by recruiters that an applicant enlisted under this program is prematurely separated from the other individuals of his or her Buddy group. Navy Recruiting Station or NRD personnel to determine whether the separation was justified, or related in cause to the factors in 30-5, or the result of administrative error must expeditiously verify such information. When the separation was because of administrative error, personnel of the applicable NRD should initiate corrective action. In this regard, direct liaison with RTC Recruit Coordinating Office personnel is encouraged. If the NRD cannot resolve the matter, or if communication with an Enlisted Programs Officer (EPO) or Chief of Naval Personnel is required (i.e., different initial assignment orders have been received) request assistance from CNRC (Code 33).
- b. **Prevention.** To prevent such situations, recruiters should counsel all applicants enlisted in the Buddy Program concerning action to take when a recruit believes he

or she has been wrongfully separated from his or her buddies. Such counseling should include:

- (1) The importance of reporting to the Liaison Petty Officer as soon as possible after arriving at RTC the fact that of being separated from his or her buddies.
 - (2) That in cases of different assignments to recruit companies the recruit should notify the receiving officer.
 - (3) That in case of receiving orders to different duty stations the recruit should notify his or her Company Commander.
- c. **Review.** Prior to the recruits' departure from MEPS on the day of enlistment, the MEPS Liaison Petty Officer or other NRD designated personnel must physically review NAVCRUIT 1133/52 to ensure that the annex has been correctly completed.

3P Navy Music Program (MU)

3P-1 General

- a. This program provides for enlistment in the Delayed Entry Program (DEP) and for immediate enlistment/reenlistment of qualified male and female applicants with guaranteed training for ultimate assignment to official Navy *Fleet bands* both afloat and ashore. Qualified candidates are enlisted in the regular Navy and attend MU "A" School upon completion of recruit training. Application and assignment procedures for *premier bands* (*Special Duty Assignments*) are listed separately in Section 3P-4. **United States Navy Band**, Washington, D.C. and **U.S. Naval Academy Band**, Annapolis, Maryland are designated premier bands. **NOTE:** Applicants cannot enlist/reenlist for the MU Rating without prior approval of Commander, Navy Personnel Command (PERS-64).
- b. Due to fluctuating NEC (instrument) accession requirements within the rating, initial contact with the MU Detailer (PERS-64) is encouraged. Additionally, **contact the MU Detailer at any time for help and assistance in the recruitment of MU applicants.**

Head, Navy Music Program
Navy Personnel Command (PERS-64)
5720 Integrity Drive
Millington, TN 38055-6400
Telephone: (901) 874-4314/16
Facsimile: (901) 874-2614
Toll Free: 1-800-962-1425
Website: <http://www.bupers.navy.mil/navymusic>

3P-2 Eligibility

- a. **Application/Audition Procedures**
 - (1) Applicants' musical qualifications are determined by an on-site *performance audition*.
 - (2) Contact the nearest official Navy Band or the School of Music to schedule an audition. Also, contact the MU Detailer for additional assistance as desired. Audition sites are listed in paragraph 3P-2e.
 - (3) Following the audition, the applicant's performance report, application for the Navy Music Program (NAVPERS 1130/11), any pertinent *Letters of Recommendation* (not required), and videotape of audition (Vocalist/Entertainer applicants **only**) are forwarded to Navy Personnel Command (NAVPERSCOM) PERS-64. With the exception of application packages for *Vocalist/Entertainer*, all other packages may be faxed to NAVPERSCOM in order to reduce recruiters' processing time. PERS-64 can usually provide a two-hour turn-around on faxed applications received during normal working hours. After processing, PERS-64 will fax letters of approval/disapproval to the appropriate NRD.
- b. **Technical Qualifications**
 - (1) **Performance Ability.** Applicants must demonstrate competent

performance ability on a major instrument, and basic knowledge and performance ability on secondary (minor) instruments, where required. The following lists primary NECs and their secondary, where applicable:

(NEC)	Primary Instrument	Secondary Instrument
(3801)	Flute	Saxophone
(3802)	Oboe	None
(3803)	Clarinet	Saxophone
(3804)	Bassoon	None
(3805)	Saxophone	Clarinet or Flute *
(3806)	Trumpet	None
(3807)	French Horn	None
(3808)	Euphonium	Trombone
(3809)	Trombone	None
(3811)	Tuba	None
(3812)	Guitar	Note 1
(3813)	Percussion	None
(3814)	Piano/Keyboard	Note 1
(3815)	Electric Bass	Note 1
(3825)	Voice (Vocalist/Entertainer)	Note 1

Note 1: Guitar, keyboard, electric bass instrumentalists and vocalists receive basic skills instruction in *Percussion Techniques* during “A” School, and *perform* on auxiliary percussion instruments for ceremonial, parade and similar performance requirements (bass drum, cymbals, *Latin-percussion*, etc.).

*** Determined by Commander, Navy Personnel Command based on current manning requirements.**

(2) **General Skills/Knowledge Requirements.**

- (a) *All applicants:* Demonstrate a working knowledge of major and minor scales, common key signatures, and fundamental music notation and terminology. All applicants are required to perform a minimum of one solo of their choosing. Vocalist/Entertainers will perform the National Anthem and six prepared pieces of different styles chosen from a provided list. **
- (b) *All Woodwind, Brass and Percussion (Snare and Drum Set) Instrumentalists:* Ability to SIGHT-READ “first chair” parts of intermediate to difficult concert and stage band literature at a reasonable level.
- (c) *Keyboar, Guitar and Electric Bass Instrumentalists:* Working knowledge of *chords* and common *chord symbols*; ability to perform *standard* and currently popular, *contemporary* styles. Ability to

SIGHT-READ single line and chord changes from standard sheet music. Keyboard applicants must also be able to SIGHT-READ standard *grand staff* piano music.

- (d) *Percussionists*: Perform, on snare, the 26 *rudiments* with rolls in both open and closed positions. On drum set, demonstrate an ability to perform *standard* and currently popular, *contemporary* styles.
- (e) *Vocalist/Entertainer*: Must have an extensive repertoire and be able to perform *standard* and currently popular, *contemporary* styles. Ability to SIGHT-READ lead lines from standard sheet music. Must have professional performing experience as a *front-line* entertainer. Although not required, an ability to perform basic *accompaniment* styles on keyboard or guitar is preferred. Auditions for Vocalist/Entertainer will be video-taped and submitted to PERS-64 together with the application package.

** Applicants for *Vocalist/Entertainer* will choose their prepared solos from a list provided by the audition site. An accompaniment CD for their selected pieces will be sent to the applicant prior to the audition. Vocal applicants will use this CD to perform their prepared material. For more information, contact the audition site or Navy Personnel Command (PERS-64) or visit the PERS-64 website at: <http://www.bupers.navy.mil/navymusic>.

c. **Auditions Covered at Government Expense.**

- (1) Applicants' NRDs are responsible for funding travel in conjunction with an audition. TR's, TEMADD orders and government transportation and berthing (on-site) may be utilized in transporting an applicant to an out-of-area audition site. However, to conserve Navy travel funds, only those candidates who demonstrate a reasonable ability to qualify should be authorized auditions at government expense. Commander, Navy Personnel Command must approve all requests for government-expense auditions. Procedures:

- (a) Complete preliminary processing in accordance with Chapter 2 of this manual.
- (b) Submit candidate's *Application for the Navy Music Program* (NAVPERS 1130/11), along with two or more *Letters of Recommendation*, to Navy Personnel Command (PERS-64) for use in determining if an audition is warranted. For *Vocalist/Entertainer candidates*, also forward a current **full-length photo** and recent **cassette or CD recording** of the applicant performing at least THREE selections of varying styles and tempo.

- d. **Auditions Conducted at No Expense to the Government.** Auditions conducted at no expense to the government do not require "prior approval" and may be coordinated directly with the audition site. However, audition supervisors and the MU Detailer are available at any time to conduct preliminary screenings over the phone to help recruiters and applicants determine if an audition is *warranted*.

e. **Official Audition Sites**

Naval Academy Band
U.S. Naval Academy
101 Buchanan Road
Annapolis, MD 21402-5080
(410) 293-3282

ATLANTIC Fleet Band
Hdqtrs., U.S. ATLANTIC Fleet
1562 Mitscher Avenue, Suite 250
Norfolk, VA 23551-2487
(757) 444-6777

CINCSOUTH Band
Hdqtrs., Allied Forces Southern
Europe
PSC 813, Box 155
FPO AE 09260-0155
011-39-081-721-2106

Navy Band Great Lakes
Building 150
2815 Barry Place
Great Lakes, IL 60088-5024
(847) 688-4760

Navy Band Southeast
PO Box 62
Naval Air Station Jacksonville
Jacksonville, FL 32212-0062
(904) 542-5611/16/21

Navy Band Mid-South
NSA Mid-South
5722 Integrity Drive
Millington, TN 38054-5015
(901) 874-5784/85

Navy Band New Orleans
NSA (Code-07)
2300 General Meyer Avenue
New Orleans, LA 70142-5007
(504) 678-2790/91/92

Navy Band Northeast
Naval Station Newport
348 Easton Street
Newport, RI 02841-1516
(401) 841-2479/2506

PACIFIC Fleet Band
380 Neville Way
Pearl Harbor, HI 96860-4910
(808) 474-4151

Navy Band Southwest
NAS North Island
Box 357021
San Diego, CA 92135-7021
(619) 545-6478/98

Navy Band Northwest
1103A Hunley Road
Silverdale, WA 98315-1103
(360) 315-3447/48/52/55

SEVENTH Fleet Band
PSC 473 Box 86
FPO AP 96349-0086
011-81-616-043-6979

SIXTH Fleet Band
PSC 817 Box 47
FPO AE 09622-0047
011-39-081-568-5237/5335

U.S. Navy Band
617 Warrington Avenue, S.E.
Washington Navy Yard, DC 20374-5054
(202) 433-2864/6107

School of Music
1420 Gator Blvd.
Norfolk, VA 23521-2617
(757) 462-7505

3P-3 Entry Level Paygrade Authorizations

- a. *High school graduates: E-2 upon entry to active duty.*
- b. *With two or more years of college: E-3 upon entry to active duty. Additionally, college graduates with a four-year degree or higher are authorized immediate advancement to MU3 (E-4) upon completion of MU "A" School.*

NOTE: Qualify applicants under the *Advanced Paygrade Authorizations* found in Chapter 4F.

3P-4 Application For Assignment to Navy Premier Bands

- a. *United States Navy Band*, Washington, DC, is a special-duty *Presidential-support* command, and *U.S. Naval Academy Band*, Annapolis, MD is a special-duty activity in support of the Navy's military academy. Members of these *premier bands* are selected from only the Navy's top performing Fleet musicians, and from among the very **best** civilian musicians in the country on the basis of a competitive, on-site audition conducted by the individual bands. Selection for, and assignment to, *U.S. Navy Band* and *U.S. Naval Academy Band* is determined on a preferential basis from among those candidates applying for specific vacancies. These vacancies are announced as they occur. Audition dates are then published to the Fleet and in civilian trade papers by the respective **officer-in-charge**.

- (1) Applicants interested in auditioning specifically for openings for *U.S. Navy Band* may write or call:

Audition Supervisor
United States Navy Band
617 Warrington Avenue, S.E.
Washington Navy Yard, DC 20370-5054
Phone: (202) 433-2840/6107
Website: <http://www.navyband.navy.mil>

- (2) Applicants interested in auditioning specifically for openings for *U.S. Naval Academy Band* may write or call:

Audition Supervisor
U.S. Naval Academy Band
101 Buchanan Road
Annapolis, MD 21402-5080
Phone: (410) 293-3283/1253
Website: <http://www.nadn.navy.mil/USNABand>

b. Notes Regarding United States Navy Band Accessions:

- (1) Civilian applicants selected for assignment to the U.S. Navy Band do not attend "A" School or Apprenticeship Training, but report for duty upon completion of Recruit Training.
- (2) The MU designator is assigned upon completion of Recruit Training.
- (3) Personnel selected for assignment to the U.S. Navy Band are required to complete a "Yankee White" background **investigation** and security clearance in accordance with SECNAVINST 5312.2 series. Applicants with known/suspected disqualifying background information **must not** be processed until first contacting the U.S. Navy Band.

- (4) Personnel selected for assignment to the U.S. Navy Band are authorized advanced paygrade enlistment at E-6 (MU1) effective upon completion of recruit training.

c. **Notes Regarding U.S. Naval Academy Band Accessions:**

- (1) Civilian applicants selected for assignment to the Naval Academy Band do attend "A" School or Apprenticeship Training, but report for duty upon completion of Recruit Training.
- (2) The MU designator is assigned upon completion of Recruit Training.
- (3) Personnel selected for assignment to the Naval Academy Band are authorized advanced paygrade enlistment at E-6 (MU1) effective upon completion of Recruit Training.

3P-5 NAVCRUIT 1133/52 (Annex to Enlistment/Reenlistment Document – Armed Forces of the United States (DD Form 4)). This form provides the service and training *guarantee annex* to the DD Form 4 for enlistments/reenlistments in the Navy and must be prepared in accordance with this manual. When applicants are approved for enlistment as a MU, PERS-64 will attach a sample 1133/52 to the Commander, Navy Personnel Command *authorization letters*. These examples will list the applicable guarantees. See Exhibit 3-23 (three different forms).

3Q U.S. Naval Academy Preparatory School

3Q-1 Program Information

- a. The U.S. Naval Academy Preparatory School (NAPS) Program provides for the enlistment in the Naval Reserve 3YO Program of Naval Academy candidates who meet the requirements.
- b. The candidate selection and notification process is normally completed by late May of each year. The Superintendent, U.S. Naval Academy sends an individual letter to the accepted candidate (with copy to CO, NRD), providing authorization and instructions. The candidate must telephone the nearest NRD to allow enlistment processing before a date established by the Naval Academy and no later than a 10 July deadline.
- c. The NRD schedules any pre-enlistment requirements and all appropriate planning for the enlistment ceremony (before the 1 July enlistment date deadline). The letter of selection will include an information packet with instructions to the candidate and additional instructions for enlistment processing by the NRD. Also included are forms and active duty order blanks to be completed upon enlistment of the candidate.
- d. Candidates provide for their own transportation at their expense for all pre-shipping processing unless the NRD or local recruiter desires to provide such transportation for the candidate.
- e. NAPS enlistees are not counted toward goal requirements contained in CNRCNOTE 1133, Recruiting Goals and Policy.

3Q-2 Enlistment Processing

If a candidate intends to accept the NAPS nomination, the NRD Enlisted Programs Officer schedules enlistment processing for the 3YO Program (Delayed Active Duty), subject to the following modifications:

- a. **ASVAB Test.** Not required.
- b. **Physicals.** No physical exam is required. Individuals have been found medically qualified by the Department of Defense Medical Review Board.
- c. **Enlistment with Advanced Paygrade.** NAPS candidates are enlisted in the Seaman Apprenticeship (i.e., SR, SA, or SN) and are authorized to be enlisted E-2 or E-3 if qualified per 4C, **Advanced Paygrade.**
- d. **Police Checks and Entrance National Agency Check (ENTNAC).** These investigations are required for NAPS candidates.
- e. **Special Situations.** Any questions that cannot be resolved at the NRD level (such as moral waivers or applicants found not eligible for enlistment for any other reason) must be directed to the Naval Academy Guidance Office phone (410) 293-1840 or Toll Free (800) 638-9156 in CONUS other than the State of Maryland).
- f. **Forms**
 - (1) The NRD retains for 4 years one copy of all the following enlistment documents in a residual file.
 - (a) *Record of Military Processing - Armed Forces of the United States* (DD Form 1966), completed per 5B-2.

- (b) *Enlistment/Reenlistment Document* (DD Form 4), completed per 5B-9.
 - (c) *Administrative Remarks* (NAVPERS Form 1070/613), Page 13 entries provided with the Naval Academy letter of selection. No other Page 13 entries are required.
 - (d) *Dependency Application/Record of Emergency Data* (NAVPERS 1070/602) Page 13 entries provided with the Naval Academy letter of selection. If no NAVPERS 1070/602 is attached or if the form is lost, complete a Record of Emergency (DD Form 93) per 5B-8.
 - (e) Eight copies of the active duty orders, prepared using order blanks provided with the letter of selection. Forward one copy of the active duty orders to Superintendent, U.S. Naval Academy (Attention: Candidate Guidance Office), Annapolis, Maryland 21402 and one copy to NAPS School, Naval Education and Training Center (NETC) Newport, Rhode Island 02841.
- (2) Complete and mail a *Travel Information Card*, (NAVPERS 7041/1) per BUPERS Instruction 7040 series (Subj: Permanent Change of Station (PCS) Travel (Reserve Personnel, Navy), Financial Management Guide)).
 - (3) All enlistment documents prepared, except the copies of documents retained in the residual file, are retained in the Enlisted Service Record and forwarded to the Commanding Officer, Personnel Support Detachment (PSD), NETC, Newport, RI 02841. Authority has been delegated to that activity to correct administrative/clerical errors discovered on the enlistment documents, including the paygrade of the member. When the original enlistment documents are verified and corrected, where appropriate, PSD, Newport, RI sends them directly to the Chief of Naval Personnel (Pers-31) for creation of the microform personnel record.

3Q-3 Reporting Enlistment

After the candidate is enlisted, the NRD must immediately report the enlistment by phone to the Naval Academy Candidate Guidance Office. The NRD must also ensure that the provisions of this manual are closely followed when processing 3YO enlistments through the Military Entrance Processing Station.

3Q-4 Transportation and Execution of Active Duty Orders

- a. All applicant travel arrangements will be made to Providence, RI, interconnecting with Newport AREA to Newport, RI. Direct travel inquiries to:
 - Administrative Assistant
 - Naval Academy Preparatory School
 - Naval Education and Training Center
 - Newport, RI 02841
 - Phone: Comm: (401) 841-2692/3/4
 - Autovon: 948-2692/3/4
- b. NAPS candidates are authorized to travel by private automobile to Newport. They are reimbursed for mileage allowance after reporting to Newport. If the candidate wants transportation provided by the U.S. Government, complete a U.S.

Government Transportation Request (TR) using accounting data provided in the active duty orders. Ensure that TR information is stamped or typed on the original and all copies of the active duty orders.

3R Broadened Opportunity for Officer Selection and Training (BOOST) Program

3R-1 Program Information

- a. The BOOST program, as a direct civilian input source, no longer exists. Selection to BOOST, for non-active duty applicants, now occurs as an adjunct to the Naval Reserve Officers Training Corps (NROTC) selection process. NROTC applicants, especially those with marginal qualifications, are considered for and should be made aware of the possibility of selection to BOOST. Successful completion of BOOST ensures a follow-on NROTC scholarship. Any future applicants interested in BOOST must meet NROTC eligibility criteria and submit a completed application for NROTC consideration per CNRCINST 1131.2.
- b. Chief of Naval Education and Training (CNET) notifies applicants of their selection to BOOST. Notification includes the phone number of the nearest Military Entrance Processing Station (MEPS) for processing.

3R-2 Procedures

The following standard procedure is used for processing BOOST Track II selectees.

- a. MEPS fingerprints each BOOST applicant and forwards the prints to the FBI.
- b. CNET sends the SF 86 to applicants in their package and has them fill it out and bring it to the MEPS on processing day. MEPS initiates the automatic Entrance National Agency Check to applicants' packages. Navy Liaison signs the MEPS ZHM 00-3/31 report on each BOOST applicant.
- c. MEPS administers an abbreviated preenlistment interview (PEI), with briefing on DOD separation policy, and checks for a valid SSN and a notarized copy of a birth certificate or naturalization papers. On PEI question 3, change *MEPS* to *DODMERB*, and delete question 4.6 (ASVAB test). If there is a disclosure made, or any physical impairment is noted, MEPS will call the BOOST School at (401) 841- 3731 for a verbal waiver.
- d. MEPS issues orders and arranges for transportation to BOOST School, Naval Education and Training Center (NETC), Newport, RI.
- e. MEPS bills CNRC for any meals and lodging. MEPS will include the Military Traffic Management Command (MITMC) emergency phone number for transportation problems.
- f. MEPS completes a *Record of Emergency Data* (DD Form 93) for each applicant.
- g. MEPS completes a standard Enlistment contract (DD Form 4-1/2) with BOOST Guarantee Program Annex for the applicant. (See Exhibit 3-24.) Applicants report to the MEPS with their medical records (DODMERB physical). The Navy Liaison office is responsible for initiating a local police check if the situation warrants it.
- h. Copies of the service record with original and yellow copy of contracts along with the other documents, are placed into a sealed envelope and sent with the applicant.

Other forms or documents not sent with the applicant are forwarded to:
Commander NETC, Newport, RI, Attn: BOOST Code 311.

3R-3 CNET Contact

The CNET point of contact for BOOST matters is Mr. Gary Patton, DSN 922-4020 or commercial, (904) 452-4020.

3S Enlistment Bonus Program

3S-1 Program Information

a. The purpose of these programs is to stimulate enlistments in programs characterized by chronically inadequate volunteer levels. They are effective for eligible personnel enlisting in eligible Regular Navy or Naval Reserve ratings/programs specified by Naval Message. An individual will not be paid an EB and reenlistment bonus for the same period of military service. The EB does not affect subsequent entitlement to Selective Reenlistment Bonuses (SRB) based on periods of additional obligated service acquired by reenlisting for qualifying extensions of enlistment.

b. This is not an entitlement and is subject to annual budget constraints. However, advance notification of any changes to qualifying programs will be made in a timely manner.

3S-2 Enlistment Program that Qualify for Enlistment Bonus

a. The bonus levels for the EB Program are in Naval Messages (Subj: Enlistment Bonus) which is forwarded by CNRC (N531) to OPNAV 13. The bonus level associated with each rating/skill applies to all **new contracts** written on or after the effective date of the current message. If reclassification occurs while in DEP, the original message effective at the time of DEP enrollment remains the applicable message.

b. Applicants enlisting into eligible four or five-year programs must agree to extend their enlistments by 12-months if they accept the bonus. 4YO GENDET/NF/5YO SECF/SS/GTEP applicants are not required to extend their enlistment obligation to be eligible for EB.

3S-3 Eligibility

a. The EB is paid to designated individuals enlisting in the Regular Navy or Naval Reserve in a program listed in 3.21.2a and who meet the following requirements:

(1) Be either HSDG or HSG as defined in Section 2H.

(2) Successfully completing the required course(s) of instruction leading to designation in the rating in which enlisted and earning the appropriate NEC for EB entitlement, if required.

(3) Sign an Agreement to Extend Enlistment for 12 months, unless enlisting as a 4YO GENDET, SS, a 5YO SECF, a GTEP or a rating/program requiring a six-year obligation.

(4) Must sign an Enlistment Bonus Statement of Understanding.

b. The following categories of individuals may volunteer for the EB Program:

(1) Initial enlistees.

(2) Naval Reserve personnel not on active duty (including those in DEP) who enlist in the Regular Navy but have not received or are not presently entitled to a reenlistment bonus, regular reenlistment bonus.

- (3) Prior service personnel who have been released from active duty at least three months. (Personnel establishing eligibility for the EB via Class "A" School must enlist at paygrade E-3 or below).

3S-4 Method of Payment. Typically, Enlistment Bonuses will be paid in one lump sum. EB will be paid to designated individuals as follows:

- a. Upon successful completion of Class "A" School with sufficient academic standing to continue in the program for which enlisted, achievement of rating designation, and, if required, attainment of NEC designation and execution of required extension(s). Servicing PSD should pay the EB without delay.
- b. For prior service enlistees and individuals not requiring Class "A" School, entitlement bonus accrues after completing school (if applicable) with sufficient academic standing to continue in the program for which enlisted, achievement of rating designation, and execution of qualifying extension(s).
- c. Nuclear Field EB is governed by NAVADMIN 287/01.
- d. Those taking the Enlistment Bonus for College Credit will receive 20% of their total bonus upon completion of RTC. The remaining 80% will be deposited to the member's account upon completion of all required pipeline training and designation in the skill in which the member enlisted. NAVADMIN 287/01 provides amplifying information.

3S-5 Enlistment Bonus Eligibility Maintenance and Termination

- a. With the exception of the applicants in the Special Operations Challenge Program (Enlistment Bonus for Special Operations), if Navy members fail to complete basic qualifications for the EB, including failure to graduate from required school(s), and do not continue in the program for which enlisted, the EB option is nullified. Partial payment of the EB is not authorized. Applicants in the Special Operations Program, who have earned an EB by completing their source rating "A" School will keep their source rating EB even if they fail (attrite) their special operations training.
- b. The EB award level is the amount in effect at the time of initial enlistment into DEP. EB award levels for individuals who reclassify into an EB eligible program or adjust shipping dates are eligible for the EB amount listed in the naval message that was in effect on the date of their initial enlistment into DEP. DEP members are locked into the EB award levels offered for programs/ratings on the naval message in effect at the time of their initial enlistment into DEP.

3S-6 Administrative Procedures. Classifiers are required to have all applicants accepting EB to read, sign and date the EB statement of understanding shown in Exhibit 3-25. As per COMNAVCRUITCOMINST 1130.8F, 5C-3.i, classifiers should be documenting the annex when an applicant declines an Enlistment/Reenlistment Bonus if they are offered one. All applicants enlisting in an enlistment bonus eligible rating that decline the enlistment bonus will read and sign the Decline Enlistment Bonus/Administrative Remarks (Exhibit 3-31). The classifier will enter in Option 2 the words "Decline Enlistment Bonus" and then will have the applicant initial paragraph 5 of the NAVCRUIT 1133/52, indicating acknowledgement of declining an enlistment bonus.

3T Special Enlistment Programs

3T-1 Direct Procurement Enlistment of Illustrator-Draftsman (DM) Personnel

- a. **Program Information.** Recruitment of individuals into the DM rating under the Direct Procurement Enlistment Program (DPEP) is encouraged.
- b. **Enlistment Criteria**
 - (1) Individuals who possess transcripts of completed drafting/graphic arts school and/or any completed graphic arts/computer graphics classes **may be eligible for enlistment as a DM.**
 - (2) Applicants must meet the following requirements:
 - (a) A copy of all completed drafting/graphic art school and all completed graphic arts/computer graphics class transcripts must be provided
 - (b) Applicants must have normal color perception and vision corrected to 20/20.
 - (c) Applicants must be eligible for access to classified information.
 - (3) There is no “A” school or other formal training for the DM rating. To ensure that applicants have the basic skills and aptitude necessary to succeed in the rating, they must prepare a portfolio of art work. A DM Review Board is convened semi-annually in June and December, composed of senior Illustrator-Draftsmen to screen portfolios and select candidates for direct procurement into the DM rating.
- c. **Application Package**
 - (1) Each application package should include a letter from the individual and a cover letter from the NRD certifying that the portfolio submitted is the applicant’s own work. Include in the portfolio a copy of any transcripts of completed graphic arts schooling and computer graphics classes (post high school). Also include a broad range of representative artwork, not more than 1 year old, as described below:
 - (a) Freehand lettering
 - (b) Freehand drawing
 - (c) Cartooning
 - (d) Third angle projection
 - (e) Perspective
 - (f) Figure drawing
 - (g) Paste-up samples
 - (h) Poster work
 - (i) Computer Graphics artwork (optional)

- (2) Applicants are encouraged to combine some of these works, for example, cartooning, lettering, and color. There should be a minimum of 12 samples of work. Include a Table of Contents, listing all artwork and category. All work should have cover sheets and be mounted on the same illustration board. Overall size of the work should generally not exceed 11x14 inches. Place the portfolio in a reasonable carrying case. All work will be returned to the applicant upon completion of the review board. Attention to detail and neatness are critical to a successful portfolio. Offensive, distasteful, or sexually explicit drawings must not be included in the portfolio.
- (3) The enlistment package (including portfolio) must be submitted per the guidelines of the DPEP 30 to the DM Review Board via CNRC (Code 334). Code 334 will make the entry paygrade determination and provide approval/disapproval notification to the applicant.
 - a.
 - d. **Term of Enlistment.** Individuals will be enlisted as Seamen for a minimum of 4 years and are eligible to be advanced/designated to the paygrade authorized in their DPEP enlistment authorization letter effective **the date of successful completion of recruit training.** Personnel Support Detachment, Recruit Training Command, Great Lakes will effect the advancement and prepare an availability report to the DM detailer.

3T-2 Seabee 2 X 8 Recruiting Program

- b.
 - a. **Program Information.** The Seabee 2 X 8 Recruiting Program was established to recruit a total of 240 personnel annually under the 2-year obligor program, and guarantee them assignment to "A" school in one of the following ratings: BU, CE, CM, EA, EO, SW or UT. Applicants are enlisted in the Seaman Apprenticeship in paygrade E-1 unless eligible for advanced paygrade as outlined in 4C.
 - c.
 - b. **Eligibility.** Applicants for this program must be High School Diploma Graduates or High School Graduates and meet all general enlistment and appropriate "A" school qualifications in Chapter 2.
 - d.
 - c. **Term of Enlistment.** Enlistment in this program will be for a period of 8 years, with a continuous active duty obligation of 24 months followed by a minimum of 48 months in the Selected Reserve and the remaining 24 months in a Ready Reserve status to complete the Military Service Obligation (MSO).
- e.
 - d. The classifier must have the applicant initial paragraph 6 of the Seabee 2 X 8 Recruiting Program Enlistment Guarantee annex in Exhibit 3-26.

3T-3 GENDET Targeted Enlisted Program (GTEP)

- a. **Program Information.** The GTEP program is designed to enhance GENDET manning in the Fleet while guaranteeing assignment to Class "A" School after serving approximately 9 to 18 months at a permanent duty station. The Legal (LEGL) and Law Enforcement (LENF) GTEP Programs require 18 months onboard the first duty station. Personnel enlisted in GTEP will incur a four-year obligation, unless enlisting in the Medical (MED) or Controller/Guidance (CONT) Fields, which incur a five-year obligation. .

NOTE: Applicants with pre-service moral waivers (drug, alcohol, or criminal) are disqualified from overseas assignment for their first duty station.

b. Qualifications Required. GTEP personnel must maintain eligibility for the prospective rating or field of ratings. Personnel will be screened during enlistment for qualification into either one, or possibly all, of the ratings within a “field.” Applicants for enlistment in this program must meet all basic enlistment eligibility requirements in Chapter 2. Applicants must meet the requirements for age and education, and must meet the minimum ASVAB line scores for at least one of the ratings offered in the field in which they are enlisting. Document rating(s) qualified for on DD Form 1966.

c. Not Qualified Determination. GTEP personnel may be checked for eligibility at any time during their enlistment. If determined not qualified for the particular field because of any of the following, the member shall request either reassignment to another Class “A” School within the GTEP guidelines for which the member is qualified, or disenrollment from GTEP.

d. Term of Enlistment. GTEP requires a four-year enlistment for all fields with the exception of the Medical and Controller/Guidance fields. These fields require a five-year enlistment.

e. General Apprenticeship and Paygrade.

(1) **Apprenticeship.** Applicants will be enlisted in the apprenticeship (Seaman, Fireman, or Airman) that is within the normal path of advancement for the field of ratings being guaranteed. Non-Prior Service (NPS) enlistees will attend recruit training before apprenticeship training while NAVETs/OSVETs not required to attend recruit training will attend apprenticeship training after in-processing as delineated in Section 3N.

(2) Any applicable enlistment bonus (EB) is paid upon successful completion of Apprenticeship Training.

f. Obligated Service (OBLISERV). The member may be required to obtain additional OBLISERV if the requested Class “A” School mandates a five-year or a six-year obligation. Personnel enlisting in either the Legal or Law Enforcement field will serve for 18 months on board their first permanent duty station prior to attending Class “A” School and, if eligible in all respects, will be advanced to E-4 upon successful completion of Class “A” School.

Note: Members entering the LN and MA fields must have 36 months OBLISERV remaining to attend Class “A” School; this will mean at least a 12-month extension for anyone requesting these schools.

g. GTEP Fields. GTEP applicants are guaranteed assignment to an “A” School for a rating for which qualified within the field in which they are enlisting. The different fields, with associated ratings, are as follows:

FIELD	RATING CODE	INCLUDES
Administration	ADMN	DK, PN, RP, YN
Controller/Guidance	CONT	AC
Engineering	ENGR	EN, GSM, MM
Machine Repair	REPR	MR
Electronics	ELCT	STG
Electrical	ELCL	EM, GSE, IC
Hull/Combat Systems	HCMB	DC, HT, MN
Navigation	NAV	QM
Operations	OPCM	OS
Communications	COMM	IT
Ordnance	ORDN	GM
Aviation Ordnance	AORD	AO
Special Services	SPSV	MS, SH
Mechanical (Aviation)	MCHA	AM, AME, PR
Medical	MED	HM, DT
Boatswain's Mate (Aviation)	BMA	ABE, ABF, ABH
Legal	LEGL	LN
Law Enforcement	LENF	MA

h. Disqualification. Substandard performance or disciplinary problems are causes for cancellation of a member's GTEP guarantee. Members will be checked for eligibility requirements at recruit training and during their first permanent duty station assignment prior to "A" School assignment.

3T-4 GENDET Homeport Guarantee Program

a. The GENDET Homeport Guarantee Program provides individuals enlisting in either the two, three, or four-year obligor GENDET program guaranteed assignment to one of six homeports upon successful completion of recruit training and apprenticeship training. The homeports are geographical area guarantees rather than specific locations and are subject to availability. GENDET homeport choices include:

- Norfolk
- San Diego
- Jacksonville/Mayport
- Pacific Northwest
- Hawaii (See note below)
- Japan (See not below)

NOTE: Applicants with pre-service moral waivers (drug, alcohol, or criminal) are disqualified from overseas assignment for their first duty station.

NOTE: Guaranteed assignment to either Hawaii or Japan requires a minimum four-year obligation and is not available to two or three-year obligor GENDETs.

a. **GENERAL QUALIFICATIONS REQUIRED.** All applicants for enlistment in this program must meet all enlistment eligibility requirements given in Chapter 2.

(1) Education. High school diploma graduates are desired.

(2) Gender. Open to both males and females. Both male and female applicants must be approved by EPMAC prior to buying a reservation.

(3) Apprenticeship. Open for Seaman, Fireman and Airman apprenticeship.

(4) EPMAC Points of Contact. Classifiers are advised to check with EPMAC for homeport availability prior to discussing the subject with an applicant. Call EPMAC personnel utilizing the following phone numbers to determine each applicant's enlistment options:

(504) 678-1432

(504) 678-1433

(504) 768-1435

(504) 678-1722

NOTE: Enlistment without EPMAC approval is not authorized.

b. **Enlistment Incentives.** Applicants enlisting under this program are eligible to receive an Enlistment Bonus (EB) or the Navy College Fund (NCF) provided they meet all eligibility requirements as per CRUITMAN-ENL. Refer to the most current Enlistment Bonus GENADMIN message for entitlements.

c. **Processing Requirements.** Contact EPMAC for approval prior to buying a reservation in PRIDE. EPMAC will assign a Control Number to verify their approval. This Control Number will be recorded on the DD Form 1966, Section VI, Remarks, in the following manner:

“Approved for enlistment in the (Seaman, Fireman, Airman) Apprenticeship Program, with guaranteed homeport assignment to (List homeport location) per phonecon between EPMAC (Code 47) (Name of person) and (Classifier) on (Date). Control Number: _____”

(1) Homeport assignment and other enlistment guarantees will be documented on NAVCRUIT 1133/52 (Rev. 10/99) as Annex A to DD Form 4 (See Exhibit 3-27).

(2) Code DD Form 1966, Item 18o, with “SY”

(3) Code DD Form 1966, Item 19, Block 83, with one of the following as appropriate:

1 = Guaranteed assignment to Norfolk

2 = Guaranteed assignment to San Diego

3 = Guaranteed assignment to Jacksonville/Mayport

4 = Guaranteed assignment to Pacific Northwest

5 = Guaranteed assignment to Hawaii

6 = Guaranteed assignment to Japan

3T-5 Mess Specialist Submarines (MSS) Homeport Guarantee Program

- a. The MSS Homeport Guarantee Program provides individuals enlisting in the four-year obligor MSS School Guarantee program a guaranteed assignment to one of six homeports upon successful completion of recruit training, apprenticeship training and Basic Enlisted Submarine School. The Homeports are geographical area guarantees and are subject to availability. MSS homeport choices include:
- (1) Norfolk, VA
 - (2) San Diego, CA
 - (3) Kings Bay, GA
 - (4) Bangor, WA
 - (5) Pearl Harbor, HI
 - (6) Groton, CT
 - (7) Guam

NOTE: Applicants with pre-service moral waivers (drug, alcohol, or criminal) are disqualified from overseas assignment for their first duty station.

b General Qualifications Required

- (1) All applicants for enlistment in this program must meet all enlistment eligibility requirements for MSS as described in Chapters 2 and 3.
- (2) PERS-403 Point of Contact. Classifiers are advised to check with PERS-403EG for homeport availability prior to discussing the subject with an applicant. To determine each applicant's enlistment options, call PERS-403EG utilizing the following telephone number: (901) 874-3638.

Note: Enlistment without PERS-403EG approval is not authorized.

- c. **Enlistment Incentives.** Applicants enlisting under this program are eligible to receive an Enlistment Bonus (EB) or the Navy College Fund (NCF) provided they meet all eligibility requirements as per CRUITMAN-ENL. Refer to the most current Enlistment Bonus GENADMIN message for entitlements.
- d. **Processing Requirements.** Contact PERS-403EG for approval prior to buying a reservation in PRIDE. PERS-403 will assign a Control Number to verify their approval. This Control Number will be recorded on DD Form 1966, Section VI, Remarks, in the following manner:
- “Approved for enlistment in the MSS School Guarantee Program with guaranteed homeport assignment to (list homeport location) per phonecon between PERS-403EG (name of person) and (Classifier) on (Date). Control Number: _____.”
- (1) Homeport assignment and other enlistment guarantees will be documented on NAVCRUIT 1133/52 (Rev. 10/99) as Annex A to DD Form 4 (See Exhibit 3-27 (p. 2)).
 - (2) Code DD Form 1966, Item 18o, with “TY”.
 - (3) Code DD Form 1966, Item 19, Block 84, with one of the following as appropriate:

- 1 = Guaranteed assignment to Norfolk, VA
- 2 = Guaranteed assignment to San Diego, CA
- 3 = Guaranteed assignment to Kings Bay, GA
- 4 = Guaranteed assignment to Bangor, WA
- 5 = Guaranteed assignment to Pearl Harbor, HI
- 6 = Guaranteed assignment to Groton, CT
- 7 = Guaranteed assignment to Guam

3T-6 Subfarer (SS-SF) Homeport Guarantee Program

- a. The SS-SF Homeport Guarantee Program provides individuals enlisting in the four-year obligor Subfarer program a guaranteed assignment to one of six homeports upon successful completion of recruit training and Basic Enlisted Submarine School. The Homeports are geographical area guarantees and are subject to availability. SS-SF homeport choices include:

- (1) Norfolk, VA
- (2) San Diego, CA
- (3) Kings Bay, GA
- (4) Bangor, WA
- (5) Pearl Harbor, HI
- (6) Groton, CT
- (7) Guam

NOTE: Applicants with pre-service moral waivers (drug, alcohol, or criminal) are disqualified from overseas assignment for their first duty station.

b. General Qualifications Required

- (1) All applicants for enlistment in this program must meet all enlistment eligibility requirements for SS-SF as described in Chapters 2 and 3.
- (2) EPMAC Points of Contact. Classifiers are advised to check with EPMAC for homeport availability prior to discussing the subject with an applicant. To determine each applicant's enlistment options, call EPMAC utilizing the following telephone numbers:

(504) 678-1433

(504) 678-4135

(504) 678-1722

(504) 678-1432

Note: Enlistment without PERS-403EG approval is not authorized.

- c. **Enlistment Incentives.** Applicants enlisting under this program are eligible to receive an Enlistment Bonus (EB) or the Navy College Fund (NCF) provided they meet all eligibility requirements as per CRUITMAN-ENL. Refer to the most current Enlistment Bonus GENADMIN message for entitlements.

Meet all eligibility requirements as per CRUITMAN-ENL. Refer to the most current Enlistment Bonus and Navy College Fund **naval** message for award levels.

- d. **Processing Requirements.** Contact EPMAC for approval prior to buying a reservation in PRIDE. EPMAC will assign a Control Number to verify their approval. This Control Number will be recorded on DD Form 1966, Section VI, Remarks, in the following manner:

“Approved for enlistment in the SS-SF Apprenticeship Program with guaranteed homeport assignment to (list homeport location) per phoncon between EPMAC (Code 47) (name of person) and (Classifier) on (Date). Control Number: _____.”

- (1) Homeport assignment and other enlistment guarantees will be documented on NAVCRUIT 1133/52 (Rev. 10/99) as Annex A to DD Form 4 (see Exhibit 3-27 (p.2)).
- (2) Code DD Form 1966, Item, 18o, with “SY”.
- (3) Code DD Form 1966, Item 19, Block 84, with one of the following as appropriate:
 - (a) = Guaranteed assignment to Norfolk, VA
 - (b) = Guaranteed assignment to San Diego, CA
 - (c) = Guaranteed assignment to Kings Bay, GA
 - (d) = Guaranteed assignment to Bangor, WA
 - (e) = Guaranteed assignment to Pearl Harbor, HI
 - (f) = Guaranteed assignment to Groton, CT
 - (g) = Guaranteed assignment to Guam

3T-7 Task Force Excel Mess Specialist

- a. The Task Force Excel Mess Specialist is a pilot program approved for FY-03. This program will evaluate the potential success of focusing MS recruiting on Culinary Schools and community colleges that offer Associates Degrees or better in various culinary curricula.
- b. **Eligibility**
 - (1) An Associates Degree or better in one of the following curricula:
 - (a) Baker/Pastry Chef
 - (b) Culinary Arts/Chef Training
 - (c) Culinary Arts & Related Services, Other
 - (d) Kitchen Personnel/Cook & Assistant Training
 - (2) Must meet CRUITMAN-ENL requirements for MS or MSS ratings.
- c. **Enlistment Terms and Incentives**
 - (1) 4YO
 - (2) Enlistment Bonus (EB) and Enlistment Bonus for College Credit (EBCC) based on the **naval message** in effect at time of DEP-in.

authority for the advance paygrade determination which should reduce turnaround time on applications.

- (4) Eligible for Loan Repayment Program based on the reward message in effect at time of DEP-in. Payments are made directly to lenders in three equal annual amounts starting on the one-year anniversary of accession onto active duty. (Participation in LRP excludes use of Montgomery GI Bill benefits until after the individual has reenlisted for a second tour).
 - (5) Eligible for Navy College Fund based on the naval message in effect at time of DEP-in. Eligible for up to \$8K in Enlistment Bonus for College Credit (EBCC) depending on the number of college credit hours earned or the degree attained.
 - (6) Can receive EBCC in combination with any of the other enlistment incentives (EB, LRP, or NCF).
 - (7) Can combine EBCC, EB, and LRP incentives. Taking EB, or EBCC, or EB and EBCC will result in a one-year extension to the contract.
 - (8) May be screened for Flag Mess Duty depending on their credential.
Note: This is normally reserved for MS2.
 - (9) MSS SS can request homeport guarantee.
- d. **Program Features.** Classifiers must DEP the individual as a MS-SG even though there is no "A" School requirement. Ensure the record is flagged as "DPEP" in the Special Codes section.

3U Navy College Assistance/Student Headstart Program (Navy-CASH)

3U-1 Program Information. The Navy-CASH Program is designed to allow enlistment to active duty of applicants who qualify for the Nuclear Field (NF), Submarine Electronics Computer Field (5YO-SECF), Advanced Electronics Field-Missile Technician (AEF-MT) rating, Advanced Technical Field-Cryptologic Technician Interpretive (ATF-CTI) rating, Advanced Electronics Field-Advanced Electronics Computer Field (AEF-AECF), Advanced Electronics Field-Electronics Warfare Technician (AEF-EW) rating, or Advanced Electronics Field-Sonar Technician Surface (AEF-STG) rating. This program is designed to penetrate the high quality college, and college-bound, market and support placement in the Delayed Entry Program, especially hard to fill shipping months. Selectees will enlist to active duty and receive pay and allowances (less uniform allowance) while attending an accredited college or university for up to 12 months. Enlistment will be in paygrade E-1 unless qualified for advanced paygrade in accordance with CRUITMAN-ENL. Accession credit will be per the most current COMNAVCRUITCOM Instruction 1133.8.

3U-2 Program Description

a. Basic Eligibility Requirements

- (1) Be BEERS and program eligible in all respects for desired rating/program: NF, 5YO-SECF, AEF-MT, ATF-CTI, AEF-AECF, AEF-EW, or AEF-STG.
- (2) If an applicant has not attended college, have a Final High School GPA of 2.8 or higher on a 4.0 scale.
- (3) Be classified an HSDG. If not a traditional 12L, district ESS Education Verification as an HSDG is required in the application package.
- (4) If a present or past college student, have a 2.5 GPA or higher on a 4.0 scale. All Navy-CASH students must maintain a 2.5 GPA or higher on a 4.0 scale each term to remain program eligible. Personnel possessing a bachelor's degree or higher are ineligible for Navy-CASH.
- (5) While enrolled in Navy-CASH as a *Nuclear Field Student*, complete one college-level algebra course (or higher) and one physics based science course with a letter grade of C or better prior to reporting to RTC. For all other ratings, technical courses and courses which will improve the member's performance in Navy training are encouraged. Non-challenging course of study plans will not be approved.
- (6) Enlist for a standard four year enlistment plus a concurrent extension of enlistment to equal the sum of that required for the rating/program plus the number of months spent in Navy-CASH. *Example of a NF who goes to college for six months:*

$$\begin{aligned} & \text{Four year enlistment} \\ & + 24 \text{ month extension for NF} \\ & + 6 \text{ month extension (time spent in Navy-CASH)} \\ & = \text{Four year enlistment and a 30 month extension} \end{aligned}$$
- (7) Maintain a full time student status, 12 semester hours (or equivalent) while in Navy-CASH.
- (8) Members must meet Navy active duty height and weight standards. CNRC N333 reserves the right to disapprove borderline candidates.

- b. **Selection Process.** After meeting Basic Eligibility Requirements, approval for the Navy-CASH program by N333E will be determined in a competitive process based upon “whole-person” qualification, quota availability, and shipping requirements to Recruit Training Command. The length of time an applicant may attend school prior to RTC will depend on the applicant's qualifications. In no case will the time in Navy-CASH exceed 12 months.
- c. **Member Entitlements**
- (1) Members will enlist on active duty and receive E-1 pay and allowances (except uniform allowance) and benefits including an Active Duty Identification Card and medical/dental treatment for themselves and eligible family members. Tuition, books and other school-related expenses are the member's responsibility. Navy-CASH members are not entitled to Tuition Assistance prior to RTC IAW CNETINST 1560.3. Navy-Cash members may be entitled to enter on active duty in an advanced paygrade and receive advancements in accordance with reference (a), paragraph 4C. Upon proof of eligibility, N333E will authorize advancements.
 - (2) Members are eligible for enlistment incentives (EB, NCF, and LRP) in accordance with current directives. EB entitlement will be based on the date the member reports to Recruit Training Command (RTC) and the EB NAVADMIN message in effect at the time of DEP enlistment. College credits earned while in the Navy-CASH program do not count when determining the award level for EB Kicker.
- d. **Processing.** Submit Navy-CASH application via fax to N333E at (901) 874-9476 or DSN 882-9476. Application must include:
- (1) Navy-CASH application form (NAVCRUIT 1130/22) with signature endorsement from the NRD CO/XO only. This form is available from N333E (Com: (901) 874-9253/9231 or DSN 882-9253/9231).
 - (2) High School and College transcripts.
 - (3) Request for Examination (USMEPCOM Form 714-ADP).
 - (4) Signed Course of Study Plan (NAVCRUIT 1130/19) detailing course of study for balance of time in the Navy-CASH program. Contact (N333E) for a copy of NAVCRUIT 1130/19.
 - (5) If program/rating waiver is required, enclose waiver form and all supporting documentation.
 - (6) Education verification if required.
- e. **Administration.** The primary point of contact for Navy-CASH selectees is the NRD Advanced Programs Coordinator (APC). NRD Commanding Officers are responsible for the oversight of these students as well as their training and career development until they report to RTC. Navy-CASH selectees must attend college in the district from which they were recruited Specific Advanced Programs Coordinator responsibilities include:
- (1) Assist members in completing their Course of Study Plan for entry into the program (NAVCRUIT 1130/19).

- (2) Assist members in completing Navy-CASH application and request applicable waivers. (Note: electronic applications can be obtained from CNRC N333E.)
- (3) Assist members in completing Program Service Agreement (NAVCRUIT 1130/20). (See Exhibit 3-28).
- (4) If approved for Navy-CASH, direct members to establish a financial account with a banking institution of their choice, in order to establish a Direct Deposit System (DDS) pay account.
- (5) Upon approval from CNRC N333E, applicant will receive initial orders for active duty assignment to the cognizant NRD and a Selectee's Responsibility Letter. The applicant should be scheduled for accession processing at the cognizant Military Entrance Processing Station (MEPS). Applicant is required to go through the normal accession processing routine, to include Medical Inspection, Liaison Processing, ceremony for enlistment, and record "breakdown" performed by MEPS personnel. Ensure the member signs the Active Duty Orders, the Navy-CASH Selectee's Responsibilities Letter, and the Navy-CASH Service Agreement in addition to all other enlistment documents. The Nuclear Field Coordinator will ensure that accession documents are faxed to CNRC N333 within 48 hours. The accession documents are described in the Navy-CASH orders sent to the NRD. These documents are required for CNRC N333 to start the pay record for the Navy-CASH person. One week after processing at the MEPS, the Navy-CASH selectee, along with their service record, is transported to the cognizant Personnel Support Detachment (PSD) in order to complete all in-processing requirements, establish direct deposit, and obtain an Active Duty Identification Card (DD Form 2). When it is not practical for the selectee to be transported to PSD, the NFC must ensure the Navy-CASH person's record is forwarded to PSD.
- (6) If the individual's data is not in the NSIPS computer systems, it must be entered by NSIPS program managers. PSD must contact CNRC N333 and the Personnel Pay Accounting Center (PERS-333) for assistance.
- (7) Once enlisted, contact each Navy-CASH student at least three times monthly. One of these contacts must be in person, face to face. Regulations governing contact with Navy-CASH members will be in accordance with the Recruiting Leadership Management Manual (CNRCINST 1133.6B) Chapter Nine (Delayed Entry Program).
- (8) Ensure members attend a monthly meeting for General Military Training (GMT) and academic review. Typically, this meeting should take place at the student's school to minimize travel and time away from school duties. This also provides an opportunity for recruiters to contact potential Navy-CASH candidates.
- (9) Act as a Pass Liaison Representative (PSD PLR) to Navy-CASH members, to include the following:
 - a. Ensure PSD pays member by check, if direct deposit will not commence by the next pay period or within 20 days of processing the member's record.
 - b. Assist the member with any administrative and pay matters.

Note: Selection of future Navy-CASH applicants will be suspended for districts which fail to assist member with pay and administrative matters in a timely manner. Future selections will be reinstated when pay and administrative matters have been resolved by the APC.

- (10) Review student grades and records at the end of each term and forward quarterly/semester reports to CNRC N333E. Failure to provide transcripts to CNRC N333E in a timely fashion may result in early transfer of the member to RTC. Advancement, if applicable, should be recommended by the AP Coordinator and final determination will be made by Code N333E based on transcript review. Close monitoring and counseling is required to ensure required progress is made and to guarantee adherence to the approved plan. Any deviation from the approved course of study plan must be approved by CNRC N333E.
 - (11) Ensure members maintain program eligibility for their rating. In the event a member becomes ineligible for accession while attending school, the Advanced Programs Coordinator must inform CNRC N333E and submit required waivers as soon as practicable. Waiver criteria and submission procedures are the same as for personnel enrolled in the DEP. Members who desire release from active duty must be processed in accordance with MILPERSMAN 1910.
 - (12) Ensure Navy-CASH members are briefed on the Montgomery GI Bill (MGIB) and either elect or decline participation in the MGIB program.
 - (13) Within 30 days of enlistment, ensure members receive the following training:
 - (a) Navy Rights and Responsibilities.
 - (b) Sexual Harassment and Fraternization.
 - (c) Physical Readiness Program.
 - (d) Code of Conduct and UCMJ.
 - (e) Random Urinalysis Program, Zero Tolerance of Drug and Alcohol Abuse.
 - (14) Oversee administration of the semi-annual Physical Fitness Assessment and random drug testing for Navy-CASH. It is expected that random urinalysis testing will be conducted (under the direct supervision of the NRD Urinalysis Coordinator) during monthly visits to students.
 - (15) Within 30 days of member graduation or completion of Course of Study Plan, Advanced Programs Coordinators will assist in the issuance of orders by PERS-4010S to RTC (Maximum school attendance cannot exceed 12 months). If, for any reason, a student is unable to ship to RTC upon completion of Navy-CASH, Advanced Programs Coordinators must contact CNRC N333E for guidance.
 - (16) Inform CNRC N333E if Navy-CASH member is applying for selection to a Navy Officer Program.
 - (17) Once transfer orders to RTC have been obtained, the AP Coordinator is to liaison with the cognizant PSD to arrange travel for the Navy-CASH member to RTC. Ensure the member has service and medical records in hand when transferring to RTC.
- f. Member's Responsibilities and Information.
- (1) CNRC (N333E) will issue initial orders to selectees to report to the Navy Recruiting District (NRD) nearest their college for administrative purposes. Navy-CASH members are responsible for abiding by the terms of their contracts, maintaining eligibility for their enlistment program, meeting and maintaining Navy physical readiness standards, and notifying the NRD Commanding Officer of any change of status (including physical qualifications and civil or criminal involvement). Members are accountable for complying with all provisions of the UCMJ, but are not required to wear a uniform or maintain Navy-grooming standards while serving in the Navy-CASH Programs.

- (2) Upon completion of each school term, members must have official transcripts provided directly from their school to the responsible Navy Recruiting District for submission to CNRC (N333E). Members are not allowed to hand carry or provide their own transcripts. Failure to provide transcripts or evidence that transcripts have been tampered with will result in disenrollment from Navy-CASH and transfer from RTC.
- (3) Navy-CASH students are assigned to a NRD and may be employed (at the CO's discretion) between semesters and while awaiting transfer to RTC. Navy-Cash members departing the area of residence/NRD are required to have approved leave on a Leave Request/Authorization Form (NAVCOMPT 3065).
- (4) Applicants must provide a Course of Study Plan, signed by an academic counselor, reflecting a course plan working toward an Associate's/Bachelor's Degree. There are no requirements regarding academic major however, technical majors (mathematics, science, or engineering) are preferred.
- (5) Members may not extend their projected Degree Completion Date or RTC reporting date, cease attending classes, enter exchange programs, or transfer schools without written approval of CNRC (N333E).
- (6) Member must maintain at least a 2.5 GPA on a 4.0 scale each term to remain eligible. Based upon CNRC (N333E) determination, members who are disenrolled from Navy-CASH or become ineligible for their rating may be ordered to recruit training or processed for discharge in accordance with MILPERSMAN 1910.
- (7) Members who are no longer eligible for their rating prior to transferring to RTC will have their extension of enlistment (NAVPERS 1070/621) cancelled. However, if reclassified, they may be required to extend their enlistment at that time to meet required service obligation for the new "A" school or program. Members who fail to maintain Navy retention standards prior to receipt of orders to RTC will be processed for discharge.
- (8) Members may apply for consideration and selection to any Navy commissioning program. Selection will be considered on a case basis. **If selected, members must receive written approval from CNRC (N333E) for release from the Navy-CASH Program.**

Exhibit 3-1. Eligibility Chart for Nuclear Field Program

NAPT Score	First HS Math Grade	Math Retake Grade	Second HS Math Grade	Eligibility
50-54	A, B, C	NR	A, B, C, NT	Eligible
50-54	A, B, C	NR	D, F	Waiver
50-54	D	NR	A, B, C	Waiver
50-54	D, F	A, B, C	A, B, C, D, F	Waiver
55-80	A, B, C	NR	NR	Eligible
55-80	D	NR	A, B, C	Eligible
55-80	D	NR	D, F, NT	Waiver
55-80	D	A, B, C	NR	Waiver
55-80	F	A, B, C, D	NR	Waiver

Notes

- "NT" means the class was not taken. "NR" means that class was not required, but may have been taken. (See note 6)
- The "First HS Math Grade" is the first math course completed in high school. Algebra I completed prior to high school counts as the "First HS Math Grade" if it is documented on the transcripts. The "Second HS Math Grade" must be the second math course sequentially taken after the "First HS Math Grade" (i.e., if Algebra I is successfully completed and documented in the 8th grade, then the math course taken in 9th grade represents the "Second HS Math Grade"). All subsequent math courses are only of concern if the applicant repeated, withdrew from, or failed said courses.
- The applicant must pass one full year of Algebra, which may have been completed prior to high school.
- The grades on this chart are based on the final full letter grade (plus or minus grades do not qualify) received for the entire year of instruction.
- The above courses and scores are the minimum required for eligibility in to the Nuclear Field Program. Applicants are either "eligible" without a waiver, need to be screened "with a waiver," or are not eligible (if the applicant's mathematics do not fall into one of the above categories). For example, if the NAPT score was 51, and the first and second mathematics courses were both graded "D", then the applicant is "Not Eligible" because it is not on the chart.
- Applicants who received a failing grade, withdrew from, or repeated a portion of a grading period of any High School or College Math Course must submit a NF Type 1 Academic Wavier to DCNO (N133D) via CNRC (Code 382) (i.e., if an applicant received semester grades "A" and "F", a waiver is required).
- For applicants who do NOT take the NAPT, use the "50-54" rows under the "NAPT Score" column. (Applicants requiring an Academic Waiver, who would other wise be qualified based on ASVAB line scores, may take the NAPT if desired.)**

Exhibit 3-2. Nuclear Field Medical Statement of Understanding (insert onto a NAVPERS 1070/613)

Nuclear Field Statement Medical Statement of Understanding

_____: I am enlisting in the United States Navy for the Nuclear Field Program. I have been briefed on, and fully understand the following:

- That I am either physically qualified, or have been granted a medical waiver for the purpose of enlistment in the United States Navy.
- That the Military Entrance Processing Station (MEPS) that I am enlisting through does not have the staff or equipment required to determine if I am physically qualified for the Nuclear Field Program.
- That I will receive another, more comprehensive medical screening and physical while at recruit training command to determine my medical eligibility for the Nuclear Field Program.
- That the recruit training command doctors and/or Bureau of Naval Medicine doctors may find a medical condition that disqualifies me from entering the Nuclear Field Program.
- That, if I am disqualified from the Nuclear Field Program, I will be reclassified into another rating or discharged from the United States Navy. The decision to reclassify me or discharge me from the United States Navy will be made by the Commanding Officer of Recruit Training Command or a designee on that staff.

Witnessed:

Exhibit 3-3. Designation as Navy Supplementary Test Administrator - Sample Letter

From: Commanding Officer, Navy Recruiting District _____
To:

Subj: Designation as Navy Supplementary Test Administrator

Ref: (a) CNRCINST 1130.8F (CRUITMAN-ENL)
(b) MILPERSMAN Article 1236-030
(c) CNETINST 1550.9D

1. You are hereby designated as a Navy Supplementary Test Administrator. You are authorized to administer the _____ test(s) only.
(NAPT, DLAB, Typing Test)
2. You are directed to become familiar with the requirements of references (a), (b), and (c).
3. This designation is effective only while you are serving in a billet designated in paragraph 3A-1a(3) of reference (a). The authority to administer the designated test(s) is automatically revoked when you are removed from the billet.
4. You are cautioned that compromise or loss of any enlisted classification test material requires an investigation and is punishable under the UCMJ.

Signature of NRD Commanding Officer

Exhibit 3-4. NAPT Retest Request

From: Nuclear Field Coordinator

To: Commanding Officer, Navy Recruiting District

Subj: REQUEST FOR NAPT RETEST AUTHORIZATION

Encl: (1) Copy of USMEPCOM 714 ADP showing initial NAPT score/version

(2) Evidence of math or science upgrade

1. I request authorization to administer a second Navy Advanced Programs Test (NAPT) based on the following:

- a. Name of applicant: _____
- b. Initial NAPT test score: _____ (must be 40 or above)
- c. Composite line scores based on initial NAPT and current ASVAB ____/____
- d. Previous NAPT test version: _____
- e. NAPT retest version: _____ (may not be same as line d above)
- f. Date of initial NAPT test: _____ (minimum of 90-days must elapse between tests)

2. I understand that 55 is the minimum passing score for a NAPT retest.

3. I understand that if the above applicant qualifies based on the NAPT retest, that I must submit a NF Type 2 waiver request, with a copy of this letter attached, to DCNO (N133D) via CNRC (Code 382) to validate the retest.

4. Summary of extenuating circumstances resulting in the need for NAPT retest:

5. I certify that the above applicant is eligible in all respects to be administered a NAPT retest.

(Signature) -----

Date

FIRST ENDORSEMENT

From: Commanding Officer, Navy Recruiting District

To: Nuclear Field Coordinator

1. Based on the information that you provided, I approve/disapprove administration of a NAPT retest to the above listed applicant.

(Signature)

Exhibit 3-5. Nuclear Field Statement of Understanding

•• **Active Duty Service Obligation-** Six years: accomplished by a four-year enlistment, plus a two-year extension of enlistment for training in the Nuclear Field.

•• **Rating Assignment-** During recruit training, personnel not already guaranteed Machinist's Mate training will be selected for training in one of the following ratings: Machinist's Mate, Electrician's Mate or Electronics Technician. This decision will be based on the needs of the service, test score profile and, so far as possible, upon the personal desire of the individual.

•• **Challenging Program-** The training program consists of three stages: 1) four to six months of intensive classroom instruction at Nuclear Field "A" school; 2) six months of intensive classroom instruction in mathematics, physics and basic engineering sciences at Nuclear Power School; and 3) six months of rigorous operational training and qualification on a nuclear reactor prototype plant. Nuclear Field personnel must demonstrate good academic performance in all phases of training. Markedly inferior performance, including very low passing final grades or obvious lack of effort in any training phase may result in disenrollment from the Nuclear Field Program.

•• **Duty Assignment-** The NF program trains personnel for nuclear submarines (men only) and nuclear surface ship assignments. No promise can be made regarding the type of duty assigned.

•• **Automatic Advancement-** Personnel in the Nuclear Field program will be enlisted in paygrade E-3. Advancement to paygrade E-4 is authorized only after personnel complete all advancement-in-rate requirements (to include minimum time in rate) and "A" School, provided eligibility in the NF program is maintained. If Nuclear Field "A" School training is not completed, the member will be administratively reduced to E-2 or E-1, depending on the member's time in rate at the date of disenrollment. Upon acceptance of automatic advancement to paygrade E-4, the member will be obligated for 12-months of the two-year extension, in addition to the four-year enlistment, regardless of whether or not advanced training is completed.

•• **Termination of training-** Having once volunteered, a NF recruit will not be dropped for reason of non-volunteering. Determination of additional obligated service required following disenrollment from the Nuclear Field program will be in accordance with MILPERSMAN 1160-080.

•• **Character-** Personnel in the Nuclear Field program must continually demonstrate by their professional performance, academic achievement and military behavior that they possess the ability, maturity, personal reliability, and integrity to complete the demanding training program and serve successfully as nuclear propulsion plant operators in the fleet. Consequently, any event which cast serious doubt on the member's ability to continually satisfy these high standards of conduct may result in that member's disenrollment from the Nuclear Field program.

•• **Drug Abuse-** Entry into or continuation in the Nuclear Field program will be denied to any individual who has been convicted of, or who is identified as having, illegally, wrongfully or otherwise improperly used marijuana, narcotics, inhaled substances or other controlled substances, or illegally or wrongfully possessed or engaged in the sale of the same. This restriction applies prior to and after entry into active service, with the exception of waivers granted for experimental use of marijuana prior to entry into active duty.

•• **Special Pay-** Personnel in the Nuclear Field who have completed Nuclear Power Training and been awarded a nuclear NEC receive Special Duty Assignment Pay (SDAP) in accordance with applicable NAVADMIN. Personnel assigned to submarine duty are eligible for submarine pay, according to current pay tables.

•• **College Credit-** College Credit is not granted by the Navy for courses studied at Nuclear Power School.

•• **Department of Energy License to Operate a Reactor-** A license from the Department of Energy to operate a reactor plant is not granted by virtue of this training.

• **Advanced Education-** While NF training may enhance a candidates suitability for Navy advanced educational or officer candidate programs, no promise or guarantee of selection nor eligibility for any such program should be inferred.

(Signature of Enlistee/Date)

(Signature of Witness/Date)

**Exhibit 3-6. NAVCRUIT 1133/52 for Nuclear Field
Enlistment Guarantees**

JONES, JOHN PAUL

123-45-6789

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of 4 years and, at the same time, I agree to extend my enlistment for 24 months to meet the obligations of the Nuclear Field program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:
Option (1) NF (Open) Program (Submarine Volunteer)*

*Include in Option (1) if applicant is a Subvol; have applicant read Submarine Volunteer Statement of Understanding.
Option (2) Enlistment Bonus \$12,000 (May)

Option (3) Buddy Program w/Johnson, L.K. 999-99-999 (RTC Only)

Option (4) NA
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the NF Program in which I am enlisting, and the Statement of Understandings required for Options (1), (2), (3). I understand the obligations for the Options and training that I will receive.

I. M. BEST, PN1, USN, BYDIR, 5 APR 91
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 91
(Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)

Exhibit 3-7. Nuclear Field Program Election of EB, NCF or EB/NCF Combination (To be inserted onto a NAVPERS 1070/613)

NUCLEAR FIELD PROGRAM

(Date)

I understand by enlisting in the Enlisted Nuclear Power Program I may choose either the Navy College Fund option, the Enlistment Bonus option, or the Enlistment Bonus/Navy College Fund Combination option. I understand that once accepted, I cannot change the selected option. I also understand that by accepting the Navy College Fund option I am not eligible for any Enlistment Bonuses for Nuclear Power or any other enlistment program. I have elected to accept the _____ option.

(Signature of Applicant)

Witnessed:

(Signature of Classifier/EPDS)

Exhibit 3-8. Nuclear Field Enlistment Bonus NAVPERS 1070/613

UIC: _____ **Ship or Station** _____

**NUCLEAR FIELD ENLISTMENT BONUS
STATEMENT OF UNDERSTANDING**

1. I have been informed that the program in which I am enlisting, NUCLEAR FIELD (OPEN), offers an enlistment bonus in the amount of \$ _____ in accordance with the NAVADMIN _____ (applicable Enlistment Bonus message) and OPNAVINST 1160.6 (series) provided I return and ship to Recruit Training Command (RTC) on _____ (date) _____.

2. I understand that payment of the Enlistment Bonus is contingent upon my successful fulfillment of the eligibility criteria contained in OPNAVINST 1160.6 (series) which includes attainment of designation in NEC 335X or 338X and attainment of sufficient academic standing to continue in the program for which I enlisted. I acknowledge that should I fail to fulfill these criteria, my Enlistment Bonus option will be nullified and I will serve the period of my basic enlistment, plus additional service which may be required as "payback" for advanced training received.

3. I fully understand that continued entitlement to the Enlistment Bonus may be terminated and a pro-rata portion of my Enlistment Bonus may be recouped if I am considered not technically qualified in the bonus specialty (NEC) because:
 - a. I am no longer classified in that specialty; or
 - b. the specialty designator is removed from my records; or
 - c. current and future assignment in my military specialty is precluded for any of the following reasons within my control:
 - (1) Should I refuse to perform certain duties required for effective performance in my military specialty when I have volunteered for such duties in writing prior to accepting the bonus; or
 - (2) should disciplinary action be taken under the Uniform Code of Military Justice (UCMJ) or by a civil court (when such an action renders me unqualified for future performance in my military specialty), or should an administrative determination result in my inability to continue performance in my military specialty; or
 - (3) should injury, illness, or other impairment resulting from my misconduct, as established through existing line of duty determination procedures, interfere with effective performance in my military specialty; or
 - (4) should I have withdrawal of the minimum security clearance, loss of qualification under the Personnel Reliability Program (PRP), or loss of any other mandatory qualification required for effective performance in my NEC, when such withdrawal or loss is voluntary or caused by my misconduct, and results in my removal from my NEC; or
 - (5) demonstrated unreliability for the supervision, operation, and maintenance of naval nuclear propulsion plants, as defined in NAVMILPERSCOMINST 1540.1 (series).

4. I understand that should I be offered and elect to change either the program in which I am enlisting or my date of shipping to RTC listed in Section 1 above, that my enlistment bonus entitlement may be reduced, changed, or nullified as determined by the BUPERS message in effect on the date of my initial enlistment in the Delayed Entry Program (DEP).
 - a. It has been explained to me that I am locked into the EB entitlement as determined by the BUPERS message in effect at the time of my initial enlistment into DEP provided I report for transfer to RTC in the program and on the date listed in Section 1. Furthermore, I understand that should a new BUPERS message be issued that modifies or cancels the EB for which I am enlisting in Section 1, that my EB cannot be decreased, increased, modified, changed, or cancelled by the newly issued BUPERS message or any other subsequent releases.
 - b. I understand that should I accept any offered modification or change to my enlistment program or transfer date to RTC, that my EB could be effected and will be determined by the provisions outlined in the BUPERS message in effect at the time of my initial enlistment into DEP.

5. I understand the Enlistment Bonus will not be paid until I successfully complete nuclear prototype training and become designated with a nuclear plant operator NEC series 335X or 338X, as appropriate.

6. I understand that if I apply to an officer procurement program, but have not been formally notified of my selection to the officer procurement program for which I applied, I shall be paid Enlistment Bonus in accordance with OPNAVINST 1160.6 (Series) upon successful completion of all phases of initial training. If I do not meet all requirements to receive Enlistment Bonus prior to my selection to the officer procurement program for which I have applied, I will have my EB entitlement suspended. The effective date of selection to an officer procurement program is the date time group of the official selection message. In the event that the date I complete all phases of initial training and the message date are the same day, I will be considered as having completed training and will be paid an Enlistment Bonus.

7. I understand that I must remain fully qualified for the program in which I am enlisting at all times prior to receipt of my enlistment bonus. Failure to maintain all eligibility requirements at any point prior to receipt of any enlistment bonus payment, may void my enlistment bonus entitlement.

Signature of Enlistee/Date

Signature of Witness/Date

Name (Last, First, Middle)

SSN

Branch and Class

Exhibit 3-8. Nuclear Field Enlistment Bonus NAVPERS 1070/613 (cont.)

UIC: _____ **Ship or Station** _____

To be completed upon return of member for shipping to Recruit Training Command:

- A. There has been no change to either my enlistment program or accession date as listed in Section 1 above. _____ (Initials)
- B. My enlistment program or accession date has changed. Based on this change, I have been informed that my enlistment bonus entitlement is now set at \$ _____ based on the BUPERS message in effect on the date of initial enlistment into the Delayed Entry Program. _____ (Initial)

Signature of Enlistee/Date
Typed Name of Enlistee

Signature of Witness/Date
Typed Name of Witnessing Recruiting Official

Name(Last, First, Middle) _____ SSN _____ Branch and Class _____

Exhibit 3-9. DEN Administrative Remarks (Insert onto a NAVPERS 1070/613)

_____ : It has been explained to me that I have been granted a provisional authorization to enlist into the Delayed Enlistment Nuclear Field Program (DEN) while awaiting receipt of my official High School transcripts or awaiting disposition of my Nuclear Field Program waiver. I understand that should my waiver be disapproved or I be found ineligible to enter the Nuclear program, I may have the option to reclassify into another rating or field for which I am qualified or I may choose to be released from the Delayed Entry Program (DEP).

(Applicant's Signature)

Exhibit 3-11. AEF/ATF Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
AEF-AECF Advanced Electronics Field – Advanced Electronics Computer Field (SN)	Current ASVAB MK+EI+GS=156 +AR, Total=218 Minimum AR=57 Minimum MK=57		X	X		X		72	X	Must meet drug abuse criteria in Exhibit 2-18.
AT Aviation Electronics Technician (AN)	Current ASVAB MK+EI+GS=156 +AR, Total=218		X			X		72	X	
CTI Cryptologic Technician Interpretive (SN)	Current ASVAB VE+MK+GS=165			X		X			X	DLAB score of 100 or better or required. Waivers of up to 5 points to the minimum DLAB may be granted by CNRC Code N3441 ((901) 874-9481) on a case-by-case basis. If found qualified, member may be assigned to duty in submarines or duty involving aerial flight as a non-crewman. Male applicants will read and sign the Volunteer for Duty in Submarines Page 13 (ENLTRANSMAN Chap 5.02) and the Volunteer for Duty Involving Flying Page 13 (ENLTRANSMAN Chap 9.09). Female applicants will read and sign the Volunteer for Duty Involving Flying Page 13 only. Applicants electing not to sign a Page 13 volunteering for this duty are ineligible for assignment to CTI. Duty Involving Flying requires normal color perception. Applicants without normal color perception will not be assigned but are required to sign the Page 13. The appropriate MANMED ARTICLE AND SECNAVINST 6420.1 pertain. Must meet drug abuse criteria in 2M-3.

Exhibit 3-11. (p.2) AEF/ATF Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
CTI Cryptologic Technician Interpretative (SN) (con't)										Both the applicants and immediate family members, including parents, siblings and spouse must be U.S. Citizens. In cases where the applicant has had no contact with non-citizen immediate family members for many years or other extenuating circumstances significantly lessen the potential of influence or duress, contact the Naval Security Group Field Office Great Lakes after completion of MASS for a decision on continued processing for CTI. Further, at Recruit Training Command, applicant must participate in an in-depth personal security-screening interview conducted by a Naval Security Group Command special representative. Moral turpitude offense(s) are generally disqualifying (see 3C-3). The Military Applicant Security Screening (MASS) system is required and the printout must be in the service record and the residual file. Applicants who are former members of the Peace Corps are not eligible (see 3C-3b(10)).
CTM Cryptologic Technician Maintenance (SN)	Current ASVAB MK+EI+GS=156 +AR, Total=218 Minimum AR=57 Minimum MK=57		X			X		72	X	Both the applicant and immediate family members, including parents, siblings and spouse must be U.S. Citizens. In cases where the applicant has had no contact with non-citizen family members for many years or other extenuating circumstances significantly lessen the potential of influence or duress, contact the Naval Security Group Field Office Great Lakes after completion of MASS for a decision on continued processing for CTM. Further, at Recruit Training Command, applicant must participate in an in-depth personal security screening interview conducted by a Naval Security Group Command special representative. Moral turpitude offenses(s) are generally disqualifying. (see 3C-3b(10)).

Exhibit 3-11. (p.3) AEF/ATF Program Matrix

Rating/ School	ASVAB Test Score Qualification	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks												
CTM Cryptologic Technician Maintenance (SN) (con't)										3). Must be High School Graduate (HSG) as defined in 2H-2b and must have completed the 10 th grade regardless of whether General Educational Development (GED) Test or adult high school diploma has been obtained. Must meet drug abuse criteria in 2M-3.												
EW Electronics Warfare Technician	Current ASVAB MK+EI+GS=156 +AR, Total=218 Minimum AR=57 Minimum MK=57	X	X		X	X		72	X	Applicants and ALL immediate family members, including parents, siblings and spouse, must be U. S. Citizens. In cases where the applicant has had no contact with non-citizen immediate family members, or other extenuating circumstances significantly lessen the potential of influence or duress, contact the Naval Security Group Field Office Great Lakes after completion of MASS for a decision on continued processing for EW. Further, at Recruit Training Command, applicant must participate in an in-depth personal security screening interview conducted by a Naval Security Group special representative. Moral turpitude offense(s) are generally disqualifying (see 3C-3). The Military Applicant Security Screening (MASS system is required and the printout must be in the service record and the residual file. Applicants who are former members of the Peace Corps are not eligible (See 3C-3b(10)). Must meet drug abuse criteria in 2M-3.												
<div style="border: 1px solid black; padding: 5px;"> <p>Repairs and operates EW equipment.</p> <p style="text-align: center;">Minimum Auditory Requirements</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: left;">Cycles</td> <td style="text-align: center;"><u>500</u></td> <td style="text-align: center;"><u>1000</u></td> <td style="text-align: center;"><u>2000</u></td> <td style="text-align: center;"><u>4000</u></td> <td style="text-align: center;"><u>8000</u></td> </tr> <tr> <td style="text-align: left;">ISO</td> <td style="text-align: center;">35</td> <td style="text-align: center;">30</td> <td style="text-align: center;">30</td> <td style="text-align: center;">40</td> <td style="text-align: center;">45</td> </tr> </table> </div>											Cycles	<u>500</u>	<u>1000</u>	<u>2000</u>	<u>4000</u>	<u>8000</u>	ISO	35	30	30	40	45
Cycles	<u>500</u>	<u>1000</u>	<u>2000</u>	<u>4000</u>	<u>8000</u>																	
ISO	35	30	30	40	45																	
IS Intelligence Specialist (SN)	Current ASVAB VE+AR=108	X	X		X	X SSBI PRP	X	72	X	See Remarks for CTM.												

Exhibit 3-11. (p. 4) AEF/ATF Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks								
MT Missile Technician Submarine (SN)	Current ASVAB AR+MK+EI+GS = 222 Or VE+AR+MK+MC = 222 Note: See 3I-9 for line score point waiver guidelines		X		X	X SSBI PRP	X	72	X	(Note 9) Closed to women. Requires Personnel Reliability screening under BUPERSINST 5510.11. Must sign NAVPERS 1070/613 volunteering for submarine duty. (Exhibit 3-15). The Military Applicant Security Screening (MASS) System is required and the printout must be in the service record and residual file. Must meet drug and alcohol abuse criteria specified in 2M-3.								
STG Sonar Technician (Surface) (SN)	Current ASVAB MK+EI+GS = 156 +AR, Total = 218 Minimum AR = 57 Minimum MK =57		X	X	X	X		72	X	Ant drug abuse other than marijuana and any drug usage while in DEP is usually disqualifying.								
<p>Minimum Auditory Requirements</p> <table border="0"> <tr> <td>Cycles</td> <td><u>500</u></td> <td><u>1000</u></td> <td><u>8000</u></td> </tr> <tr> <td>ISO</td> <td>35</td> <td>30</td> <td>30</td> </tr> </table> <p>Maximum Auditory Levels</p> <p>Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz)</p> <p>Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers are not recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, are considered after ENT/Audiology consult clearance.</p>											Cycles	<u>500</u>	<u>1000</u>	<u>8000</u>	ISO	35	30	30
Cycles	<u>500</u>	<u>1000</u>	<u>8000</u>															
ISO	35	30	30															

Exhibit 3-11 (p. 5) AEF/ATF Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	N H	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
EN Engineman (FN)	Current ASVAB AR+MK+EI+GS = 210							72	X	
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers are not recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, are considered after ENT/Audiology consult clearance.</p>										
HT Hull Maintenance Technician (FN)	Current ASVAB AR+MK+EI+GS = 212		X	X		X		72	X	
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers are not recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, are considered after ENT/Audiology consult clearance.</p>										
IC Interior Communication Electrician (FN)	Current ASVAB AR+MK+EI+GS = 212		X			X		72	X	

Notes:

1. VISION CORR 20/20 = No minimum vision requirements, unless specified, but vision must be 20/20 corrected.
2. NCP = Normal color perception.
3. NH = Normal Hearing. ("1" under H of PULHES).
4. NSI = No speech impediment.
5. SCE = Must be eligible for Security Clearance.
6. SUB QUAL = Submarine qualified.

Exhibit 3-11. (p. 6) AEF/ATF Program Matrix*Notes (continued):*

7. MOS OBLI SERV = Obligated service/months.
8. US CIT = U.S. Citizenship required.
9. Submarine volunteers must ultimately meet physical standards per MANMED Article 15-69. For initial enlistment purposes, MEPS physical is satisfactory. Submarine volunteers should be briefed that a more detailed physical will be conducted at RTC or BESS to determine physical qualification for submarines.

Exhibit 3-12. NAVCRUIT 1133/52 for SEAL/EOD/SWCC/Fleet Diver Challenge Programs

Enlistment Guarantees

JONES, JOHN PAUL

123-45-6789

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of 4 years and, at the same time, I agree to extend my enlistment for 24 months. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:
 - Option (1) SEAL, EOD, SWCC, or Fleet Diver) Challenge Program
 - Option (2) Enlistment Bonus (amount per individual's effective EB message for source rating)
 - Option (3) SEAL/EOD/DIVER/SWCC Challenge Bonus (amount per individual's effective EB message less the paid Enlistment Bonus in Option (2))
 - Option (4) NA
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological, and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If, during the periodic review of my eligibility, I am found no longer eligible for the options listed in 1(a)1 above because of information I provided in my enlistment application; because of physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may choose one of the following options:
 - a. Reassignment to an "A" School for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.
 In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1(a)1 above because of some reason that is due to my fault, negligence, or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understanding required for Options (1), (2), (3). I understand the obligations for the Options and training that I will receive. _____ (Applicant's Initials).

I.M. BEST, PN1, USN, BYDIR, 5 APR 03
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 03
(Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)

Exhibit 3-13. Challenge Program Matrix

Rating/School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
Fleet Diver Challenge (SN) (See Note 1)	Current ASVAB Minimum MC=50 VE+AR=104	Note 1	X			X		48	X	Meet physical under u.s. Navy MANMED Articles and physical screening test. Must meet drug abuse criteria specified in paragraph 2.122.3. Must be 30 years of age or less at time of enlistment.
EOD Challenge (SN) (See Note 2).	Current ASVAB VE+AR=110 AND MC=50 OR GS+MC+EI=165	Note 1	X			X		48	X	Meet physical under U. S. Navy MANMED Articles and physical screening test. Must meet drug abuse criteria specified in paragraph 2.12.3. Must be 30 years of age or less at time of enlistment.
SWCC	Current ASVAB AR+VE=104 MC=50	Note 1	X			X			X	Meet physical under U.S. Navy MANMED Articles and physical screening test. Must meet drug abuse criteria specified in paragraph 2.12.3. Must be 30 years of age or less at time of enlistment.
SEAL Challenge (SN)	Current ASVAB VE+AR=104 MC=50	Note 2	X			X		48	X	Closed to women. Meet physical under MANMED Articles and physical screening test. Must meet drug abuse criteria specified in paragraph 2.12.3. Must be 28 years of age or less at time of enlistment.

Notes:

- EOD/DIVER.** Uncorrected vision in the better eye can be no worse than 20/100, the worse eye no more than 20/200. Both eyes must correct to 20/20. No color deficiency.
- SEALS.** Uncorrected vision in the better eye can be no worse than 20/40, the worse eye no more than 20/70. Both eyes must correct to 20/20. No color deficiency

Exhibit 3-14. GENDET to Special Operations Challenge NAVCRUIT 1133/52**Enlistment Guarantees****JONES, JOHN PAUL****123-45-6789**

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:

- a. I am enlisting into the United States Navy for an active duty period of **FOUR** years.
- b. I am enlisting with the following guarantees and understanding that Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8 with the option or options as indicated below:

Option (1) SEAMAN APPRENTICESHIP -FOUR YEAR GENDET PROGRAM

Option (2) Guaranteed assignment to a SEAL Challenge Program source rating Class "A" School (Requires a 24-month extension)

Option (3) GUARANTEED ASSIGNMENT TO BUDS TRAINING

Option (4) Enlistment Bonus for GENDET (\$2000.00)

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1b and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.

3. The Navy will enroll me in the training specified above, unless I elect to disenroll from the program prior to accepting orders to training listed in Option (2) above. I also acknowledge that if during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1b above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:

- a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
- b. Decline assignment to an alternate "A" school in which I am qualified and a vacancy exist, and remain in the GENDET program until the completion of my obligated service.

In any event, my entitlement to any guarantee listed in 1b above, to include enlistment bonus/reenlistment bonus, if any, becomes null and void and the Navy may, at its option, choose to discharge me.

4. If I am not enrolled in the training guarantee specified in section 1b above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand the following:

- a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
- b. The Navy may, at its option, discharge me in accordance with law and regulation.

5. I understand that I will be assigned to the training guaranteed me in 1b, Option (2) above **after serving a minimum of 12-months** on board my first permanent duty station and that is my responsibility to maintain all eligibility requirements for **assignment** and continued service in the Special Operations Challenge Program. I further understand that it is my responsibility to maintain contact with my assigned Career Counselor and Education Service Officer in order to get assigned and transferred to the Option (2) training. **I also understand that I will be required to extend my enlistment for 24-months prior to assignment to Class "A" school.**

5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the training or program(s) for which I am enlisting, and the Statement of Understandings required for Options (1), (2) (3) (4). I understand the obligations for the Options and training that I will receive JPJ.

(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 NOV 99JOHN PAUL JONES, 5 NOV 99

(Signature of Enlisting Officer)/Date

(Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 NOV 99.

NAVCRUIT 1133/52 (Rev. 10-99)

Exhibit 3-15. Submarine Duty Volunteer (Insert onto a NAVPERS 1070/613)

_____ : I am enlisting in the United States Navy and volunteering for duty in Submarines. I also understand that eligibility for duty in submarines has not been fully verified and that no guarantee of ultimate assignment to submarines has been made to me. Having volunteered as a submarine trainee, I may not be dropped from the program unless found disqualified due to reasons either within or beyond my control or unless the need of the Navy dictate my assignment in a non-submarine billet. Failure to be accepted in submarines will in no way affect the basic term of the program in which I am enlisting. I hereby volunteer for duty in any type of submarine in the Atlantic or Pacific Fleet. I understand that a more detailed physical will be performed on me at Recruit Training Center or Submarine School to determine physical qualification for duty aboard submarines.

(Applicant's Signature)

Witnessed: _____
Name/Title: _____ Typed

Exhibit 3-16. School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
ABE Aviation Boatswain's Mate Launching and Recovery Equipment (AN)	Current ASVAB AR+MC+AS=130	20/100	X	X						
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level for these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
ABF Aviation Boatswain's Mate (Fuels) (AN)	Current ASVAB AR+MC+AS=130	20/100	X	X						Applicant must possess a valid drivers license.
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										

Exhibit 3-16. (p. 2) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
ABH Aviation Boatswain's Mate (Aircraft Handling) (AN)	Current ASVAB AR+MC+AS=130	20/100	X	X						Must have normal stereoscopic vision.
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
AC Air Traffic Controller (AN)	Current ASVAB VE+AR+MK+MC=210 Or VE+MK+MC+CS=210	20/100	X	X	X	X		60	X	Must be 18 years old upon school entry. Be physically qualified under MANMED Article 15-69. Must meet drug abuse criteria specified in 2M-3.
AD Aviation Machinist's Mate (AN)	Current ASVAB AR+MK+EI+GS=190		X	X						
<p>Maximum Auditory Levels Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any one frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										

Exhibit 3-16. (p. 3) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
AE Aviation Electrician's Mate (AN)	Current ASVAB AR+MK+GS+EI=218		X			X			X	
AG Aerographer's Mate (AN)	Current ASVAB VE+MK+GS=165		X			X			X	
AM Aviation Structural Mechanic (AN)	Current ASVAB AR+MC+AS=164		X	X						Must meet same hearing requirements as AME Rating.
AME Aviation Structural Mechanic (Safety Equipment) (AN)	Current ASVAB AR+MC+AS=164		X	X						
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(h) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
AO Aviation Ordnancemean (AN)	Current ASVAB AR+MK+EI+GS=190	20/100	X	X		X			X	
<p>Maximum Auditory Levels: Frequency <u>000</u> <u>4000</u> <u>5000</u> <u>6000</u>(h) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for</p>										

Exhibit 3-16. (p. 4) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NS I	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
AS Aviation Support Equipment Technician (AN)	Current ASVAB AR+MK+EI+GS=200	X	X							
AT Aviation Electronics Technician (AN)	Current ASVAB MK+EI+GS=156 +AR, Total=218		X			X			X	
AV Aviation Avionics (AN)	Current ASVAB AR+MK+EI+GS=218		X			X			X	
AW Aviation Warfare Systems Operator (AN) Note: The only route that an applicant can become an AW is via the AIRCREW Program.	Current ASVAB AR+2MK+GS=196	20/200	X	X	X	X		60	X	Must volunteer for duty involving aerial flight and be physically qualified and psychologically adapted for flight per the appropriate MANMED Article. Must be certified as a Class I swimmer (3G-2d(1)) prior to completion of recruit training, with the potential of qualifying as a Class I swimmer (3G-2d(2)) during AW training. Rescue swimmer and sea-air rescue training included in AW guarantee, therefore strong swimmers are desired. Must meet drug abuse criteria specified in 2M-3.
<p style="text-align: center;">Aviation Weight</p> <p>The maximum acceptable weight is 235 pounds. There is no waiver of this requirement since this is the maximum weight for ejection seat capacity.</p> <p style="text-align: center;">Body Fat</p> <p>Males: Less than or equal to 22 percent.</p> <p>Females: Less than or equal, to 30 percent.</p> <p>Note: Hay fever, Asthma, Bee Sting or food allergic reaction and chronic motion sickness are general medical disqualifiers for applicants for the AW rating.</p>										

Exhibit 3-16. (p. 5) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
AZ Aviation Maintenance Administration man (AN)	Current ASVAB VE+AR=103					X			X	
BU Builder (SN)	Current ASVAB AR+MC+AS=140			X				60		
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
CE Construction Electrician (SN)	Current ASVAB AR+MK+EI+GS=200	X	X					60		
CM Construction Mechanic (SN)	Current ASVAB AR+MC+AS=158							60		
CT Cryptologic Technician (SN) (CTA, CTI, CTM, CTO, CTR, CTT) (SN)	Current ASVAB					X			X	Both the applicants and immediate family members, including parents, siblings and spouse, must be U.S. Citizens. In cases where the applicant has had no contact with non-citizen immediate family members for many years or other extenuating circumstances significantly lessen the potential for influence or duress, contact the Naval Security Group Field Office Great Lakes after completion of MASS for a decision on continued processing for CT. Further, at Recruit Training Command,

Exhibit 3-16. (p. 6) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
CT (cont'd)										Applicant must participate in an in-depth personal security screening interview conducted by a Naval Security Group Command special representative. Moral turpitude offense(s) are generally disqualifying (see 3C-3). The Military Applicant Security Screening (MASS) system is required and the printout must be in the service record and the residual file. Applicants who are former members of the Peace Corps are not eligible (See 3C-3b(10)). Must meet drug abuse criteria in 2M-3.
CTA Cryptologic Technician Administrative (SN)	Current ASVAB VE+MK=105					X			X	See remarks for CT.
CTI Cryptologic Technician Interpretive (SN)	Current ASVAB VE+MK+GS=165			X		X			X	See Exhibit 3-11 (AEF/ATF Program).
CTO Cryptologic Technician Communications (SN)	Current ASVAB VE+AR=103			X		X			X	See remarks for CT.
CTR Cryptologic Technician Collection (SN)	Current ASVAB VE+AR=110			X		X			X	See remarks for CT.
CTT Cryptologic Technician Technical (SN)	Current ASVAB VE+MK+GS=165		X	X		X			X	See remarks for CT.
DC Damage Controlman (FN)	Current ASVAB VE+AR+MK+AS=200 Or MK+AS+AO=150		X							

Exhibit 3-16. (p. 7) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
DK Disbursing Clerk (SN)	Current ASVAB VE+AR=105									Have not been convicted or received punishment for any crime incident to larceny or fraud by a courts-martial under the Uniform Code of Military Justice (UCMJ), under Article 15 of the UCMJ, or by a civilian court within the previous 36 months.
DT Dental Technician (SN)	Current ASVAB VE+MK+GS=149 Or VE+MK+CS=153		X					60		Must meet drug abuse criteria specified in 2M-3. Applicant must be informed that they will be assigned to duties involving direct patient care and clinical services and they could be subject to assignment to the Operating Forces or Fleet Marine Force duty. A physician or dentist licensed in any country is not eligible for this rating. Include all school transcripts with records (used to determine sub-specialties qualified for).
EA Engineering Aid (SN)	Current ASVAB AR+2MK+GS=210							60		One half year of high school trigonometry or one college quarter or semester of trigonometry with a minimum grade of C required.
EM Electrician's Mate (FN)	Current ASVAB VE+AR+MK+MC=210		X							
EN Engineman (FN)	Current ASVAB VE+AR+MK+AS=195 Or VE+AR+MK+AO=200			X						
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz)</p> <p>Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										

Exhibit 3-16. (p. 8) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
EO Equipment Operator (SN)	Current ASVAB AR+MC+AS=140		X	X				60		Must have stereoscopic vision. The examination for stereoscopic vision will be administered at the RTC. Must possess a valid driver's license. Cannot have a DUI conviction within one year prior to the start of Class "A" School. No major vehicle accident to include: 1. Damages to private, state, or government property in excess of \$5K. 2. Hitting a pedestrian.
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
EW Electronics Warfare Technician (SN)	Current ASVAB VE+MK+GS=165	X	X				X		X	See Exhibit 3-11 (AEF/ATF Program). See Remarks for CT.
GM Gunner's Mate (GMG, GMM) (SN)	Current ASVAB AR+MK+GS+EI=204		X	X			X		X	Moral turpitude offense(s) are generally disqualifying. Selection for GMG or GMM by SSC Great Lakes. Must meet drug abuse criteria specified in 2M-3.
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u>(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										

Exhibit 3-16. (p. 9) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
GSE Gas Turbine System Technician (Electrical) (FN)	Current ASVAB VE+AR+MK+MC=210		X							
GSM Gas Turbine Technician (Mechanical) (FN)	Current ASVAB VE+AR+MK+AS=195 Or VE+AR+MK+AO=200		X							
HM Hospital Corpsman (SN)	Current ASVAB VE+MK+GS=149							60		Applicant must be informed that s/he will be assigned to duties involving direct patient care and clinical services and that s/he could be subject to assignment to the Operating Forces or Fleet Marine Force for duty. Must meet drug abuse criteria specified in 2M-3. Physician or dentist licensed in any country is not eligible for this rating. Include all transcript with records (used to determine sub-specialties qualified for).
HT Hull Technician (FN)	Current ASVAB VE+AR+MK+AS=200 Or MK+AS+AO=150		X	X		X			X	
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
IC Interior Communications Electrician (FN)	Current ASVAB VE+AR+MK+MC=210		X			X			X	

Exhibit 3-16. (p. 10) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
IS Intelligence Specialist (SN)	Current ASVAB VE+AR=108	X	X		X	X SSBI PRP		72	X	Both the applicant and immediate family members, including parents, siblings and spouse, must be U.S. Citizens. Further, at RTC, applicant must participate in an in-depth personal security screening conducted by a Naval Security Group Representative. The Military Applicant Security Screening (MASS) System is required and the printout must be in the service record and residual file. Moral turpitude offense(s) are generally disqualifying. Must be HS graduate. Applicants who are former members of the Peace Corps are not eligible. Must meet drug abuse criteria specified in 2M-3.
IT Information Technician (SN)	Current ASVAB AR=2MK+GS=222 Or AR+MK+EI+GS=222		X	X	X	X			X	Moral turpitude offense(s) are generally disqualifying. Must meet drug abuse criteria specified in 2M-3. The Military Applicant Security Screening (MASS) System is required and
<p>Maximum Auditory Levels: Frequency 3000 _____ 6000(hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance</p>										

Exhibit 3-16. (p. 4) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
AS Aviation Support Equipment Technician (AN)	Current ASVAB AR+MK+EI+GS=200		X							
AT Aviation Electronics Technician (AN)	Current ASVAB MK+EI+GS=156 +AR, Total = 218		X			X			X	
AV Aviation Avionics (AN)	Current ASVAB AR+MK+EI+GS=218		X			X			X	
AW Aviation Warfare Systems Operator (AN) Note: The only route that an applicant can become an AW is via the AIRCREW Program.	Current ASVAB AR+2MK+GS=196	20/200	X	X	X	X		60	X	Must volunteer for duty involving aerial flight and be physically qualified and psychologically adapted for flight per the appropriate MANMED Article. Must be certified as a Class II swimmer prior to completion of recruit training, with the potential of qualifying as a Class I swimmer during AW training. Rescue swimmer and sea-air rescue training included in AW guarantee, therefore strong swimmers are desired. Must meet drug abuse criteria specified in 2M-3.
<p style="text-align: center;">Aviation Weight</p> <p>The maximum acceptable weight is 235 pounds. There is no waiver of this requirement since this is the maximum weight for ejection seat capacity.</p> <p style="text-align: center;">Body Fat</p> <p>Males: Less than or equal to 22 percent. Females: Less than or equal to 30 percent. Note: Hay fever, Asthma, Bee Sting, or food allergic reaction and chronic motion sickness are general medical disqualifiers for applicants for the AW rating.</p>										

Exhibit 3-16. (p. 12) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
MM Machinist's Mate (FN)	Current ASVAB VE+AR+MK+AS=195 Or VE+AR+MK+AO=200									
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level is these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
MMS Machinist's Mate (Submarine) (FN)	Current ASVAB VE+AR+MK+MC=210 Note: See 3I-9 for line score point waiver guidelines.		X		X	X	X		X	(See Note 9). Must sign NAVPERS 1070/613 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women.
MMN Mineman (SN)	Current ASVAB VE+MC+AS=158		X			X			X	Must meet drug abuse criteria specified in 2M-3.
MR Machinery Repairman (FN)	Current ASVAB VE+AR+MK+AS=200 Or MK+AS+AO=150	X		X						
<p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>										
MS Mess Management Specialist (SN)	Current ASVAB VE+AR=89									

Exhibit 3-16. (p. 13) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
MSS Mess Management Specialist (Submarine) (SN)	Current ASVAB VE+AR+MK+MC=200 Or AR+MK+EI+GS=200 Note: See 3I-9 for line score point waiver guidelines.					X	X		X	(See Note 9). Must sign NAVPERS 1070/613 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women.
MU Musician (SN)	Selection based on personal audition at School of Music or Navy Band. No test score criteria. Minimum AFQT = 35.									
OS Operations Specialist (SN)	Current ASVAB VE+MK+CS=157 Or AR+2MK+GS=210		X	X	X	X			X	Must meet drug/alcohol abuse criteria specified in 2M-3.
PC Postal Clerk (SN)	Current ASVAB VE+AR=108					X			X	Must provide verification of successful completion of the 10 th grade of high school (i.e., eligible for advancement to the 11 th grade). Successful completion of GED/CPT/home study course is acceptable. a. Have no criminal record of: 1. Conviction by courts-martial. 2. Punishment under Article 15 of the UCMJ within the last 3 years involving a postal-related incident. 3. Civil conviction other than minor traffic violations. b. Have no record of derogatory information or unfavorable conduct, which casts doubt on an individual's trustworthiness and honesty.

Exhibit 3-16. (p. 14) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
PC Postal Clerk (SN) (cont'd)										c. Possess high moral standards and excellent military bearing. d. Have no history of psychiatric disorder, alcoholism, or drug abuse unless a medical evaluation determines the condition no longer exists. e. Be financially responsible. f. Not have been previously relieved for cause or criminal convictions from military postal duties. g. Be eligible for security clearance. h. Not have physical restrictions prohibiting duty involving prolonged standing, walking, or lifting of weights up to 70 pounds. i. Have a physical profile serial code (PULHES) of 211221. j. Must be a high school graduate. k. Must possess a valid state driver's license.
PH Photographer's Mate (AN)	Current ASVAB VE+AR=103	X	X			X		60	X	
PN Personnelman (SN)	Current ASVAB VE+MK=105 Or VE+MK+CS=157									
PR Aircrew Survival Equipmentman (AN)	Current ASVAB VE+MC+AS=158		X							

bit 3-16. (p. 15) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
QM Quartermaster (SN)	Current ASVAB VE+AR=97	X	X		X				X	
RP Religious Program Specialist (SN)	Current ASVAB VE+MK=105 Or VE+MK+CS=157				X					Must pass interview by chaplain at RTC. Must be HSG. Moral turpitude offense(s) are disqualifying. The following personnel are ineligible for the RP rating: a. Repeated military offenders, personnel convicted by military or civilian authorities of any criminal offense, theft, or related offense, or any other offense reflecting unfavorably upon their integrity. b. Ministers, Priests, or Rabbis.
SH Ship's Serviceman (SN)	Current ASVAB VE+AR=96									Have not been convicted or received punishment for any crime incident to larceny or fraud by a courts-martial under the UCMJ, under Article 15 of the UCMJ or by a civilian court within the previous 36 months.
SK Storekeeper (SN)	Current ASVAB VE+AR=103									
SKS Storekeeper (Submarine) (SN)	Current ASVAB VE+AR+MK+MC=200 Or AR+MK+EI+GS=200 Note: See 3I-9 for line score point waiver guidelines.				X	X	X		X	(See Note 9). Must sign NAVPERS 1070/613 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women.

Exhibit 3-16. (p. 16) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks										
STG Sonar Technician (Surface) (SN)	Current ASVAB MK+EI=GS=156 +AR, Total=218 Minimum MK=57 Minimum AR=57		X	X		X			X	Must meet minimum auditory requirements set forth in Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards, Section I (NAVPERS 18068 SERIES). Must meet drug abuse criteria specified in 2M-3.										
<p>Minimum Auditory Requirements</p> <table border="1"> <tr> <td>CYCLES</td> <td><u>500</u></td> <td><u>1000</u></td> <td><u>2000</u></td> <td><u>4000</u></td> </tr> <tr> <td>ISO</td> <td>35</td> <td>30</td> <td>30</td> <td>40</td> </tr> </table> <p>Maximum Auditory Levels: Frequency <u>3000</u> <u>4000</u> <u>5000</u> <u>6000</u> (hz) Average hearing threshold level in these four frequencies must be less than 30db, with no level greater than 45db in any frequency. If hearing level exceeds these limits, the applicant is enlistment ineligible in the rating. Waivers will not be recommended for those applicants whose hearing loss resulted from exposure to noise. Waivers for hearing loss, other than from noise exposure, will be considered after ENT/Audiology consult clearance.</p>											CYCLES	<u>500</u>	<u>1000</u>	<u>2000</u>	<u>4000</u>	ISO	35	30	30	40
CYCLES	<u>500</u>	<u>1000</u>	<u>2000</u>	<u>4000</u>																
ISO	35	30	30	40																
SUB Submarine School (SN)	Current ASVAB VE+AR+MK+MC=200 Or AR+MK+EI+GS=200		X		X	X	X		X	(See Note 9). Must sign NAVPERS 1070/613 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women.										
SECF Submarine Electronics/ Computer Field (SN)	Current ASVAB VE+AR+MK+MC=222 Or AR+MK+EI+GS=222 Note: See 3I-9 for line score point waiver guidelines.		X	X	X	X	X	60	X	(See Note 9). Must sign NAVPERS 1070/613 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women. Guarantee is for ST, FT or ET Class "A" School with submarine volunteers required.										
SW Steelworker (SN)	Current ASVAB AR+MC+AS=140							60												
TM Torpedoman's Mate (SN)	Current ASVAB AR+2MK+GS=196		X			X			X	Must meet drug abuse criteria specified in 2M-3.										

Exhibit 3-16. (p. 17) School Guarantee Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serv	US Cit	Remarks
UT Utilitiesman (SN)	Current ASVAB AR+MK+EI+GS=200							60		
YN Yeoman (SN)	Current ASVAB VE+MK=105 Or VE+MK+CS=157					X			X	
YNS Yeoman (Submarine) (SN)	Current ASVAB VE+AR+MK+MC=200 Or AR+MK+EI+GS=200 Note: See 3I-9 for line core point waiver guidelines.				X	X	X		X	(See Note 9). Must sign NAVPERS 1070/61 volunteering for submarine duty (Exhibit 3-15). Must meet drug/alcohol abuse criteria specified in 2M-3. Closed to women.

Notes:

1. VISION CORR 20/20 = No minimum vision requirement, unless specified, but vision must be 20/20 corrected.
2. NCP = Normal Color Perception.
3. NH = Normal Hearing (defined as PULHES Code of "1" under the Hearing Section "H").
4. NSI = No Speech Impediment.
5. SCE = Must be eligible for Security Clearance.
6. SUB QUAL = Submarine Qualified.
7. MOS OBLI SERV = Obligated Service/Months.
8. US CIT = U.S. Citizenship required.
9. Submarine volunteers must ultimately meet physical standards per MANMED Article 15-69. For initial enlistment purposes, MEPS physical is satisfactory. Submarine volunteers should be briefed that a more detailed physical will be conducted at RTC or BESS to determine physical qualification for submarines.

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Exhibit 3-17. NAVCRUIT 1133/52 for School Guarantee**Enlistment Guarantees****JONES, JOHN PAUL****123-45-6789**

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of 4 years and, at the same time, I agree to extend my enlistment for NA months to meet the obligations of the NA program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:

Option (1) SH School Guarantee

Option (2) Decline Enlistment Bonus

Option (3) NA

Option (4) NA

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.
 In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Options (1), (2). I understand the obligations for the Options and training that I will receive

(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 APR 91
 (Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 91
 (Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)

Exhibit 3-18. NAVCRUIT 1133/52 for School Guarantee with Bonus**Enlistment Guarantees****JONES, JOHN PAUL****123-45-6789**

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. **ACKNOWLEDGEMENT:** In connection with my enlistment into the United States Navy/Naval Reserve, I hereby acknowledge that:
- a. I am enlisting into the U.S. Navy for an active duty period of 4 years and, at the same time, I agree to extend my enlistment for 12 months to meet the obligations of the Enlistment Bonus program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:
 - Option (1) HT School Guarantee
 - Option (2) Enlistment Bonus \$1000.00
 - Option (3) NA
 - Option (4) NA
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
- a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.
- In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
- a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Options (1), (2). I understand the obligations for the Options and training that I will receive
(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 APR 91
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 91
(Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)

Table 3-19. Aircrew Program Matrix

Rating/ School	ASVAB Test Score Qualifications	Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serve	US Cit	Remarks
RR - Aircrew Rescue Climber	Current ASVAB AR+2MK+GS=196	20/70	X	X	X	X		60	X	Normal depth perception. Uncorrectable vision no worse than 20/70. High School Graduate. Must meet drug abuse criteria specified in 2M-3.
RC- Aircrew Non-rescue Climber	Current ASVAB AR+2MK+GS=196	20/200	X	X	X	X		60	X	Uncorrectable vision no worse than 20/200. High School Graduate. Must meet drug abuse criteria specified in 2M-3.
Male Aviation Height (inches) and Weight (pounds)										
Height	60	61	62	63	64	65	66	67	68	
Max Wt	161	163	166	168	173	181	183	184	193	
Min Wt	100	102	103	104	105	106	109	111	115	
Height	69	70	71	72	73	74	75	76	77	
Max Wt	200	203	208	215	221	230	235	235	235	
Min Wt	119	123	127	131	135	139	143	147	151	
Height	78									
Max Wt	235									
Min Wt	153									

hibit 3-19. (p. 2) Aircrew Program Matrix

Rating/ School	ASVAB Test Score Qualifications			Vision Corr 20/20	NCP	NH	NSI	SCE	Sub Qual	Mos Obli Serve	US Cit	Remarks
Female Aviation Height (inches) and Weight (pounds)												
Height	58	59	60	61	62	63	64	65	66			
Max Wt	126	128	131	135	138	142	145	149	153			
Min Wt	100	100	100	100	100	100	106	106	108			
Height	67	68	69	70	71	72	73	74	75			
Max Wt	156	160	163	167	171	175	178	185	190			
Min Wt	111	114	117	119	122	128	128	130	133			
Height	76	77	78									
Max Wt	196	201	206									
Min Wt	136	139	141									
Body Fat												
Males: Less than or equal to 22 percent Females: Less than or equal to 30 percent Note: Waivers will not be granted for Aircrew personnel who are outside both height/weight and body fat limits. Additionally, hayfever, asthma, bee sting/food allergic reaction and chronic motion sickness are general medical disqualifiers for applicants for the Aircrew Program.												

Exhibit 3-19a. Aircrew Statement of Understanding**AIRR CANDIDATES MUST SIGN BOTH THE AIRCREW AND RESCUE SWIMMER STATEMENTS OF UNDERSTANDING.****Aircrew Statement of Understanding**

[DATE]: I, [member's name], am volunteering for the Aircrew Program. I understand the following concerning rigorous physical requirements of the Aircrew Program:

1. I am volunteering for aircrewman duty, which necessarily includes Naval Aircrewman Candidate School. If I voluntarily disenroll from training as an aircrewman student, I will no longer be eligible for further aircrew training. Initial: _____
 2. I can swim. Initial: _____
 3. I must be certified as a second class swimmer before beginning aircrew training. Initial: _____
 4. I must pass the Navy Physical Fitness Assessment (PFA) with a "satisfactory-medium" in all categories to enter aircrew school. Initial: _____
 5. I must meet the following minimum physical fitness requirements **to graduate** from aircrew school:
 - a. Be able to perform extensive daily calisthenics. _____
 - b. Pass a Navy PFA with a "good-medium" in all categories for my age and gender. _____
 - c. Swim:
 - One-mile in flight suit in 80 minutes or less using sidestroke, breaststroke or American crawl.
 - 100 yards in full flight gear (flight suit, boots, helmet, gloves and deflated life preserver) using each of the survival strokes for 25 yards (sidestroke, breaststroke, elementary backstroke and American crawl), followed immediately by a 5-minute drown-proofing (face down prone float).
 - In full flight gear, tread water for two minutes followed immediately by three minutes of drown-proofing.
 - 200 yards (50 yards each breaststroke, elementary backstroke, sidestroke and American crawl).
 - Jump from a 12-foot tower and then swim 15 yards underwater wearing flight suit and boots using a modified breaststroke. This is immediately followed by floating using trouser inflation techniques.
 - 75-yard flight equipment swim 25 yards each (sidestroke, breaststroke, elementary backstroke and American crawl).
- Initial: _____

The Aircrew Program is physically demanding. My success will depend upon my own physical conditioning program, which I have established for myself prior to reporting.

SIGNATURE OF AIRCREW VOLUNTEER: _____

WITNESSED: _____

Exhibit 3-19b. Rescue Swimmer Statement of Understanding

AIRR candidates must sign both the Aircrew and Rescue Swimmer statements of understanding

Rescue Swimmer Program Statement of Understanding

[DATE]: I, [member' name], am /am not [circle one] volunteering for training as a helicopter rescue swimmer. I understand rescue swimmers may be required to risk their lives during a rescue at sea. They are trained to conduct rescues efficiently, effectively, and safely. In most rescue situations, the swimmer leaves the helicopter and enters the ocean. Upon reaching the survivor, the swimmer removes the parachute and prepares the survivor for hook-up to the rescue device. A survivor in a state of panic may force the swimmer underwater, but techniques taught to the swimmer will help to overcome this resistance. Once the swimmer and survivor are in the aircraft, the swimmer provides advanced first aid until medical assistance is available.

Initial: _____

1. **In order to commence training at Rescue Swimmer School**, I must be able to complete the following: _____

400-meter swim in eleven minutes or less using any stroke.

1.5-mile run in twelve minutes or less.

42 push-ups in two minutes or less.

50 sit-ups in two minutes or less.

Initial: _____

2. **To graduate** from Rescue Swimmer School, I must do the following during the course of training:

- 90 minutes of intensive calisthenics and cross-country runs daily.
- 800M swim in 20 minutes wearing rescue swimmer equipment (mask, fins, snorkel, short wetsuit, and SAR Harness with deflated floatation).
- 400M buddy tow in 16 minutes wearing rescue swimmer equipment.
- 800M buddy tow in 35 minutes wearing rescue swimmer equipment.
- 1500M swim in 35 minutes wearing rescue swimmer equipment.
- 2000M swim in 55 minutes wearing rescue swimmer equipment.

Initial: _____

The Aircrew Program and, in particular, rescue swimmer training is physically demanding and require strong swimmer skills. My success will depend upon my own physical preconditioning program, which I have established for myself prior to reporting. I understand that I must first meet all requirements set forth for the Aircrew Program in addition to those for rescue swimmer training.

Signature of Aircrew Volunteer _____

WITNESSED: _____

Exhibit 3-20. NAVPERS 1133/52 for Reserve Enlistment Guarantees

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy/Naval Reserve, I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy/U.S. Naval Reserve for an active duty period of _____ (years/months) and, at the same time, I agree to extend my enlistment for _____ months to meet the obligations of the _____ program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:
 - Option (1) _____
 - Option (2) _____
 - Option (3) _____
 - Option (4) _____
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Option(s) (1). I understand the obligations for the Options and training that I will receive _____ (applicant's initials)

(Signature of Enlisting Officer)/Date

(Signature of Enlistee)/Date

Annex _____ to DD Form 4 dated _____.
NAVCRUIT 1133/52 (Rev. 10-94)

Exhibit 3-20a. Non-Prior Service Basic Statement of Understanding**NON-PRIOR SERVICE BASIC PROGRAM STATEMENT OF UNDERSTANDING**

NAME (LAST, FIRST, MIDDLE, JR, ETC.) SOCIAL SECURITY NUMBER

“DATE”: I understand and agree that I am enlisting under the provisions of the Non-Prior Service (NPS) Basic Program for eight years. The program is designed to provide me with Basic Training and Hospital Corpsman Class 'A' School with a follow-on obligation for me to drill within the Naval Reserve for six years from the date of enlistment. The remaining two years may be spent in a drill status or I may request transfer to the Individual Ready Reserve (IRR). The requirements for that obligation are:

1. I must report to (***Naval Reserve Activity assigned***) within three working days of completion of my Initial Active Duty for Training (IADT) orders.
2. I am also required to maintain satisfactory participation within the Naval Reserve. This includes:

- a. Maintain Physical and Dental Readiness Standards as stated in OPNAVINST 6110.1F and MANMED.
- b. Maintain satisfactory Reserve participation as defined by Commander, Naval Reserve Force (CNRF).

(1) Initially I will be assigned a requirement of 48 drills per year; currently I must attend a minimum of 40 drills to maintain satisfactory participation.

- (a) Normally four drills will be completed each month. Drill schedules will be published in advance.
- (b) One drill period is defined as a four hour training period. Normally two drills will be completed on one day.

(c) In case I am unable to attend a drill, I am required to contact my Unit Commanding Officer or their designated representative prior to the completion of the scheduled drill. My Commanding Officer has complete adjudication authority with the disposition of that drill.

(2) I am required to perform a two-week Annual Training as scheduled by my Unit Commanding Officer each fiscal year (1 OCT-30 SEP), unless waived by CNRF.

3. The expiration of my drill obligation should be 6 years from my accession date.
4. If my participation becomes unsatisfactory prior to the end of my six-year drilling obligation, I may be authorized probation from the Commanding Officer of the Naval Reserve Activity or be transferred to the IRR. Re-affiliation will not be authorized without approval from the Commander, Naval Surface Reserve Force (N1).
5. I fully understand the provisions of this program and agree to fulfill the obligations as stated above.

SIGNATURE OF APPLICANT/DATE

WITNESSED: SIGNATURE OF CLASSIFIER/DATE

NAVCRUIT 1110/112 (07/01)

Exhibit 3-20b. Satisfactory Participation Requirements For Naval Reservists

**SATISFACTORY PARTICIPATION REQUIREMENTS/
RECORD OF UNEXCUSED ABSENCES**

COMNAVRESFORINST 1001.5C

1. Requirements for Satisfactory Participation for Naval Reservists:
 - a. Must attend 40 of 48 scheduled Inactive Duty Training (IDT) periods including IDT travel away from your Permanent IDT site. Percentage of attendance is based on a progressive 12 month period.
 - b. Perform a minimum of 12 days Annual Training (AT) within each fiscal year.
 - c. Must report for scheduled physical examination.
 - d. Responsible for the receipt/response to all official correspondence.
 - e. You must keep your unit Commanding Officer informed of the following:
 - (1) Current address and work/home telephone number.
 - (2) Changes in physical status
 - (3) Dependency changes
 - (4) Current employment status
 - (5) Other factors which could jeopardize mobilization potential
2. Requirements for Excused of Missed IDT periods:
 - a. Request must be made to the unit Commanding Officer **prior to the end of the missed scheduled IDT period/IDT weekend.**
 - b. IDT periods excused will be schedule as Equivalent Training (ET) IDTs and will be performed the month before, the month of, or the month after the originally scheduled IDT date. (A maximum of four ET IDTs will be credited for pay each fiscal year.)
3. IDT periods are considered Unexcused when:
 - a. No request for excuse to miss the IDT period was made prior to the end of the missed scheduled IDT period/IDT weekend.
 - b. Insufficient reasons of request for excuse of missed IDT period(s) as determined by unit Commanding Officer.
4. Nine Unexcused IDT periods in any 12 month period or failure to comply with requirement outlined in paragraph 1 above is considered Unsatisfactory Participation.
5. Failure to maintain Satisfactory Participation may results in the following actions:
 - a. **Officers:** Termination from assigned unit
 - b. **Non-obligor:** Termination from the Selected Reserve or be placed in a 6 month probationary status.
 - c. **Advanced Pay Grade:** Reversion to your permanent rate and termination from the Selected Reserve.
 - d. **Sea and Air Mariner:** Involuntary orders up to 45 days, be placed in a probation status for 6 months, or processed for administrative separation.
6. Failure to receipt for or respond to OFFICIAL MAIL and failure to keep your Commanding Officer advised of your current address will not prevent the actions described in paragraph 5 above.
7. Termination of IDT Status:
 - a. All Reservists may request termination of IDT status due to extreme personal hardships.
 - b. You may be terminated from IDT status due to mobilization requirement change, changes in laws or regulations, or as the needs of the service dictate.
8. It is your responsibility to contact your Commanding Officer or the Naval Reserve activity where you participate concerning missed IDT(s). The activity telephone number is _____.

I will conform to the above requirements.

TYPED NAME AND SIGNATURE OF MEMBER:	DATE:	TYPED NAME AND SIGNATURE OF WITNESS:	DATE:
-------------------------------------	-------	--------------------------------------	-------

The following IDT period(s) has/have been declared unexcused. By receipt of this form, you are again reminded of your obligation and possible consequences for unsatisfactory participation as outlined in paragraph 5 above.

DATES: (List chronologically left to right)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SIGNATURE OF COMMANDING OFFICER or BY DIRECTION:	DATE SIGNED:
--	--------------

Exhibit 3-20c. NPS Basic Reserve Program Enlistment Guarantees**NPS BASIC RESERVE PROGRAM ENLISTMENT GUARANTEES****JONES, JOHN PAUL****123-45-6789**

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SOCIAL SECURITY NUMBER

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:

- a. I am enlisting into the United States Naval Reserve for a period of eight years, six years of which will be in an active drilling status as a Selected Reserve and the remaining 2 years in the non-drilling Individual Ready Reserve.
- b. I am enlisting with the following guarantees and understanding:
Upon enlistment, I will be enlisted under the provisions of COMNAVCRUITCOM Instruction 1130.8 (series) with the option or options as indicated below:

Option (1) Guaranteed assignment to Hospital Corpsman Class "A" SchoolOption (2) Assignment to Naval Hospital Bremerton, WA Reserve UnitOption (3) Enlistment Bonus \$5000.00 (paid upon return to NRA per payment schedule)Option (4) N/A

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1b and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Naval Reserve will order me to recruit training, Hospital Corpsman Class "A" School, and the reserve unit listed in 1b above under initial active duty for training (IADT) orders. I understand I will be required to report to my assigned Naval Reserve Activity within three working days upon completion of my IADT orders. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1b above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Agree to request enlistment into the Regular Navy for a minimum period of two years active duty with no guarantees of duty assignment or accession. I understand that if I elect this option that I am subject to worldwide assignability.
 - b. Elect entry level separation from the Naval Reserve.
 - c. In any event, the Naval Reserve may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1b above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose all guarantees and I am subject to separation from the Naval Reserve.
5. I must maintain satisfactory drill participation and annual training requirements as outlined in the NPS Basic Statement of Understanding. Should I fail to do so, I will be processed for Administrative Separation and/or placed in the Individual Ready Reserve (IRR) due to Unsatisfactory Performance, not recommended for re-affiliation/reenlistment.
6. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating or Program(s) for which I am enlisting, and the Statement of Understandings required for Options (1), (3). I understand my obligations for the Options I am enlisting for and the training I will receive JPJ.

(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 NOV 99
(Signature of Enlisting Officer)/DateJOHN PAUL JONES, 5 NOV 99
(Signature of Enlistee)/DateAnnex A to DD Form 4 dated 5 NOV 99.
NAVCRUIT 1133/52 (Rev. 11-99)

Exhibit 3-20d. Non-Prior Service (NPS) Basic Enlistment Bonus Written Agreement For The Naval Reserve Incentive Program

NON-PRIOR SERVICE (NPS) BASIC ENLISTMENT BONUS WRITTEN AGREEMENT FOR THE NAVAL RESERVE INCENTIVE PROGRAM
(Chapter 5, Title 37, U.S. Code, Section 308c)

PRIVACY ACT STATEMENT

AUTHORITY: Chapter 5, Title 37, U.S. Code, Section 308c.

PRINCIPLE PURPOSE: To establish eligibility for the Reserve Component Incentive Bonus Program.

ROUTINE USES: Information will be used as a resource document indicating participation status of each servicemember in the Reserve Components Incentive Benefits Program. Determination of participation status or eligibility will involve computer matching between Department of the Navy and the Defense Finance and Accounting Service (DFAS) using information from this document.

DISCLOSURE: Voluntary; however, failure to provide the Social Security Number may delay processing of this agreement and may result in the respondents eligibility not being established.

1. SERVICE MEMBER (Print or Type)

a. Name (LAST, First, Middle Initial) | b. Social Security Number: | c. Rate and/or NEC:

2. ACKNOWLEDGEMENT

In connection with my enlistment in the Naval Reserve under the Non-Prior Service (NPS) Basic Program, I hereby acknowledge that I meet the eligibility criteria for the Reserve Components Incentive Benefit Program, as follows:

- a. I am enlisting in the Naval Reserve for a period of 8 years.
- b. I am enlisting in a critical rating that is approved for bonus entitlement by the Naval Reserve.
- c. I will complete my Initial Active Duty Training (IADT), that will consist of Basic Training (Boot Camp) and my required "A" school, and that I will affiliate with a Naval Reserve unit in an Inactive Duty Training (IDT) status.
- d. I have not previously been paid a bonus for enlistment in a Selected Reserve service component.
- e. I have not been a drilling member of the Selected Reserve at any time in the last 180 days.

3. OBLIGATION

I shall incur the obligations of this enlistment, as follows:

- a. I will drill in an IDT status for a minimum period of 6 years in the Selected Reserve.
- b. I shall serve satisfactorily as prescribed by Naval Reserve regulations and this written agreement for the entire period of my enlistment.
- c. I further obligate to serve in the same Military Department and in the same critical rating for which the bonus is approved, unless excused for the convenience of the Government.

4. AUTHORIZED NON-AVAILABILITY

If I am not able to continue to serve in the Selected Reserve for a valid reason approved by the Commander, Naval Reserve Force, following a period of satisfactory Reserve participation, I may be authorized up to one year of non-availability. I understand that if approved, I shall be suspended from this incentive and not receive payments during the period of suspension. To regain eligibility for further payments, I must return to a Selected Reserve status prior to the expiration of the approved non-availability and extend my commitment for the duration of the approved non-availability to serve the full qualifying period in the Selected Reserve. Entitlement to subsequent payments shall resume on the adjusted anniversary date of satisfactory, creditable Selected Reserve service (i.e., the date shall be adjusted for the period of non-availability). Failure to meet reinstatement criteria shall result in termination of the incentive and recoupment, as appropriate. Only one period of release is permitted during the qualifying contractual agreement.

5. ENTITLEMENTS

I shall receive my non-prior service (basic) enlistment bonus as follows:

Total bonus of \$5,000, less tax. Initial payment of \$2,500, less tax after completion of IADT and affiliation with the Naval Reserve in an IDT status, and subsequent payments of \$416.66, less tax on the first through sixth anniversaries following satisfactory completion of service for the preceding year.

6. STATEMENT OF UNDERSTANDING

1. I shall be terminated from eligibility as follows:

- a. If I fail to participate satisfactorily in training with the Selected Reserve per current directives that includes maintaining medical and dental readiness.
- b. If I voluntarily separate from the Selected Reserve for any reason including Active Duty for Special Work, or Active Duty Training for more 179 consecutive days.
- c. If I voluntarily change to a non bonus-eligible rating without the express direction of Commander, Naval Reserve Force.
- d. If I fail to extend the contracted term of service for a period of authorized non-availability.

2. If I am terminated, an amount to be recouped or reimbursed shall be computed, as follows:

- a. The number of months I have served satisfactorily during the term for which my bonus has been paid shall be multiplied by the monthly rate authorized by the particular bonus. That amount shall be subtracted from the total amount of bonus paid to me to date. If the calculation indicates overpayment to me, I will refund that amount to the Government United States. If the calculation indicates that I have earned more than I have been paid, I shall receive a final payment in that amount.

3. Termination from bonus entitlement and/or any refund made by me shall not affect my period of obligation to serve in the Ready Reserve.

4. Recoupment of a bonus payment as calculated under subsection 2, above, shall be waived if termination was for any of the following reasons:

- a. I am accepting an immediate appointment as an officer in the Ready Reserve, and have completed more than 1 year of the incentive contract term.
- b. I am involuntarily separated from the Selected Reserve as a result of unit inactivation, relocation, reorganization, or a directed reduction in the Selected Reserve force.
- c. I am not recommended for retention in the Naval Reserve as determined by a medical review board, and that my medical condition was not caused by my own willful misconduct.

5. I have read and understand each of the statements above, and understand that they are intended to constitute all promises or agreements whatsoever concerning my enlistment in the Naval Reserve. No other promises, representations, or commitments have been made to me in connection with my non-prior service basic enlistment bonus. (If none, write "NONE").

7. SERVICEMEMBER

a. TYPED OR PRINTED NAME (LAST, First, Middle Initial) | b. Rank | c. Signature | d. Date

8. COMMANDING OFFICER OR DESIGNEE

a. TYPED OR PRINTED NAME (LAST, First, Middle Initial) | b. Grade | c. Signature | d. Date

NAVRES Incentive Agreement 1-4, JUN 01

Exhibit 3-21. Jobs Rating/Strand Criteria

Strand No. Included	Title Series 8/9/10/11/12/13/14	Rating	ASVAB Composite	Location
I	Engineering	DC EN GSM HT MM MR	VE+MC+AS=158 MK+AS=96 AR+MK+EI+GS=204 VE+MC+AS=158 MK+AS=96 AR+MC+AS=158	G. Lakes
	Strand I Criteria		AR+MC+AS=120	
III	Administration	AZ CTA DK PC PN SH SK YN	VE+AR=103 VE+MK=105 VE+AR=105 VE+AR=108 VE+MK=105 Or VE+MK+CS=157 VE+AR=96 VE+AR=103 VE+MK=105 Or VE+MK+CS=157	Meridian
	Strand III Criteria		VE+AR=90	
IV	Electronics	AE AT CTM (6YO) EW	AR+MK+EI+GS=218 AR+MK+EI+GS=218 And MK+EI+GS=156 AR+MK+EI+GS=218 And MK+EI+GS=156 AR+MK+EI+GS=218 And MK+EI+GS=156	Pensacola
	Strand IV Criteria		AR+MK+EI+GS=198	
V	Electrical	CE EM GSE IC	AR+MK+EI+GS=200 AR+2MK+GS=196 AR+MK+EI+GS=204 AR+MK+EI+GS=212	G. Lakes
	Strand V Criteria		AR+MK+EI+GS=184	
VI	Navigation	QM SM	VE+AR=97 VE+MK+CS=147 Or AR=2MK=GS=190	G. Lakes
	Strand VI Criteria		VE+AR=87	
VII	Airframe Mechanic	AD AM AO AS PR	AR+MK+EI+GS=190 AR+MC+AS=164 AR+MK+EI+GS=190 AR+MK+EI+GS=200 VE+MC+AS=158	Pensacola
	Strand VII Criteria		AR+MC+AS=144	

Exhibit 3-21. (p. 2) Jobs Rating/Strand Criteria

Strand No. Included	Title Series 8/9/10/11/12/13/14	Rating	ASVAB Composite	Location
IX	Operational Electronics	CTO CTR IS OS GM STG AECF	VE+AR=103 VE+AR=110 VE+AR=108 VE+MK+CS=157 Or AR+2MK+GS=210 MK+EI+GS+AR=204 MK+EI+GS=156+AR=218 AR+MK+EI+GS=218 And MK+EI+GS=156	G. Lakes
	Strand IX Criteria		GS+AR+2MK=Between 184 and 213	

*Unless otherwise noted, all ratings are 4YO.

Exhibit 3-22. Reenlistment Eligibility and Interservice Separation Codes

Interservice Reenlistment Eligibility Codes	
Code	Interpretation
1	Immediately eligible for reenlistment at time of separation.
2	Not eligible for immediate reenlistment.
3	May be eligible with waiver - check reason for separation.
4	Definitely not eligible for reenlistment.
5	Not a "1" but codes 2, 3, and 4 for submission period may have different interpretations than above.
9	Conflicting data in file - check hard copy records.
0	Unknown

Interservice Separation Codes			
Code	Definition	Code	Definition
01	Release From Active Service	1	Medical Disqualifications 10 Conditions Existing Prior to Service.
02	Expiration of Term of Service	11	Disability - Severance Pay
03	Early Release - Insufficient Retainability	12	Permanent Disability - Retired
04	Early Release - To Attend School	13	Temporary Disability - Retired
05	Early Release - In the National Interest	14	Disability - Non EPTS - No Severance Pay
06	Early Release - Seasonal Employment	15	Disability - Title 10 Retirement
07	Early Release - To Teach	16	Unqualified for Active Duty Other
08	Early Release - Other (Including RIF)	17	Failure to Meet Weight/Body Fat Standards (Included in 16 Prior to FY-85)
2	Dependency or Hardship	3	Death
22	Dependency or Hardship	30	Battle Casualty
		31	Non-Battle - Disease
		32	Non-Battle - Other
		33	Death - Cause Not Specified
4	Entry Into Officer Programs	5	Retirement (Other Than Medical)
40	Officer Commissioning Program	50	20-30 Years of Service
41	Warrant Officer Program	51	Over 30 Years of Service
42	Service Academy	52	Other Categories
6	Failure to Meet Minimum Behavioral or Performance Criteria	7	
60	Character or Behavior Disorder	70	Unsanitary Habits
61	Motivational Problems (Apathy)	71	Civil Court Conviction
62	Enuresis	72	Security
63	Inaptitude	73	Court - Martial
64	Alcoholism	74	Fraudulent Entry
65	Discreditable Incidents - Civilian and Military	75	AWOL, Desertion
66	Shirking	76	Homosexuality
67	Drugs	77	Sexual Perversion

Exhibit 3-22. (p. 2) Reenlistment Eligibility and Interservice Separation Codes

Interservice Separation Codes			
Code	Definition	Code	Definition
68	Financial Irresponsibility	78	Good of the Service (In lieu of court-martial)
69	Lack of Dependent Support	79	Juvenile Offender
8		9	Other Separations or Discharges
80	Misconduct (Reason Unknown)	90	Secretarial Authority
81	Unfitness (Reason Unknown)	91	Erroneous Enlistment or Induction
82	Unsuitability (Reason Unknown)	92	Sole Surviving Son
83	Pattern of Minor Disciplinary Infractions	93	Marriage
84	Commission of Serious Offense	94	Pregnancy
85	Failure to Meet Minimum Qualifications for Retention	95	Minority
86	Expeditious Discharge/Unsatisfactory Performance	96	Conscientious Objector
87	Trainee Discharge/Entry Level Performance and Conduct	97	Parenthood
		98	Breach of Contract
		99	Other
10	Transactions		
100	Reenlistment		
101	Dropped from Strength for Desertion		
102	Dropped from Strength for Imprisonment		
103	Record Correction		
104	Missing in Action or Captured		
105	Other Dropped from Strength/the Rolls		

Exhibit 3-23. NAVCRUIT 1133/52 for Music Program**Enlistment Guarantees****JONES, JOHN PAUL****123-45-6789**

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of 4 years and, at the same time, I agree to extend my enlistment for **NA** months to meet the obligations of the **NA** program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:
 - Option (1) Assignment to Musician "A" School, School of Music, Norfolk, Virginia
 - Option (2) _____
 - Option (3) _____
 - Option (4) _____
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.
 In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprentice training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Options NA. I understand the obligations for the Options and training that I will receive

(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 APR 91
 (Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 91
 (Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)

**Exhibit 3-23. NAVCRUIT 1133/52 for Music Program
Enlistment Guarantees**

JONES, JOHN PAUL

123-45-6789

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of four years and, at the same time, I agree to extend my enlistment for NA months to meet the obligations of the NA program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:

Option (1) Assignment to United States Naval Academy Band, Annapolis, Maryland and advancement to MU1 (E-6) upon completion of Recruit Training.

Option (2) _____

Option (3) _____

Option (4) _____
2. I understand that I must be fully qualified at all times throughout my obligated service for security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification; or because of some reason that is not due to my fault, negligence, or conduct, I may choose one of the following options:
 - a. Reassignment to an "A" School for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprenticeship training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Options NA. I understand the obligations for the Options and training that I will receive.

Initials)

(Applicant's

I.M. BEST, PN1, USN, BYDIR, 5 APR 01
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 01
(Signature of Enlistee)/Date

**Annex to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)**

**Exhibit 3-23. NAVCRUIT 1133/52 for Music Program
Enlistment Guarantees**

JONES, JOHN PAUL

123-45-6789

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the U.S. Navy for an active duty period of **four** years and, at the same time, I agree to extend my enlistment for **NA** months to meet the obligations of the **NA** program. I am enlisting with the following guarantees and understanding:
 - (1) Upon enlistment, I will be enlisted under the provisions of CNRC Instruction 1130.8, option or options as indicated below:

Option (1) Assignment to United States Navy Band, Washington, DC and advancement to MU1 (E-6) upon completion of Recruit Training.

Option (2) _____

Option (3) _____

Option (4) _____
2. I understand that I must be fully qualified at all times throughout my obligated service for security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a(1) and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a(1) above because of information I provided in my enlistment application; because of a physical or psychological disqualification; or because of some reason that is not due to my fault, negligence, or conduct, I may choose one of the following options:
 - a. Reassignment to an "A" School for which I am qualified and a vacancy exists, or
 - b. Navy apprentice training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1a(1) above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand:
 - a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprenticeship training, or an enlistment/reenlistment bonus, I may incur additional service as required by regulation.
 - b. The Navy may, at its option, discharge me in accordance with law and regulation.
5. I certify that I have read and received a copy of the Classifier rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Options NA. I understand the obligations for the Options and training that I will receive.

(Applicant's Initials)

I.M. BEST, PN1, USN, BYDIR, 5 APR 01
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 APR 01
(Signature of Enlistee)/Date

**Annex to DD Form 4 dated 5 APR 91.
NAVCRUIT 1133/52 (Rev. 10-94)**

Exhibit 3-24. BOOST Guarantee Program
BOOST Guarantee Program

I acknowledge that I am enlisting in the Broadened Opportunity for Officer Selection and Training (BOOST) Guarantee Program in connection with my application to the Naval Reserve Officers Training Corps (NROTC). I understand and agree that:

- a. **Obligation.** I am enlisting this date in the U.S. Navy for a period of eight years (four active and four inactive) in the rate of SR, SA or SN only. My eight-year Selective Service obligation under the Universal Military Training and Service ACT, as amended, including four years on active duty, is not affected by this application but remains in effect.
- b. **Failure to Complete BOOST School.** If I enroll in the BOOST School, but subsequently fail to complete BOOST for any reason, (voluntary disenrollment, medical, academic failure, or attitude), other than misconduct, I understand that I will be discharged from the Naval service.

(initials) _____

Disenrollment for reasons of misconduct will be reviewed and disposition determined by the Chief of Naval Education and Training.

(initials) _____

- c. **Physical Requirements.** I understand that I will be scheduled for a DODMERB commissioning physical. If found "Not Physically Qualified" for commissioning by DODMERB, I will have no obligated naval service.
- d. **Active Duty Obligation.** I understand that upon graduation from BOOST School, I will convert to midshipman status in the NROTC or USNA Program and will incur a minimum of four years active duty service following program completion and commissioning.
 - (1) If I am offered an appointment to the Naval Academy and subsequently disenroll, my status will be determined by the policy that governs disenrollments of personnel from the Naval Academy.
 - (2) If I am offered an NROTC scholarship and subsequently disenroll, my status will be determined by the policy that governs disenrollments of personnel from the NROTC program.

Annex _____ to DD Form 4 dated _____.

Exhibit 3-25. Enlistment Bonus Statement of Understanding**ENLISTMENT BONUS
STATEMENT OF UNDERSTANDING**

1. I have been informed that the program/rating in which I am enlisting, _____, offers an Enlistment Bonus (EB) in the amount of \$ _____ (indicate \$0 if applicable), an Enlistment Bonus for Special Operations (EBSO) of \$ _____ (indicate \$0 if applicable), and that based on the number of college credits I have obtained, I am being offered an Enlistment Bonus for College Credit (EBCC) of \$ _____ (indicate \$0 if applicable) in accordance with Naval Message DTG _____ and DEP date _____ provided I return and access on my active duty accession date of _____.
Further more, I understand that unless enlisting as a 4YO GENDET, GTEP, SS, 5YO SECF, or into a 6YO program, I will be required to extend my enlistment for 12 months. _____ (Initial)
2. It has been explained to me that my enlistment bonus entitlement is governed by the enlistment bonus message that is in effect at the time of my initial Delayed Entry Program (DEP) date. I understand that should I elect to change either the program, m/rating in which I am enlisting or my active duty accession date listed in Section 1 above, that my enlistment bonus entitlements might be reduced, changed, or nullified in accordance with the message on my initial DEP date. Furthermore, I understand that my enlistment bonus entitlements cannot be decreased, increased, modified, changed or cancelled by any subsequent message.
3. Payments of the enlistment bonus (Initial one).
 - a. **For enlistees eligible for EB:** _____ (Initial). I understand that I will receive payment of the EB upon successful completion of training and designation in the skill for the program/rate in which I am enlisting. For those in the GTEP program, this payment will be made after completing Apprenticeship Training.
 - b. **For enlistees eligible for EBCC:** _____ (Initial). I understand that I will receive 20 percent of my total EB and EBCC entitlement upon completion of Recruit Training. I will receive the remaining 80 percent upon completion of training and designation in the skill for the program/rate in which I am enlisting. For those in the GTEP program, the 80 percent payment will be made after completing Apprenticeship Training.
 - c. **For enlistees eligible for EBSO:** _____ (Initial). I understand that I will receive my EBSO after successfully completing Special Operations training. If my source rating or the number of college credits I have obtained also make me eligible for EB or EBCC, these bonus amounts will be paid consistent with paragraphs a and b of this subsection using the successful completion of "A" School as the event which marks the successful completion of training and designation in the skill for which I've enlisted.
4. I understand that I must remain fully qualified for the program/rating in which I am enlisting throughout the entire term of my initial enlistment to include the time prior to the receipt of my enlistment bonus. Failure to maintain all eligibility requirements at any point during this enlistment could result in either voiding my enlistment bonus entitlement or in recoupment of monies that have already been paid to me.
5. I understand that if I apply to an officer commissioning program, I shall retain all enlistment bonus payments due to me on or prior to the date of formal notification of my selection. If I do not meet the requirements to receive the enlistment bonus on or prior to the date of formal notification of my selection to the officer commissioning program for which I have applied, I will have my enlisted bonus entitlement suspended. My enlistment bonus entitlement will then be voided if I successfully complete the officer training pipeline and continue my service as an officer. The effective date of formal notification of my selection to an officer commissioning program is the date time group of the official selection message.

(Signature of Enlistee/Date)_____
(Signature of Witnessing Recruiting Official/Date)**To be completed upon return of member for accession onto active duty:**

- A. There has been no change to either my enlistment program/rating or accession date as listed in Section 1 above. _____ (Initials).
- B. There has been a change to either my enlistment program/rating or accession data as listed in Section 1 above. I have been informed that the program/rating in which I am enlisting, _____, offers an Enlistment Bonus (EB) in the amount of \$ _____ (indicate \$0 if applicable), an Enlistment Bonus for Special Operations (EBSO) of \$ _____ (indicate \$0 if applicable), and that based on the number of college credits I have obtained, I am being offered an Enlistment Bonus for College Credit (EBCC) of \$ _____ (indicate \$0 if applicable). Furthermore, I understand that the bonus will be paid as stated in

paragraph 3 above. _____ (Initials).

Exhibit 3-26. Seabee 2X8 Program Guarantees

SEABEE 2 X 8 PROGRAM ENLISTMENT GUARANTEES	
NAME (LAST, FIRST, MIDDLE, JR, ETC)	SSN
<p>1. ACKNOWLEDGEMENT. In connection with my enlistment into the United States Naval Reserve, I hereby acknowledge that:</p> <p style="margin-left: 40px;">a. I am enlisting into the US Naval Reserve for an active duty period of 24-months and, at the same time, I agree to remain a member of the Selected Reserve for a minimum of 48-months following my two-year active duty. I will complete the remaining 24-months of my Military Service Obligation (MSO) in the Individual Ready Reserve (IRR).</p> <p style="margin-left: 40px;">b. Upon enlistment, I will be enlisted under the provisions of Commander, Navy Recruiting Command Instruction 1130.8 for the option(s) indicated below:</p> <p>Option (1): _____</p> <p>Option (2): _____</p> <p>Option (3): _____</p> <p>Option (4): _____</p> <p>2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in 1b and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.</p> <p>3. The Navy will enroll me in the training specified above. If during the periodic review of my eligibility, I am found no longer eligible for the options listed in 1b because of information I provided in my enlistment application, because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:</p> <p style="margin-left: 40px;">a. Reassignment to an "A" school within the construction field for which I am qualified and a vacancy exist, or</p> <p style="margin-left: 40px;">b. Reassignment as an undesignated Seaman</p> <p>4. I understand that should I desire to remain on active duty beyond two-years, I must be approved by BUPERS through the ENCORE Program.</p> <p>5. If I am not enrolled in the training guarantee specified in 1b because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose that guarantee and at the Navy's option remain subject to continued naval service. I also understand the Navy may, at its option, discharge me in accordance with law and regulation.</p> <p>6. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understanding required for Option(s) _____ I understand the obligations for the Options and training that I will receive _____</p> <p style="text-align: right; margin-right: 100px;">(applicant's initials)</p> <p style="margin-top: 20px;"> (Signature of Enlisting Officer/Date) (Signature of Enlistee/Date) </p> <p>Annex _____ to DD Form 4 dated _____</p>	

NAVCUIT 1133/69 (Rev. 1/00)

Exhibit 3-27. GENDET Homeport Guarantee Program
Enlistment Guarantees

NAME (LAST, FIRST, MIDDLE, JR., ETC)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the (United States Navy/Naval Reserve), I hereby acknowledge that:
 a. I am enlisting into the (U.S. Navy/U.S. Naval Reserve) for an active duty period of (Two/Three/Four) years. I am enlisting with the following guarantees and understanding:

- Option (1) Seaman Apprenticeship Training-Four Year GENDET Program
- Option (2) Guaranteed Homeport Assignment to Japan
- Option (3) Enlistment Bonus \$2000
- Option (4) NONE

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.

3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:

- a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
- b. Navy apprenticeship training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.

4. I may waive my homeport option while in recruit training. I will then become eligible for assignment, as the needs of the Navy require.

5. If I accept assignment to a Navy Class "A" School or accept reclassification into an Apprenticeship other than the apprenticeship for which I was enlisted, the above homeport assignment guarantee becomes null and void.

6. If I am not enrolled in the training guarantee specified in section 1a because of some reason due to my fault, negligence or conduct, or if I am disenrolled for any other reason not specified in paragraph 3, then I lose all guarantees and at the Navy's option remain subject to continued Naval service. I also understand:

- a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprenticeship training, enlistment/reenlistment bonus or Navy College Fund, I may incur additional service as required by regulation.
- b. The Navy may, at its option, discharge me IAW law and regulation.

7. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Option(s) _____. I understand the obligations for the Options and training that I will receive. _____ (applicant's initials)

 (Signature of Enlisting Officer)/Date
 Annex _____ to DD Form 4 dated _____
 NAVCRUIT 1133/52 (Rev. 10/99)

 (Signature of Enlistee)/Date

Exhibit 3-27. (p. 2) MSS School Guarantee Homeport Guarantee Program
Enlistment Guarantees

NAME (LAST, FIRST, MIDDLE, JR., ETC)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy, I hereby acknowledge that:

- a. I am enlisting into the U.S. Navy for an active duty period of Four years and at the same time I agree to extend my enlistment for 12 months to meet the obligations of the Enlistment Bonus program. I am enlisting with the following guarantees and understanding:

- Option (1) MSS School Guarantee
- Option (2) Enlistment Bonus \$5000.00
- Option (3) Guaranteed Homeport Assignment to Norfolk, VA
- Option (4) None

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.

3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:

- a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
- b. Navy apprenticeship training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.

4. I may waive my homeport option while in recruit training. I will then become eligible for assignment, as the needs of the Navy require.

5. If I accept assignment to a Navy Class "A" School or accept reclassification into an Apprenticeship other than the apprenticeship for which I was enlisted, the above homeport assignment guarantee becomes null and void.

6. If I am not enrolled in the training guarantee specified in section 1a because of some reason due to my fault, negligence or conduct, or if I am disenrolled for any other reason not specified in paragraph 3, then I lose all guarantees and at the Navy's option remain subject to continued Naval service. I also understand:

- a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprenticeship training, enlistment/reenlistment bonus or Navy College Fund, I may incur additional service as required by regulation.
- b. The Navy may, at its option, discharge me IAW law and regulation.

7. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Option(s) (1), (2), and (3). I understand the obligations for the Options and training that I will receive. _____ (applicant's initials)

 (Signature of Enlisting Officer)/Date
 Annex _____ to DD Form 4 dated _____
NAVCRUIT 1133/52 (Rev. 10/99)

 (Signature of Enlistee)/Date

Exhibit 3-27. (p.3) Subfarer Proram with Homeport Guarantee
Enlistment Guarantees

NAME (LAST, FIRST, MIDDLE, JR., ETC)

SSN

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy, I hereby acknowledge that:

a. I am enlisting into the U.S. Navy for an active duty period of Four years. I am enlisting with the following guarantees and understanding:

- Option (1) Seaman Apprenticeship Training-Four Year Subfarer Program
- Option (2) Guaranteed Homeport Assignment to Norfolk , VA
- Option (3) Enlistment Bonus \$3000
- Option (4) NONE

2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1a and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.

3. The Navy will enroll me in the training specified above. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1a above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:

- a. Reassignment to an "A" school for which I am qualified and a vacancy exists, or
- b. Navy apprenticeship training for which I am qualified and a vacancy exists.

In any event, the Navy may, at its option, choose to discharge me.

4. I may waive my homeport option while in recruit training. I will then become eligible for assignment, as the needs of the Navy require.

5. If I accept assignment to a Navy Class "A" School or accept reclassification into an Apprenticeship other than the apprenticeship for which I was enlisted, the above homeport assignment guarantee becomes null and void.

6. If I am not enrolled in the training guarantee specified in section 1a because of some reason due to my fault, negligence or conduct, or if I am disenrolled for any other reason not specified in paragraph 3, then I lose all guarantees and at the Navy's option remain subject to continued Naval service. I also understand:

- a. If I am retained, I may be required to serve the rest of my enlistment. If given accelerated advancement, post-apprenticeship training, enlistment/reenlistment bonus or Navy College Fund, I may incur additional service as required by regulation.
- b. The Navy may, at its option, discharge me IAW law and regulation.

7. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating/Program for which I am enlisting, and the Statement of Understandings required for Option(s) (1), (2), and (3). I understand the obligations for the Options and training that I will receive. _____ (applicant's initials)

 (Signature of Enlisting Officer)/Date
 Annex _____ to DD Form 4 dated _____
 NAVCRUIT 1133/52 (Rev. 10/99)

 (Signature of Enlistee)/Date

Exhibit 3-28. Navy-CASH Program Service Agreement
NAVY COLLEGE ASSISTANCE/STUDENT HEADSTART (NAVY-CASH) PROGRAM
SERVICE AGREEMENT

 (Typed or Printed Full Name)

 (Social Security Number)

1. Having volunteered for guaranteed training in the _____ Program and enlistment in the U.S. Navy, in rat/paygrade _____, under the provision of the Navy College Assistance/ Student Headstart (Navy-CASH) Program, I hereby acknowledge that:
- a. I am enlisting in the U.S. Navy for an active period of four years and agree to concurrently execute an Agreement to Extend Enlistment (NAVPERS 1070/621 for _____ months in order to meet the minimum service obligation for the _____ Program, based on my Course of Study Plan (NAVCUIT 1130/19) and RTC commencement date of _____ (mm/yyyy). My paygrade while in Navy-CASH will be _____. My obligated service (enlistment plus extension), from the time I enter Recruit Training at RTC Great Lakes, will meet all service requirements for the program in which I am enlisting.
 - b. I will receive orders to active duty and will be assigned to Navy Recruiting District _____ while attending college and awaiting orders to Recruit Training Command (RTC).
 - c. Upon enlistment, I will be subject to the Uniform Code of Military Justice (UCMJ) and to all orders, instructions and directives issued by competent authority, including those of the Commanding Officer of the activity to which I am assigned. For purposes of the USMJ, class attendance and other activities related to my course of instruction, shall be considered as military duties and are military service connected. As a member of the Nuclear Field Program, I understand that I am required to complete one (1) college level algebra course and one (1) physics-based science course with a letter grade of C or better prior to RTC.
 - d. In the event I fail to maintain qualifications and/or eligibility for training in my selected program for any reason other than physical, I will be ordered to RTC at the end of the school term in which I am enrolled as a General Detail (GENDET) in the Seaman Apprenticeship Program. I will be obligated to service the remainder of my four-year contract, but may have my Agreement to Extend Enlistment (NAVPERS 1070/621) canceled. Reclassification into another rating/program may be requested via CNRC (Code 382) and will be considered based upon my qualifications and the needs of the Navy. I understand that additional obligated service may be required for reclassification into another program.
 - e. If I remain qualified for my selected program and request voluntary disenrollement from Navy-CASH, I will be ordered to RTC and appropriate follow-on training. Orders to RTC will be issued within 30 days after the completion of the school term in which I am enrolled.
 - f. If I am found not physically qualified for my selected program, I may be reclassified for training in another available rating/program based upon my qualifications and the needs of the Navy. I understand that my new rating/program may require a different term of obligated service. It is further understood that I may elect to either accept training under this new rating/program or accept orders to RTC as an undesignated GENDET in the Seaman Apprenticeship Program for the remainder of my four-year enlistment.
 - g. If the Chief, Bureau of Medicine and Surgery, recommends me for separation due to medical reasons, I will normally be processed for separation on the date the recommendation is approved. When a delay in processing is involved, I understand that I will be retained in my current paygrade until such determination has been completed and I have been discharged or until execution of orders to RTC is imminent.

NAVCUIT 1130/20

Exhibit 3-28. (p. 2) Navy-CASH Program Service Agreement
NAVY COLLEGE ASSISTANCE/STUDENT HEADSTART (NAVY-CASH) PROGRAM
SERVICE AGREEMENT (cont.)

 (Typed or Printed Full Name) (Social Security Number)

- h. Drug usage in the Navy is prohibited and will not be tolerated! I understand that urinalysis testing will take place within 72 hours upon arrival at RTC. Additionally, I may be subject to random urinalysis testing while serving in the Navy-CASH Program. If I test positive, I will be discharged based upon fraudulent enlistment. Alcohol abuse or illegal or improper use of drugs during my enlistment could result in punitive action, administrative separation with less than honorable discharge, and loss of veteran benefits.
 - i. I have been briefed on and have selected an enlistment incentive. I have selected _____ (enter enlistment incentive, e.g. EB-\$12,000).
 - j. Should I decide to reenlist under the Selective Training and Reenlistment Program (STAR), I understand that I may have up to 24 months (6 YO programs) or up to 12 months (5 YO programs) of my enlistment extension forgiven for the purpose of calculating my Selective Reenlistment Bonus.
2. By enlisting in the U.S. Navy under the auspices of the Navy-CASH program, I acknowledge that:
- a. I must maintain a term and cumulative grade point average (GPA) of at least 2.5 on a 4.0 scale.
 - b. I will not be allowed to increase my projected time in college, extend my Course of Study Plan, or RTC reporting date, enter into an exchange program, or transfer schools without the specific permission of CNRC (Code 382).
 - c. I will enroll as a full time student at my school during all regularly scheduled semesters or quarters, including summer sessions, and I am responsible for the payment of tuition, books and all related college debts.
 - d. I will have my school submit an official copy of my grades or transcripts to CNRC (Code 382), via the Commanding Officer of the Navy Recruiting District to which I am assigned, within 30 days of completion of each semester/quarter term, until completion of my Course of Study Plan. I understand that failure to provide transcripts as required may result in early transfer to RTC.
 - e. I will notify my NRD Commanding Officer immediately of any experimental drug involvement, change in dependency, medical condition, or any civil or criminal involvement.
3. I have received a copy of “Your Responsibilities As A Navy-CASH Selectee” letter and have read and completely understand the meaning and content of the above. No promises either written or oral have been made to me in connection with my enlistment except as specified above. I acknowledge receipt of a copy of this document.

 Signature of Witnessing Officer

 Signature of Enlistee

 Typed Name/Grade of Witnessing Officer

 Typed Name of Enlistee

 Date

NAVCRUIT 1130/20

Exhibit 3-29. UIC Codes

NRD#	UIC	NRD NAME	STUDENT UIC
830	62410	NRD PHOENIX	32294
313	62442	NRD ATLANTA	32295
103	62414	NRD BUFFALO	32296
521	60268	NRD CHICAGO	32297
531	62437	NRD DALLAS	32298
825	62438	NRD DENVER	32299
532	62419	NRD HOUSTON	32300
542	62421	NRD INDIANAPOLIS	32301
312	62422	NRD JACKSONVILLE	32303
527	62440	NRD KANSAS CITY	32305
836	62441	NRD LOS ANGELES	32306
348	66972	NRD MIAMI	32308
822	62439	NRD MICHIGAN	32310
528	62443	NRD MINNEAPOLIS	32315
310	62412	NRD MONTGOMERY	32316
314	62425	NRD NASHVILLE	32327
102	62435	NRD NEW ENGLAND	32328
334	62444	NRD NEW ORLEANS	32329
104	62445	NRD NEW YORK	32331
318	62416	NRD OHIO	32332
529	62427	NRD OMAHA	32334
119	62446	NRD PHILADELPHIA	32335
120	62447	NRD PITTSBURGH	32336
837	62429	NRD PORTLAND	32338
315	62430	NRD RALEIGH	32339
316	62431	NRD RICHMOND	32340
846	67596	NRD SAN ANTONIO	32341
840	68401	NRD SAND DIEGO	32343
838	62448	NRD SAN FRANCISCO	32344
839	62449	NRD SEATTLE	32345
547	68011	NRD ST LOUIS	32346

Exhibit 3-30. NAVET PRISE III/Paygrade Reduction Annex

Last-First-Middle-Jr-Sr-etc.

SSN

- I. I have been approved to enlist on active duty under the PRISE III Program for a period of two years as a non-designated Seaman, Airman, or Fireman **or** in my current rating of _____ for the sole purpose of rating conversion to the _____ rating under the PRISE III Program.
 - a. I fully understand the following conditions and guarantees applicable to the PRISE III Program:
 - 1. I am enlisting for guaranteed assignment to Class “A” School and rating conversion after successful completion of school under the PRISE III Program.
 - 2. I understand I must incur additional obligated service for “A” school assignment:
 - Option A: I agree to sign an Agreement to Extend Enlistment (NAVPERS 1070/621) for an additional (24 or 36) months after completion of “A” school.
 - Option B: I agree to reenlist or sign an Agreement to Extend Enlistment (NAVPERS 1070/622) for an additional 48 months for assignment to an AEF/ATF/Nuclear Field “A” school.
 - Option C: As High Years Tenure precludes extending my enlistment for an additional 24 months, I agree to sign an Agreement to Extend Enlistment (NAVPERS 1070/621) for an additional _____ months after completion of “A” school.
 - 3. If for any reason I do not complete the Class “A” School for which I enlisted, I understand I will be subject to a forced conversion into another rating based on the needs of the Navy as determined by BUPERS (PERS-815) or retained in a non-designated status.
 - 4. If any requested school has been disestablished once I am on active duty, assignment to another school is guaranteed.
 - 5. I understand I will be made available for worldwide assignment, including sea duty, and that duty station assignment is not guaranteed under the PRISE III Program.

(Signature of Enlistment Officer/Date)

(Signature of Enlistee/Date)

- II. It has been explained to me that my application to enlist in paygrade E-4/E-5/E-6 cannot be approved. Current policy restricts the number of paygrade E-4/E-5/E-6 NAVETS designated in certain over-manned ratings from enlisting. I, therefore, voluntarily accept an administrative reduction to (paygrade/rating) in order to qualify for enlistment. I acknowledge that this reduction is permanent, and that I cannot petition for re-instatement at any future date.

(Signature of Enlistment Officer/Date)

(Signature of Enlistee/Date)

Exhibit 3-31. Decline Enlistment Bonus Administrative Remarks

1. In Record of Administrative Remarks (NAVPERS 1070/613) include the following entry:

I have been fully counseled on my option to receive an Enlistment Bonus (EB) for the program/rate _____ (N/A if no bonus associated) for which I am enlisting and/or an Enlistment Bonus for College Credit (EBCC) due to my college or vocational/technical educational achievements. I understand that I am eligible to receive the monies upon successfully completing the requirements to receive EB and/or EBCC. However, I hereby decline to accept the EB and/or EBCC and waive the right to make claim for the EB and/or EBCC after I access onto active duty. Should I be reclassified into another EB eligible program/rating while receiving training at Recruit Training Command, I retain the ability to elect an EB and /or EBCC at that time provided I agree to extend my contract length as required.

(Applicant Signature)/Date

(Witness Signature)/Date

Exhibit 3-32. National Call To Service Election of Options

**NATIONAL CALL TO SERVICE (NCS)
ELECTION OF OPTIONS**

PRIVACY ACT STATEMENT

AUTHORITY: Section 510, Title 10, U.S. Code.

PRINCIPAL PURPOSE(S): To document the understanding of members about their enlistment under the National Call to Service Program and document a member's incentive election under this program.

ROUTINE USE(S): This form becomes a part of the Service's Enlisted Master File and Field Personnel File. All uses of the form are internal to the relevant Service.

DISCLOSURE: Voluntary; however, failure to furnish personal identification information may negate the enlistment application.

1. ENLISTEE IDENTIFICATION DATA

a. NAME (<i>Last, First, Middle</i>)	b. SOCIAL SECURITY NUMBER
c. DATE OF ENLISTMENT (<i>YYYYMMDD</i>)	d. SERVICE

SERVICE COMMITMENT

I am enlisting in the United States _____ (*list branch of service*) this date under the provisions of the National Call to Service program.

I understand that with this enlistment, I incur a total eight-year military service obligation (MSO). This MSO will normally consist of three phases:

- (1) Fifteen (15) months of active duty following completion of initial entry training (to include skill training); followed by
- (2) Reenlistment/extension on active duty of at least 24 months, or
- (3) Two (2) years of service in the Selected Reserve; followed by
- (4) Remainder of MSO in either:
 - Active Duty,
 - Selected Reserve,
 - Individual Ready Reserve,
 - Other National Service program - AmeriCorps (Subtitle C), AmeriCorps *VISTA and AmeriCorps *NCCC, Peace Corps,
 - Any combination of the above.

I understand that I may reenlist/extend (if otherwise eligible) while serving in the active duty phase of the program. An active duty reenlistment/extension of two (2) years or more will fulfill the Selected Reserve phase of the MSO.

3. INCENTIVE ELECTION

I understand that as a participant in the National Call to Service program, I am entitled to receive an incentive to be awarded as described below. Award of this incentive is predicated on completion of the active duty phase of the service commitment and separation with an honorable discharge. I further understand that this selection of incentive is irrevocable. I select the following incentive (*initial one of the following*):

- a. A bonus in the amount of \$5,000 to be paid at the completion of active duty or reenlistment/extension on active duty.
- b. Repayment of my eligible student loans up to a maximum of \$ _____ at the completion of active duty or reenlistment/extension on active duty.
- c. Educational allowance for twelve (12) months at the current rate applicable to participants in the Montgomery GI Bill under Section 3015(a)(1), 38 USC. May start to use this benefit at any time after completion of active duty or reenlistment/extension on active duty. Benefit will cease if the Selected Reserve phase is not completed.
- d. Educational allowance for thirty-six (36) months at 50% of the current rate applicable to participants in the Montgomery GI Bill under Section 3015(b)(1), 38 USC. May start to use this benefit at any time after completion of active duty or reenlistment/extension on active duty. Benefit will cease if the Selected Reserve phase is not completed.

4. CERTIFICATION AND ACCEPTANCE

I certify that i have carefully read this document and understand the provisions of the National Call to Service program and have selected my enlistment incentive. **I further understand that the selection of enlistment incentive is irrevocable.**

a. SIGNATURE OF ENLISTEE	b. DATE SIGNED (<i>YYYYMMDD</i>)
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DD FORM 2863, OCT 2003

Exhibit 3-33. National Call To Service Statement of Understanding

NATIONAL CALL TO SERVICE PROGRAM STATEMENT OF UNDERSTANDING

“DATE”: I understand and agree that I am enlisting under the provisions of the National Call To Service Program for eight years. The program is designed to provide me with Basic Training and _____ 'A' School (the option of being a GENDET also exists), with a follow-on obligation for me to serve 15 months on active duty. I understand that, upon completion of my initial entry training, my End of Active Obligated Service (EAOS) will be adjusted to reflect 15 total months of active duty service from the completion date of the final school in the training pipeline. Additionally, I incur an obligation to drill within the Naval Reserve for two years from the date of my release from active duty. This two-year Naval Reserve commitment will be waived should I extend/reenlist following my initial active duty commitment for a minimum of 24 months. The remaining service obligation may be spent in a drill status, in the Individual Ready Reserve (IRR), with another National Service Program, or a combination of these as listed on DD Form 2863. If I do not extend/reenlist for at least 24 months, the requirements for my Naval Reserve obligation are:

1. I must report to a Naval Reserve Recruiting Activity within three working days of completion of my initial active duty obligation for affiliation and assignment to a drilling unit.
2. I am also required to maintain satisfactory participation within the Naval Reserve. This includes:
 - a. Maintain Physical and Dental Readiness Standards as stated in OPNAVINST 6110.1F and MANMED.
 - b. Maintain satisfactory Reserve participation as defined by Commander, Naval Reserve Force (CNRF).
 - (1) Initially I will be assigned a requirement of 48 drills per year; currently I must attend a minimum of 40 drills to maintain satisfactory participation.
 - (a) Normally four drills will be completed each month. Drill schedules will be published in advance.
 - (b) One drill period is defined as a four-hour training period. Normally two drills will be completed on one day.
 - (c) In case I am unable to attend a drill, I am required to contact my Unit Commanding Officer or their designated representative prior to the completion of the scheduled drill. My Commanding Officer has complete adjudication authority with the disposition of that drill.
 - (2) I am required to perform a two-week Annual Training as scheduled by my Unit Commanding Officer each fiscal year (1 OCT–30 SEP), unless waived by CNRF.
3. The expiration of my drill obligation should be 2 years from my active duty release date, at which time I must complete my remaining service obligation as elected on DD Form 2863. These elections may be modified only after successful completion of my drill obligation.
4. If my participation becomes unsatisfactory prior to the end of my two-year drilling obligation, I may be authorized probation from the Commanding Officer of the Naval Reserve Activity or be involuntarily transferred to the IRR. Re-affiliation will not be authorized without approval from the Commander, Naval Reserve Forces Command (N1).
5. I fully understand the provisions of this program and agree to fulfill the obligations as stated above.
6. I understand that, should I reenlist at the end of my initial active duty commitment, I am not eligible to participate in the Selective Reenlistment Bonus (SRB) program. Only after I reenlist or extend for at least two years following initial active duty commitment will I become eligible for the SRB program, provided I meet all existing SRB criteria.

SIGNATURE OF APPLICANT/DATE

WITNESSED: SIGNATURE OF CLASSIFIER/DATE

NAVCRUIT 1110/XXX (XX/XX)

Exhibit 3-34. National Call To Service Program Enlistment Guarantees

NATIONAL CALL TO SERVICE PROGRAM ENLISTMENT GUARANTEES

JONES, JOHN PAUL

123-45-

6789

NAME (LAST, FIRST, MIDDLE, JR., ETC.)

SOCIAL SECURITY NUMBER

1. ACKNOWLEDGEMENT: In connection with my enlistment into the United States Navy I hereby acknowledge that:
 - a. I am enlisting into the United States Naval Reserve for a period of eight years with 15-months of active duty after initial entry/skills training, two years in an active drilling status as a Selected Reserve and the remaining obligation in either the non-drilling Individual Ready Reserve, with a national service program (AmeriCorps, Peace Corps), or any combination of these options.
 - b. I am enlisting with the following guarantees and understanding:

Upon enlistment, I will be enlisted under the provisions of COMNAVCRUITCOM Instruction 1130.8 (series) with the option or options as indicated below:

Option (1) Guaranteed assignment to _____ Class "A" School (Can also be GENDET)

Option (2) Enlistment Bonus \$5000.00/Loan Repayment \$18,000.00/Educational Allowance (as appropriate)

Option (3) N/A

Option (4) N/A
2. I understand that I must be fully qualified at all times throughout my obligated service for all security, professional, military, physical, psychological and academic requirements of the options guaranteed in section 1b and that my eligibility will be rechecked during recruit training and periodically throughout my enlistment.
3. The Navy will order me to recruit training, _____ Class "A" School (GENDET is also possible) and an initial active duty period of 15-months after training. I understand I will be required to report to a Naval Reserve Recruiting Activity within three working days of my release from active duty date for affiliation and assignment to a drilling unit. If during the periodic reviews of my eligibility, I am found no longer eligible for the options listed in 1b above because of information I provided in my enlistment application; because of a physical or psychological disqualification, or because of some reason that is not due to my fault, negligence, or conduct, I may only choose one of the following options:
 - a. Agree to request enlistment into the Regular Navy for a minimum period of two years active duty with no guarantees of duty assignment or accession. I understand that if I elect this option that I am subject to worldwide assignability.
 - b. Elect entry-level separation from the Navy.
 - c. In any event, the Navy may, at its option, choose to discharge me.
4. If I am not enrolled in the training guarantee specified in section 1b above because of some reason that is due to my fault, negligence or conduct or if I am disenrolled from it for any other reason not specified in paragraph 3, then I lose all guarantees and I am subject to separation from the Navy.
5. I must maintain satisfactory drill participation and annual training requirements as outlined in the National Call to Service Statement of Understanding. Should I fail to do so, I will be processed for Administrative Separation and/or placed in the Individual Ready Reserve (IRR) due to Unsatisfactory Performance, not recommended for re-affiliation/ reenlistment.
6. I certify that I have read and received a copy of the Classifier Rating/Program Fact Sheet for the Rating or Program(s) for which I am enlisting, and the Statement of Understandings required for Options (1), (2) . I understand my obligations for the Options I am enlisting for and the training I will receive JPJ _____
(applicant's initials)

I. M. BEST, PN1, USN, BYDIR, 5 NOV 99
(Signature of Enlisting Officer)/Date

JOHN PAUL JONES, 5 NOV 99
(Signature of Enlistee)/Date

Annex A to DD Form 4 dated 5 NOV 99.
NAVCRUIT 1133/52 (Rev. 11-99)

Exhibit 3-35. National Call to Service (NCS) Cash Bonus Statement of Understanding.

NCS CASH BONUS

STATEMENT OF UNDERSTANDING

1. I understand that the National Call to Service program in which I am enlisting offers (select one only):
 Cash bonus in the amount of \$5,000.
 Educational Allowance for up to 12 months, payable at the monthly rate for basic educational assistance allowances under USC 38, Section 3015(a)(1).
 Educational allowance for up to 36 months, payable at one-half of the monthly rate for basic educational assistance allowances under 38 USC, Section 3015(b)(1).
2. I understand that entitlement to the cash bonus/educational allowance is predicated on either completion of the total initial active duty commitment (15 months of active duty after completion of initial training) or reenlistment/extension on active duty for a period of at least two years.
 I understand that I will receive the cash bonus upon completion of initial active duty commitment.
 I may begin to use the educational allowance at any time after completion of initial active duty obligation. Monthly educational allowance payments being distributed during the initial 24-month SELRES commitment will be halted if I fail to meet drilling requirements for reasons not listed in paragraph 3.
3. I understand that if I complete initial entry training and am discharged or released from active duty prior to completion of the initial active duty commitment for a Navy-connected disability, for a preexisting medical condition that the Secretary of the Navy (SECNAV) determines is not Navy-connected, for hardship, or for a physical or mental condition that did not result from my own willful misconduct, but did interfere with duty performance, I will receive a reduced cash bonus. The reduced cash bonus will be determined to be the same proportion of the full bonus value as the proportion of months served relative to the 96-month (eight-year) Military Service Obligation (MSO)
4. I understand that I will receive no benefit if I am discharged or released from active duty prior to completion of the initial active duty commitment for all other reasons than those mentioned in paragraph 3.
5. I understand that, should I fail to complete the 96-month MSO, I may be required to refund to the United States the amount that bears the same ratio to the amount of the benefit as the uncompleted part of such service bears to the total period of the MSO. Waivers, in whole or in part, for such payment require SECNAV approval.
6. I understand that forced conversions to another rating (due to loss of security clearance, medical conditions, etc.) do not in and of themselves constitute failure to meet contracted commitments. Completion of the initial active duty time commitment is the determining factor for purposes of the benefit qualification.

 (Signature of Enlistee/Date) (Signature of Witnessing Recruiting Official/Date)

To be completed upon return of member for accession onto active duty:

- A. There has been no change to either my enlistment program/rating as listed in Section 1 above.
 (Applicant's Initials).

Exhibit 3-36. National Call to Service Loan Repayment Program Loan Holder Letter.

Dear Lender/Loan Holder:

I have signed a contract to enlist in the U.S. Navy on (MM/DD/YY) under the National Call to Service Program (NCSP), a short-term enlistment option authorized by the National Defense Authorization Act for Fiscal-Year 2003 (Public Law 107-314). Under this program, the Navy will repay a maximum of \$ _____ in unpaid principal and interest that accrued on federal education loans prior to my enlistment date. The money will be paid directly to the lender/loan holder upon successfully completing my active duty commitment (15 months after initial training). Qualifying student federal loans include:

- a. Auxiliary Loan Assistance for Students.
- b. Federally Insured Student Loans.
- c. Guaranteed Student Loans or Stafford Loans.
- d. National Direct Student Loans or Perkins Loans.
- e. Supplemental Loans for Students.
- f. Consolidated loans (only those loans that otherwise qualify for the NCSP Loan Repayment Program and only those in the applicant's name).
- g. Parent Loans for Undergraduate Students (PLUS loans) incurred for the use of the individual contracting for the NCSP Loan Repayment Option.
- h. Any loan made, insured, or guaranteed under Part B, D, or E of Title IV of the Higher Education Act of 1965.

In order to provide the Navy with the needed information to process the loan, request you complete and return the attached form for each of my loans. If a consolidated loan, information on all loans consolidated must be provided. I will also need to provide the Navy with a copy of each loan's promissory note. Please send all requested information to the below address.

I request that interest in excess of the maximum amount repaid by the Navy be deferred or put in forbearance until after I complete the active duty commitment. I authorize you to discuss my loan with the Navy should they desire to confirm information with you at a later date. If you have any questions, please contact the Navy's NCSP Loan Repayment Option coordinator:

Commander, Navy Recruiting Command
ATTN: Code N5311, NCSP Loan Repayment Coordinator
5722 Integrity Drive
Millington, TN 38054
Tel: (901) 874-9304
Fax: (901) 874-9327
Website: <https://survey.cnrc.navy.mil/eb-incentives/incentives6.htm>

Sincerely,

/ss/

Exhibit 3-37. National Call to Service Program Loan Repayment Option Statement of Understanding.

**STATEMENT OF UNDERSTANDING NATIONAL CALL TO SERVICE (NCSP)
LOAN REPAYMENT OPTION**

1. I understand that the enlistment incentive for which I am enlisting is the NCSP Loan Repayment Option, and that under this option the Navy will repay up to \$_____ in unpaid principal and interest that accrued on federal education loans prior to my enlistment date (amounts verified by lenders). _____ (Applicants Initials).
2. I understand that repayment of my student loans is predicated upon my successful completion of my initial active duty service commitment of 15 months following completion of initial training. Should I complete initial training (Recruit Training, Apprenticeship Training, and follow-on schools (where applicable)), and am discharged or released from active duty prior to completion of the initial active duty commitment for a Navy-connected disability, for a preexisting medical condition that SECNAV determines is not Navy-connected, for hardship, or for a physical or mental condition that did not result from my own willful misconduct, but did interfere with duty performance, I will receive a reduced benefit. The reduced benefit will be determined by multiplying the incentive value by the ratio of the number of months served to the 96-month (eight-year) Military Service Obligation (MSO). Discharge or release from active duty prior to the completion of the initial active duty commitment for all other reasons will result in **no benefit**. _____ (Applicant's Initials).
3. I understand that should I receive the loan repayment, but fail to complete the remaining portion of the MSO, I shall refund to the United States the amount that bears the same ratio to the amount of the incentive as the uncompleted part of such service bears to the total period of the MSO (96 months). _____ (Applicant's Initials).
4. I understand that only loans which are made, issued, or guaranteed under Part B, D, or E of the Higher Education Act of 1965, after 1 October 1975, and before entering active duty, qualify for repayment under NCSP. These loans include:
 - a. Auxiliary Loan Assistance for Students.
 - b. Federally Insured Student Loans.
 - c. Guaranteed Student Loans or Stafford Loans.
 - d. National Direct Student Loans or Perkins Loans.
 - e. Supplemental Loans for Students.
 - f. Consolidated loans (only those loans that otherwise qualify and only those in the Sailor's name).
 - g. Parent Loans for Undergraduate Students (PLUS loans) incurred for the use of the individual contracting for NCS Loan Repayment Option.
 _____ (Applicant's Initials).
5. I understand that it is solely my responsibility to contact my lender for the purpose of obtaining a deferment or forbearance on my student loans. I understand that it is my responsibility to keep my loan(s) in good standing and that the Navy is not obligated to pay on any defaulted student loans. _____ (Applicant's Initials).
6. I understand that payments made under the NCSP Loan Repayment Option are taxable in the year in which payments are made. _____ (Applicant's Initials).
7. I understand that I will not be reimbursed for any payments that I have already made or may make on any student loans. _____ (Applicant's Initials).
8. I understand that it is fully my responsibility to provide all of my loan holders with a signed copy of the "Letter to Loan Holder." _____ (Applicant's Initials).

Exhibit 3-37. (p. 2) National Call to Service Program Loan Repayment Option Statement of Understanding.

- 9. I must complete DD Form 2475, Section 2 and 3, and forward DD Form 2475 to the lender(s). _____ (Applicant's Initials).
- 10. I have not previously enlisted in any other branch of the Armed Forces. _____ (Applicant's Initials).
- 11. All loans must be presented prior to enlisting. No loans will be accepted after my initial enlistment. _____ (Applicant's Initials).
- 12. I understand that in order for there to be any repayments made on my qualifying student loans by the Navy, I must provide all promissory notes from all my lenders to the NCSP Loan Repayment Option coordinator at the address or numbers listed below prior to my accession onto active duty. _____ (Applicant's Initials).
- 13. I understand that **all** paperwork pertaining to the National Call to Service Program **must** be completed and processed prior to my shipping date. _____ (Applicant's Initials).

POINT OF CONTACT INFORMATION FOR NCSP LOAN REPAYMENT OPTION:

Commander, Navy Recruiting Command
ATTN: Code N5311, NCSP Loan Repayment Coordinator
5722 Integrity Drive
Millington, TN 38054
Tel: (901) 874-9304
Fax: (901) 874-9327
Website: <https://survey.cnrc.navy.mil/eb-incentives/incentives6.htm>

Name: _____

Signature: _____

Social Security Number: _____

Date: _____

Exhibit 3-38. Documents Required for National Call to Service Loan Repayment Program.

1. DD Form 1966
(Record of Military Processing Armed Forces of the United States)
2. DD Form 4 (Enlistment/Reenlistment Guarantees)
3. NAVCRUIT 1133/52
(National Call to Service Enlistment Guarantees)
4. Statement of Understanding
(National Call to Service Program Loan Repayment Option)
5. NAVCRUIT 1130/13 (Enlistee Financial Statement)
6. DD Form 2475 (Sections 2, 3, and 4)
7. DD Form 2863 (National Call to Service Election of Options)
8. All documents pertaining to LOAN – including name and address of the lender (i.e., loan promissory note)

RINC: _____

NRS Name: _____

Address: _____

Phone: _____

Fax: _____

Classifier: _____

MEPS: _____

Phone: _____

Exhibit 3-40. Special Operations Enlistment Bonus Statement of Understanding.

ENLISTMENT BONUS

STATEMENT OF UNDERSTANDING FOR SPECIAL OPERATIONS ENLISTEES

1. I have been informed that the program in which I am enlisting, _____, offers an enlistment bonus in the amount of \$ _____ and, that based on the number of my college credits, I am being offered an enlistment bonus for college credit (EBCC) of \$ _____ (indicate \$0 if applicable) provided I return and access onto active duty on _____ (DD/MM/YY).
2. It has been explained to me that my enlistment bonus amount is governed by the enlistment bonus GENADMIN message that is in effect at the time of my initial Delayed Entry Program (DEP) date. The GENADMIN message in effect for my initial DEP date of _____ (DD/MM/YY) has date-time-group _____. I understand that, should I elect to change either the program in which I am enlisting or my active duty accession date listed in paragraph 1, my enlistment bonus amount might be reduced, changed, or nullified in accordance with the GENADMIN message in effect on my initial DEP date. Furthermore, I understand that my enlistment bonus amount cannot be decreased, increased, modified, changed, or cancelled by any subsequent GENADMIN message.
3. Payments of the Special Operations enlistment bonus:
 - a. **For enlistees not eligible for EBCC:** _____ (Initial). I understand that I will receive the source rating enlistment bonus of \$ _____ (indicate \$0 if applicable) upon graduation of "A" and/or "C" school. If I complete Special Operations training, I will receive an additional payment, \$ _____, equal to the difference between the enlistment bonus specified in paragraph 1 and the source rating bonus.
 - b. **For enlistees eligible for EBCC:** _____ (Initial). I understand that I will receive 20% of the sum of my source rating enlistment bonus and EBCC upon completion of Recruit Training, equal to \$ _____. Upon completion of "A" and/or "C" school, I will receive the remaining 80% of the sum of my source rating enlistment bonus and EBCC, equal to \$ _____. If I complete Special Operations training, I will receive an additional bonus equivalent to the difference between the enlistment bonus for the program in which I am enlisting and my source rating enlistment bonus, equal to \$ _____. The sum of these three payments is equivalent to the sum of the bonus amounts specified in paragraph 1.
4. I understand that I must remain fully qualified for the program or source rating in which I am enlisting throughout the entire term of my initial enlistment. Failure to maintain all eligibility requirements at any point during this enlistment could result in either voiding the associated enlistment bonus payment or in recoupment of monies that have been paid to me.
5. I understand that if I apply to an officer procurement program, I shall retain all enlistment bonus payments due to me on or prior to the date of formal notification of my selection. If I do not meet the requirements to receive the enlistment bonus on or prior to the date of my notification of selection to the officer procurement program for which I have applied, I will have my enlistment bonus payment(s) suspended. My enlistment bonus payment(s) will then be voided if I successfully complete the officer training pipeline and continue my service as an officer. The effective date of selection to an officer procurement program is the date-time-group of the official selection message.

(Signature of Enlistee/Date)

(Witnessing Recruiting Official Signature/Date)

To be completed upon return of member for accession onto active duty:

- A. There has been no change to either my enlistment program or accession date as listed in Section 1 above. _____ (Initials).
- B. My enlistment accession date, Special Operations program, or source rating has changed. Based on this change, I have been informed that my enlistment bonus entitlement is now set at \$ _____ plus \$ _____ (indicate \$0 if applicable) for my college credits in accordance with the GENADMIN message in effect at the time of my initial DEP date. Furthermore, I understand that the bonus will be paid as stated in paragraph 3 above, using a source rating bonus of \$ _____. _____ (Initials).

(Signature of Enlistee/Date)

(Witnessing Recruiting Official Signature/Date)